

**STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE TERM SCHEDULE**

**THIS CONTRACT** is between the STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES ("DAS"), DIVISION OF COMPUTER AND INFORMATION SERVICES, ON BEHALF OF THE STATE OF OHIO ("State"), with offices at 30 East Broad Street, Columbus, Ohio 43215 and Hewlett-Packard Company ("Contractor") with offices at 2101 Gaither Road, Rockville, Maryland 20850..

**BACKGROUND**

The Contractor has entered into a contract with the Federal Government under the Federal Government's Supply Schedule Contract Program administered by the General Services Administration ("GSA"). That program allows a contractor and the GSA to negotiate in advance of actual purchases the terms and conditions under which a contractor will supply goods or services to the Federal Government. Such a Federal schedule contract is not a commitment to purchase any goods or services; it is only a convenient way to do so should a Federal agency so choose during the contract's term.

The State has determined that it is in the interest of efficiency and economy to rely on some Federal schedule contracts of the Federal Government, with certain changes, as the basis for some state term contracts, which operate in a manner very similar to Federal schedule contracts. The Department of Administrative Services has also determined that the Contractor's Federal schedule contract offers goods or services that may be of interest to various state agencies and has therefore decided to use the Contractor's Federal contract as a basis for a state term contract with the Contractor. This state term contract (the "Contract") establishes terms and conditions under which a state agency may acquire the Contractor's goods or services, but it in no manner obligates any state agency to do so.

**TERMS & CONDITIONS**

**COMPOSITION OF CONTRACT.** This Contract consists of the terms of the Contractor's Federal Schedule Contract, Number GS-35F-4920H (the "Federal Schedule Contract" or "Schedule Contract"), as amended by this Contract (see Entire Agreement Section below). The Contractor's Schedule Contract consists of all the documents and materials incorporated in that agreement with the Federal Government. Those documents include, among possible others, the Federal Government's original solicitation, the Contractor's offer to the Federal Government, with amendments, the Contractor's best and final offer letter, the final award, and the Contractor's most current version of its Authorized Schedule Price List. Additionally, all representations, clarifications, and certifications submitted by the Contractor as a part of that contracting process are also included. And it includes any laws, regulations, documents, guidelines, and other materials incorporated by reference in the Contractor's Schedule Contract, including all FAR, DFAR, FIRMR, FIPS PUB, FED-STD and USC provisions, among others. By way of example, such would include all cited FAR and DFAR provisions relating to warranties, liabilities, and rights in data, and the GSA's Price Reduction Clause, among many others.

**CERTIFICATION OF ACCURACY.** The Contractor hereby certifies that all copies of the Contractor's Authorized Schedule Price List that were submitted to the State as part of the negotiation of this Contract are true, correct, current, and complete copies of that Price List. The Contractor further represents and warrants that all future Price Lists submitted to revise this Contract will also be true, correct, current, and complete copies of the then-current Price List under the Contractor's then-current Federal Contract.

**FEDERAL REPRESENTATIONS.** The Contractor warrants that all certifications and representations made to the Federal Government as a basis for obtaining or as a part of its GSA Schedule Contract were and still are true and accurate. The Contractor further agrees that such representations are a basis for the State entering into this Contract and that such representation and certifications inure to the State's benefit.

**FUTURE NOTICES.** The Contractor acknowledges that any continuing obligation to notify the Federal Government of changes affecting its GSA Schedule Contract, including by way of example, notices required under the price reduction provisions of its Schedule Contract, must be provided in the same manner to the State. And the State's rights under those notices will be the same as the rights of the Federal Government. Additionally, the Contractor agrees to notify the State within thirty (30) days of all changes in the status of or amendments to its Federal Schedule Contract.

**PARTIES TO THE CONTRACT.** For purposes of this Contract, all references to "Government," "Federal Government," "GSA," or similar terms meaning the Federal Government in the Contractor's Schedule Contract will mean the "State." And references to the "Contracting Officer" will mean the State representative, or their successor or designee, who signed this Contract on behalf of the State. Additionally, for purposes of this Contract, all rights and obligations of the Contractor and the Federal Government under the Contractor's Schedule Contract, except to the extent that such would create an absurdity, or are otherwise clearly inappropriate, or would violate state or federal law, will be rights and obligations between the Contractor and the State. This Contract may be relied on by Ohio counties, townships, municipalities and other political subdivisions of the State, collectively, Political Subdivisions. Whenever a Political Subdivision relies upon this Contract to issue a purchase order, the Political Subdivision will step into the shoes of the State under this Contract. Any order placed by a Political Subdivision under this contract will be between the Contractor and the Political Subdivision. The Contractor will look solely to the Political Subdivision for performance, including but not limited to payment, and will hold the State harmless with regard to such orders. The State, however, will have the right to terminate this Contract and seek such remedies on termination as this Contract provides should the Contractor fail to honor its obligations under an order from a Political Subdivision. Nothing in this Contract requires the Contractor to accept an order from a Political Subdivision where the Contractor reasonably believes that the Political Subdivision is or will be unable to perform its obligations in relation to that order.

**SPECIFIC CHANGES.** The State and the Contractor agree to the following changes to specific provisions of the Contractor's Federal Schedule Contract, notwithstanding anything to the contrary contained in the Contractor's Federal Contract:

All equipment will be new, and replacement parts will be new or remanufactured and certified as new.

The ordering and payment addresses under this Contract will be those contained in the Contractor's offer letter to the State.

Payments and invoicing will be done according to the terms below.

All shipping of equipment under warranty for repairs will be at the Contractor's expense.

All references to hours of the day will be deemed to be references to Eastern Standard Time.

The State will not purchase goods or services using credit cards, order goods or services for overseas delivery, or provide the Contractor with overseas support.

The State has the specific right to use any software licensed to it at one (1) remote, third-party disaster recovery site for disaster recovery and disaster recovery testing.

Except for PC software, the license fee for which is less than \$5,000.00 per copy and for which maintenance is not made generally available, software maintenance will be available to the State under the terms of this Contract for the longer of the period the Contractor is required to make it available under its Federal Contract or the period the Contractor makes it generally available to its customer base. Further, the State will be entitled to software maintenance at the then-current price it is made available to the

Federal Government. For purposes of this section, the Contractor's last Federal contract means the last GSA federal supply schedule contract covering the applicable maintenance program.

The Contractor will not sell to the State any notebook computers with less than a 200 MHz internal clock speed. And the Contractor will not sell to the State any PCs or servers using CPUs with less than a 450MHz internal clock speed. All such items listed in the Contractor's Price List are deleted for purposes of the State.

The Contractor will not sell to the State any term software licenses. All such items listed in the Contractor's Price List are deleted for purposes of the State.

The Contractor will not offer to the State any product's that are not Year 2000 compliant. All such items listed in the Contractor's Price List are deleted for purposes of the State.

The Contractor will not sell to the State any Microsoft Products. All such items listed in the Contractor's Price List are deleted for purposes of the State.

As this Contract refers to a GSA schedule contract for convenience, orders under this Contract are not orders under the GSA schedule program. The federal supply schedules for blanket purchase agreements, contractor team arrangements and purchase of incidental, non-schedule items, therefore, are not applicable to this Contract.

The following amendments to the terms and conditions of the Hewlett-Packard's GSA Contract are hereby incorporated into this agreement between the Contractor and the State.

Delete paragraph (12)(d) page 5 Blanket Purchase Agreements in it's entirety.

Delete paragraph (17), page 7 Purchase of Incidental, Non- Scheduled Items in it's entirety.

Delete paragraph (20), pages 8 and 9 Year 2000 Warranty in it's entirety.

Delete paragraph (21), page 9 Blanket Purchase Agreements in it's entirety.

Delete paragraph (22), page 9 Contractor Team Arrangements in it's entirety.

Delete pages 10 thru 24 in their entirety.

Modify paragraph (7)(c)(3) page 27 Limitation of Liability and Remedies replace with the following language, " Actual / direct damages to tangible property up to a limit of U.S. \$10,000,000 ( Ten Million Dollars). "

Modify paragraph (1), page 29 by replacing the wording "Travel and per diem charges may apply as specified in this schedule contract and are additional." with " the charge for travel or transportation will be paid in accordance with §126-1-02 of the Ohio Administrative Code."

Modify paragraph (5), page 31 by replacing the wording " Only new standard parts or parts equivalent to new shall be used in effecting repairs." with " Only new standard parts or remanufactured parts certified as new shall be used in effecting repairs." "All equipment will be new, and replacement parts will be new or remanufactured and certified as new.

Delete paragraph (F)(2), page 39 System Support Option Charges in it's entirety.

Modify paragraph (G)(2), page 39 Miscellaneous by adding the language " Notwithstanding anything to the contrary in HP Terms and Conditions of Sale and Service, HP reserves the right and the Government consents to HP's use of subcontractors to assist in the provision of HP System Support as HP deems appropriate, without notice to the Government." with " Notwithstanding anything to the contrary in HP Terms and Conditions of Sale and Service, HP reserves the right and the Government consents; as long as it is understood that HP will at all times remain responsible for providing HP system Support Services; to HP's use of subcontractors to assist in the provision of HP System Support as HP deems appropriate, without notice to the Government."

Modify paragraph (G)(3), page 39 by replacing the wording " Replacement parts provide under HP System Support services or options may include new parts, equivalent to new parts, parts that are functionally equivalent to or better than the replacement part, or whole unite replacements. " with " Replacement parts provide under HP System Support services or options may include new parts or parts that are certified as new or whole unite replacements. "

Modify paragraph (G)(8)(l)(d), page 40 Travel and Transportation by replacing the wording " Charges for travel to Government sites more than 200 miles from the primary HP Service Responsible Office will be quoted on a individual basis by HP." with "Charges for travel to Government sites more than 200 miles from the primary HP Service Responsible Office will be quoted in accordance with §126-1-02 of the Ohio Administrative Code."

Modify paragraph (G)(8)(ll)(c)(3), page 42 Travel or Transportation by replacing the wording " At the Government Location ( more than 150 miles from HP's designated service office) Charges will be on a portal-to portal bases, including commercial transportation expenses, labor expended ( at regular or overnight rates, as applicable) for travel time, and if required to remain overnight, a per diem charge of \$125.00 will apply." with " Charges for travel to Government sites more than 200 miles from HP's designated service office will be quoted on a portal-to-portal bases by HP. Charges for travel to Government sites more than 200 miles from HP's designated service office will be quoted in accordance with §126-1-02 of the Ohio Administrative Code."

Modify paragraph 10, page 43 by replacing the wording " All parts furnished as spares or as repair parts in connection with repair of equipment shall be new, standard parts manufactured by the equipment manufacturer or parts equivalent to new." with "All parts furnished as spares or as repair parts in connection with repair of equipment shall be new, standard parts manufactured by the equipment manufacturer or parts certified as new."

Modify paragraphs (4)(a)(b)(c), page 59 Cancellation and Rescheduling by adding the following wording " (a) For HP's Open Enrollment Training Courses conducted at an HP facility, Cancellation or rescheduling must be made ten (10) business days prior to the start of the class. (b) For class scheduled at the identified specific Government site or site selected by the Government cancellation or rescheduling must be made within ten (10) business days prior to class start."

Modify paragraph (6,) page 60 Purchase Price For Classroom Training by replacing the wording " The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement or the Government purchase price in effect at the time the training course is conducted, whichever is less." with " The purchase price that the Government will be charged will be the State Term Schedule purchase price in effect at the time of order placement or the Government purchase price in effect at the time the training course is conducted, whichever is less."

Delete paragraph (2)(4), pages 61 and 62 Ordering Procedures in it's entirety.

Delete paragraph (4), page 63 Blanket purchase agreements (BPA) in it's entirety.

Modify paragraph (8)(e), page 66 HP Obligations by replacing the wording " HP may select qualified and reputable subcontractors to perform Professional Services and/or provide Deliverables." with " HP may select qualified and reputable subcontractors to perform Professional Services and/or provide Deliverables with written approval from the State of Ohio which shall not be unreasonably withheld, conditioned or delayed."

Modify paragraph (9)(d), pages 67 Government Agency Obligations by replacing the wording with " Any delays to the delivery schedule specified in each Statement of Work caused by the Government Agency or resulting from the Government Agency's failure to fulfill any of its obligations shall result in the affected delivery schedule being adjusted accordingly."

Modify paragraph (10)(b)(1,2,3), page 67 Price And Payment by replacing the wording " Travel and Transportation charges will be invoiced monthly to the Government Agency at HP's then current published rate for services on a portal-to-portal bases, including actual transportation costs, labor expended for travel time and other expenses on a per diem bases according to GSA Joint Travel Regulations. 2) The firm fixed price services include the labor expended for travel time. HP will only charge for actual transportation cost and other expenses on a per diem basis according to the GSA Joint Travel Regulations. 3) OCONUS travel and transportation charges will be on a portal-to-portal basis, including commercial transportation cost, labor expended for travel time and other expenses on a per diem basis, according to the GSA Joint Travel Regulations." with "Travel and Transportation charges will be invoiced monthly to the Government Agency in accordance with §126-1-02 of the Ohio Administrative Code."

Modify paragraph (10)(c), page 67 Price And Payment by replacing the wording " HP shall issue invoices in accordance with the payment schedule specified in each Statement of work. The Government Agency shall pay all invoices within 30 days from the date of invoice." with " HP shall issue invoices in accordance with the payment schedule specified in each Statement of work. ~~The Government Agency shall pay all invoices within 60 days from the date of receipt.~~" KJS

Modify paragraph (14)( c ), page 69 Licenses to read as follows. " Rights: Except for Government Agency Pre-Existing Software, HP retains all ownership rights for any Software and technical data and associated materials and documentation developed or provided pursuant to this Agreement. HP will grant a Non-exclusive license, pursuant to HP's standard commercial software licensing terms and conditions to the site procuring agency for its internal use only. The Government Agency license confers no title or ownership in the Deliverable and no rights in any associated Software Deliverable source code, and will not be construed as a sale of any rights in the Deliverable or the media on which it is recorded or printed."

Delete paragraph (15)(c), page 70 Intellectual Property Rights in it's entirety.

Modify paragraph (17)(b)(3), page 71 Remedies and Liabilities replace with the following language, " Actual / direct damages to tangible property up to a limit of U.S. \$10,000,000 ( Ten Million Dollars). "

Modify paragraph (18)(b), page 72 Remedies and liabilities by replacing the wording " Upon termination of any Statement of Work, the Government shall pay HP for all Work performed and charges and expenses incurred by HP up to the date of termination," with " Upon termination of any Statement of Work, the Government shall pay HP for all Work performed and charges and expenses incurred by HP in accordance with §126-1-02 of the Ohio Administrative Code, up to the date of termination."

Modify page 76, Ordering Information by replacing the wording " HP will charge the Government for actual transportation cost, Lodging, food and other expenses will be billed on a per diem bases according to GSA Joint Travel Regulations." With "HP will charge the Government for actual transportation cost, Lodging, food and other expenses in accordance with §126-1-02 of the Ohio Administrative Code."

Modify paragraph (2)(e), page 105 Warranty Statement by replacing the wording " Some newly manufactured HP Products may contain and warranty services may use remanufactured parts which are equivalent to new in performance." with "Some newly manufactured HP Products may contain and warranty services may use remanufactured parts which are new or certified as new in performance."

Modify paragraph (6)(a)(2), Page 106 Limitation of Liability and Remedies replace with the following language, " Actual / direct damages to tangible property up to a limit of U.S. \$10,000,000 (Ten Million Dollars). "

Those terms and conditions of the Contractor's offering documentation not specifically referenced by the Amendments delineated under this heading shall remain unchanged.

**CONTRACTOR QUARTERLY SALES REPORT.** The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the sales under this Contract by calendar quarter (i.e., January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the schedule user for the products and services on a schedule contract task or delivery order, as recorded by the Contractor.

The Contractor shall be required to report the quarterly dollar value of sales to the State on a form prescribed by DAS. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period.

The Contractor shall also submit a close - out report within one hundred and twenty (120) days after the expiration of this Contract. The contract expires upon the physical completion of the last, outstanding task or delivery order of the Contract. The close - out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close - out report.

The Contractor must forward the Quarterly Sales Report to the Following address:

Department of Administrative Services  
Division of Computer and Information Services  
Acquisitions Management  
30 East Broad Street, Suite 4099  
Columbus, Ohio 43215 - 3414

If the Contractor fails to submit sales reports, falsifies sales reports or fails to submit sales reports in a timely manner the State may terminate or cancel this Contract.

**CONTRACTOR REVENUE SHARE.** The Contractor must pay the State a revenue share of the sales transacted under this Contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 1% of the total quarterly sales reported. Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering activities.

The Contractor must remit any monies due as the result of the close - out report at the time the close - out report is submitted to DAS.

The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the following information with the payment:

Applicable State Term Schedule Number, report amount(s), and reporting period covered.

Contractor must forward the check to the following address:

Department of Administrative Services  
Office of Finance  
30 East Broad Street, Suite 4060  
Columbus, Ohio 43215 - 3414

Please make check payable to: Treasurer, State of Ohio.

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off of payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner the State may terminate or cancel this Contract.

**DISTRIBUTORS.** The State authorizes the Contractor to name one or more dealers to work with the State on behalf of the Contractor. But if the Contractor decides to use any dealers, the Contractor must submit the name, address, and telephone number of any such dealer, as well as the dealer's purchase order and payment address(es) and Federal tax identification number. The Contractor must also submit a completed W9 form for each dealer it wishes to name under this section. The Contractor's submission must be on its official letterhead, signed by an authorized representative, and addressed to the Deputy Director of DAS' Division of Computer & Information Services.

In doing so, the Contractor warrants that: (a) The dealer has been given a copy of this Contract, and a duly authorized representative of the dealer has agreed, in writing, to be bound by the terms and conditions in this Contract. (b) Such agreement specifically provides that it is for the benefit of the State as well as the Contractor. (c) The Contractor agrees to remain liable under this Contract for any failure of the dealer to perform and any breach of the dealer under this Contract. (d) Payments under this Contract for the services of any dealer may be made directly to that dealer, and the Contractor will look solely to the dealer for any payments due the Contractor once the State has paid the dealer. (e) To the extent that there is any liability to the State arising from doing business with a dealer that has not signed the agreement required under this section with the Contractor, the Contractor will indemnify the State for such liability.

If the Contractor wants to designate a dealer that will not receive payments (a "distributor"), the Contractor may do so by identifying the person or organization as a distributor in the authorizing letter. One or more distributors may be identified in the authorizing letter. In such cases, information regarding tax-payer identification and payment addressing may be omitted, as may the distributor's W9 form. All other requirements and obligations for designating a dealer apply to designating a distributor.

**ADDITIONAL OFFERINGS.** If the Contractor supplements the products or services it offers to the Federal Government under its Federal Contract, then the following provisions are applicable.

This Contract includes the additional products and/or supplies offered in the price list(s) or catalog(s) identified below. The Contractor agrees to provide these products and/or services to the State under the same terms as those products and/or services listed in the Contractor's GSA Price List. The Contractor certifies that these products and/or services are "commercial" items, in accordance with the definition of "commercial" items in the Contractor's Federal Contract, and the Contractor agrees that the requirements of the GSA's Price Reduction Clause are applicable to these additional products. Further, the Contractor warrants that these products and/or services are being offered to the State at their current GSA pricing.

The additional products and/or services are identified in the following price list(s) and/or catalog(s) (insert "none" if this provision is inapplicable): None.

If the price list(s) and/or catalog(s) contain suggested retail prices or undiscounted, direct customer pricing, indicate by individual item or service, or by category of item or service, the applicable discount to the State (insert none if no additional product(s) or service(s) are being offered or see price list/catalog if the prices include the applicable State discount ): None.

**LIMITATION OF LIABILITY.** THE PARTIES AGREE THAT IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, EVEN IF THE PARTIES HAD BEEN ADVISED, KNEW, OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES. ACTUAL / DIRECT DAMAGES TO TANGIBLE PROPERTY SHALL NOT EXCEED \$10,000,000 (Ten Million Dollars).

**PAYMENT DUE DATE.** Payments will be due on the thirtieth (30th) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it or (b) the date the State accepts the products or services. The date the State issues a warrant (the State's equivalent to a check) in payment of an invoice will be considered the date payment is made. Without diminishing the Contractor's right to timely payment, the payment will be overdue only if it is not received by the thirtieth (30th) day after the payment's due date. If the State has not issued payment by then, interest will begin to accrue under Ohio Revised Code Section §126.30.

**INVOICE REQUIREMENTS.** The Contractor must submit an original invoice with three (3) copies to the office designated in the purchase order as the "bill to" address. To be a proper invoice, the invoice must include the following information and/or attachments:

- (1) Name and address of the Contractor as designated in this Contract.
- (2) The Contractor's Federal tax identification number as designated in this Contract.
- (3) The Contractor's invoice remittance address as designated in this Contract.
- (4) The purchase order number authorizing the delivery of products or services.
- (5) A description of what the Contractor delivered, including, as applicable, the time period, serial number, unit price, quantity, and total price of the products and services. If the invoice is for a lease, the Contractor must also include the payment number (e.g., 1 of 36).

If an authorized dealer has fulfilled the purchase order, then the dealer's information should be supplied in lieu of the Contractor's information. If an invoice does not meet this section's requirements or if the Contractor fails to give proper notice of a price increase (see the next section), the State will send the Contractor written notice with the improper invoice to the address designated for receipt of purchase orders within fifteen (15) calendar days after receipt of the invoice. The notice will contain a description of the defect or impropriety and any additional information the Contractor needs to correct the invoice.

If such notification has been sent, the payment due date will be thirty (30) days after the State receives a proper invoice and has accepted the Contractor's product or service.

**YEAR 2000 WARRANTY.** The Contractor warrants that no tasks performed under this contract will interfere with or modify the existing Year 2000 status of the hardware/software unless requested to do so by the State.

**NOTIFICATION OF PRICE INCREASES.** If this Contract permits any price increases, notification of such must be given to the Deputy Director of the Division of Computer and Information Services and to the purchase order "bill to" address contained in the applicable purchase order(s) for any orders affected by the increase (e.g., existing leases, licenses, or annual maintenance programs). The Contractor must give these

notices no later than thirty (30) days before the effective date of the price increase. This notification must specify, when applicable, the product serial number, location, current price, increased price, and applicable purchase order number.

**NON-APPROPRIATION OF FUNDS.** The State's funds are contingent on the availability of lawful appropriations by the Ohio General Assembly. If the Ohio General Assembly fails to continue funding for the payments due under an order referencing this Contract, the order will terminate as of the date that the funding expires, and the State will have no further obligation to make any payments.

**CONFIDENTIALITY.** The State may disclose to the Contractor written material or oral or other information that the State treats as confidential ("Confidential Information"). Title to the Confidential Information and all related materials and documentation the State delivers to the Contractor will remain with the State. The Contractor agrees to treat such Confidential Information as secret if it is so marked, or otherwise identified as such, or when, by its very nature, it deals with matters that, if generally known, would be damaging to the best interests of the public, other contractors or potential contractors with the State, or individuals or organizations about whom the State keeps information. The Contractor agrees not to disclose any Confidential Information to third parties unless otherwise authorized in writing by the State to do so and to use such Confidential Information solely to perform under this Contract.

The State acknowledges that, in connection with Contract and its relationship with Contractor, it may obtain information relating to the Products or to the Contractor that is of a confidential and proprietary nature ("Confidential Information"). Such Confidential Information may include, but is not limited to, trade secrets, know how, inventions, techniques, processes, programs, schematics, software source documents, data, financial information, and sales and marketing plans or information which the State knows or has reason to know is confidential, proprietary or trade secret information of Contractor. The State shall at all times, keep in trust and confidence all such Confidential Information, and shall not use such Confidential Information other than as expressly authorized by Contractor under this Contract, nor shall the State disclose any such Confidential Information to third parties without Contractor's written consent.

The parties' obligation to maintain the confidentiality of the Confidential Information will not apply where such: (1) was already in the possession of the receiving party before disclosure by the disclosing party, and was received by the receiving party without obligation of confidence; (2) is independently developed by the receiving party, provided documentary evidence exists to support the independent development; (3) is or becomes publicly available without breach of this Contract; (4) is rightfully received by the receiving party from a third party without obligation of confidence; (5) is disclosed by the receiving party with the written consent of the disclosing party; or (6) is released under a valid order of a court or governmental agency, provided that the receiving party (a) notifies the disclosing party of the order immediately upon receipt of it and (b) makes a reasonable effort to obtain a protective order from the issuing court or agency limiting disclosure and use of the Confidential Information solely for the purposes intended to be served by the original order of production. The receiving party will return all originals of any Confidential Information and destroy any copies it has made for its own internal use on termination or expiration of this Contract or as requested by the disclosing party.

**OBM CERTIFICATION.** This Contract is subject to Ohio Revised Code Section §126.07. Any orders under this Contract are void until the Director of the Office of Budget and Management certifies that there is a balance in the appropriation available to pay for the order.

**TAXES.** The State is exempt from all state and local taxes and does not agree to pay any taxes.

**LEASES/FINANCING.**

The State may elect to obtain equipment and software on a finance/lease basis subject to the terms of the State of Ohio, Department of Administrative Services, Master Financing Agreement -- Revised September 2001, when the parties execute that agreement.

**CANCELLATION.** The State or the Contractor may cancel this Contract without cause and on thirty (30) days written notice. But, in the case of any lease of goods or services or any license of software or other intangible property entered into before the effective date of the termination, the State will have the right to continue such lease or license after termination on the same terms.

**AUTOMATIC RENEWAL.** This Contract expires on even date with the Contractor's Federal Contract, but this Contract may be automatically renewed for one (1) year, unless the State has accepted a new state term contract based on the Contractor's new GSA schedule contract or the Contractor has notified the Office of General Counsel for DAS, in writing, of its desire to terminate this Contract, or the State Controlling Board has not approved the use of GSA schedule contracts in any fiscal year. Termination under this Section will not relieve the Contractor of its obligations, including any applicable warranty or maintenance obligations, for products or services ordered before the date of termination. It also will not terminate any existing leases or licenses.

**DELIVERIES.** All deliveries will be F.O.B. Destination.

**EQUAL EMPLOYMENT OPPORTUNITY.** The Contractor will comply with all Ohio laws regarding equal employment opportunity, including Ohio Revised Code Section §125.111, and all related Executive Orders of the Governor of Ohio.

**DRUG FREE WORKPLACE.** The Contractor will make a good faith effort to ensure that none of its employees are under the influence of or possess illegal drugs or alcohol or abuse prescription drugs while they are on State property.

**OHIO ETHICS AND ELECTIONS LAW.** The Contractor certifies that it is currently in compliance and will continue to adhere to the requirements of the Ohio ethics law, Ohio Revised Code Section §102.04. The Contractor affirms that, as applicable to the Contractor, no party listed in Division (I) or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committees.

**PUBLICITY.** The Contractor will not advertise that it is doing business with the State or use this Contract as a marketing or sales tool without the prior, written consent of the State.

**CONTROLLING BOARD AUTHORIZATION.** The State's obligations under this Contract are subject to the Ohio Controlling Board's continuing authorization to use GSA schedule contracts and negotiate state term contracts. If the Ohio Controlling Board fails to authorize or withdraws its authorization for this program, this Contract will terminate, and the Contractor may not take any more orders under this Contract. The Controlling Board's withdrawal of its authorization will not affect existing licenses, leases, warranty commitments, and maintenance obligations.

**TRAVEL EXPENSES.** Any travel or per diem required by the Contractor to do its obligations under this Contract will be at the Contractor's expense. The State will pay for any additional travel that it requests only with prior written approval. All travel and per diem that the State requests in addition to what this Contract requires the Contractor to provide at the Contractor's expense will be paid in accordance with §126-1-02 of the Ohio Administrative Code.

**HEADINGS.** The headings used in this Contract are for convenience only and will not be used in interpreting this Contract.

**ASSIGNMENT.** The Contractor will not assign this Contract without the written consent of the State.

**ORDER OF PRIORITY.** If there is any inconsistency or conflict between this document and any provision of anything incorporated by reference, this document will prevail.

**ENTIRE AGREEMENT.** This Contract consists of the Contractor's Schedule Contract (see Composition of Contract Section above), this Contract document, the Contractor's state offer letter, and, if applicable, the Contractor's letter(s) designating dealers (and/or distributors), and any price lists or catalogs specifically mentioned elsewhere in this Contract. The foregoing constitutes the entire agreement between the parties, and any changes or modifications to this Contract must be in writing.

**LAW.** This Contract is governed by and will be construed under Ohio law, and venue for any dispute will be with the appropriate court in Franklin County, Ohio.

**TO SHOW THEIR AGREEMENT,** the parties have executed this Contract on the date(s) below and unless otherwise indicated is effective as of the date of signature by the State.

THE CONTRACTOR

Hewlett-Packard Company

By: Kristen Jones-Jandell

Title: Contracts Negotiator

Date: March 22, 2002

STATE OF OHIO,  
DEPARTMENT OF ADMINISTRATIVE SERVICES,  
DIVISION OF COMPUTER AND INFORMATION SERVICES

By: C. Scott Johnson  
C. Scott Johnson, Director

By: Mary F. Carroll  
Mary F. Carroll, Deputy Director,  
Computer Services Division

Date: 4-2-02

Revised: 9/01/01  
Amended 02/21/02



**Office of Information Technology**  
**Computer Monitor Request for Quotation**

**OITRFQ041511-1**

April 15, 2011

**Existing State Term Schedule Required**

## 1. Executive Summary

As the Multi-Agency CIO Advisory Council (MAC) Enterprise Technical Architecture Subcommittee (ETA SC) Work Groups evolved toward making their recommendations, several procurement and IT planning-related themes arose. The ETA SC examined the themes and felt they warranted a recommendation to the State CIO for implementation. Unanimous across all of the work groups were recommendations to establish a consolidated purchasing cycle and a streamlined procurement process for standards-based IT components.

DAS will issue RFQs to the vendors that are recommended by the Endpoint Computing Workgroup. Additionally the RFQs will be issued for configurations that are currently ordered in high volumes as tracked through the Release and Permit system. DAS will use forecasts from the superintended agencies to present the anticipated purchasing volumes to the vendors to consider during the quoting process. The vendors will respond with their pricing and a list of Ohio-based vendor-authorized resellers including Ohio certified Minority Business Enterprise (MBE) and Encouraging Diversity Growth and Equity (EDGE) organizations that will be eligible to sell from the awarded contract. Ohio-based refers to organizations that are headquartered in Ohio. **\*\*Each of the Vendor's identified resellers must be listed as either a dealer or distributor on the Vendor's STS contract and agree to honor the terms of the Vendor's STS, including the reporting requirements.\*\***

## 2. Introduction

This Request for Quotation (RFQ) is issued by the Department of Administrative Services (DAS) through its Office of Information Technology (OIT) on behalf of the state of Ohio (State). The purpose of this RFQ is to solicit quotations from manufacturers of computer monitors (Vendors) that hold a State Term Schedule (STS). This RFQ seeks quotes for computer monitors, and optional asset tagging services.

To implement recommendations made by the Endpoint Computing Work Group of the Enterprise Technical Architecture subcommittee, the State has completed an equipment survey process to gather forecast information from State agencies for computer monitor (Monitors) purchases planned for the remainder of fiscal year (FY11), which is through June 30, 2011.

The State of Ohio is interested in acquiring an aggregate, large quantity of Monitors, in the fourth quarter of its Fiscal Year 2011. The acquisition will include the three standard monitors as described in Attachment Two, Specifications for this RFQ. The State may acquire asset tagging services, listed in Attachment Two. The Monitor specifications in Attachment Two are based on approved standards issued by the State and the volumes in the Cost Summary are based on agency aggregate forecast information shown in Section 2.1. Regarding Cost Summary volumes Vendors should note: THE STATE DOES NOT GUARANTEE ANY MINIMUM PURCHASE VOLUME.

It is State's intention to establish a second STS for each Vendor selected. The second STS will be specifically for the purchase of standards-based Monitors. The Monitor STS will consist of the terms and conditions of the Vendor's existing STS by reference, the additional terms and conditions described in the RFQ and the Cost Summary from the Vendor's Quotation, as well as the deletion of inapplicable terms and conditions from the Vendor's existing STS, as agreed by the State and the Vendor.

State agencies, boards and commissions, and political subdivisions will be permitted to purchase Monitors and asset tagging services from the resellers identified on the Vendor's Monitor STS. Use of the Monitor STS established from this RFQ will be the required method for superintended State agencies, boards, and commissions to acquire Monitors, unless an exception is granted.

Once one or more Monitor STS is/are established, the term of the Monitor STS will be from the STS effective date through June 30, 2012. The Monitor STS is subject to and contingent upon, the

satisfactory performance of the Vendor and its authorized Ohio-based resellers, and availability of funds. Maximum duration of any Monitor STS established via this RFQ will be until June 30, 2012.

There are additional or different terms in this RFQ than the standard terms in the STS, such as the requirement to report sales using the form in Attachment Three. Such terms are in addition to or modify the standard STS terms in the Vendor's current STS and will be part of the new STS with any Vendor that submits an acceptable Quote. Some of these additional terms include an established period during which the quoted prices are firm and not subject to increase, a requirement for one or more Ohio certified minority business enterprises (MBEs) as dealers under the new STS, the establishment of a process by which quarterly or semiannual RFQs may go out in an attempt to achieve better pricing during the term of the new STS, special delivery requirements, and additional warranty provisions. This RFQ, including those additional terms will have precedence over anything in the Vendor's existing STS and will be incorporated by reference in the new STS.

### 2.1. State Monitor Forecasts

State forecasts for Q4 of FY11 (ending June 30<sup>th</sup>, 2011) are as follows.

<u>Monitor Size</u>	<u>Quantity</u>
Standard 20" Monitor	1,448
Standard 22" Monitor	1,234
Standard 24" Monitor	296

## 3. Instructions and Dates

### 3.1. Inquiries

Interested organizations may make inquiries regarding this RFQ anytime during the inquiry period listed in the Schedule of Events. To make an inquiry, interested organizations must use the following process:

- Access the State Procurement Website at <http://procure.ohio.gov/>;
- From the Navigation Bar on the left, select "Find It Fast";
- Select "Doc/Bid/Schedule #" as the Type;
- Enter the RFQ number found on the first page of this RFQ;
- Click the "Find It Fast" button;
- On the document information page, click the "Submit Inquiry" button;
- On the document inquiry page, complete the required "Personal Information" section by providing:
  - First and last name of the representative who is responsible for the inquiry,
  - Name of the prospective interested organization.
  - Representative's business phone number, and
  - Representative's email address;
- Type the inquiry in the space provided including:
  - A reference to the relevant part of this RFQ,
  - The heading for the provision under question, and
  - The page number of the RFQ where the provision can be found; and
- Click the "Submit" button.

Interested organizations may make inquiries regarding this RFQ any time before 8:00 am on April 22, 2011. Questions submitted after this time will not receive a response from the State.

### 3.2. Schedule of Events

Event	Date
1. RFQ Distribution to Vendors	April 15, 2011
2. Inquiries from Vendors due	8:00 am EST - April 22, 2011
3. RFQ Response Due Date	1:00 pm EST - April 29, 2011
6. Anticipated Selection of Vendor(s)	May 6, 2011

### 4. Quotation Submittal

A qualified Vendor wishing to respond to the RFQ must submit one complete, sealed and signed copy of its Quotation that is clearly marked "OITRFQ041511-1 Computer Monitor Request for Quote" on the outside of its envelope along with the Vendor's name. In addition, the Vendor must supply one PDF version on a disk in the same package. If there is a discrepancy between the hard copy and the electronic copy of the Quotation, the hard copy will control, and the State will base its evaluation of the Vendor's Quotation on the hard copy.

Quotations MUST be submitted to the State's Procurement Representative.

Mr. Edward Razler - OIT  
30 East Broad Street, 39<sup>th</sup> Floor  
Columbus, OH 43215

Each Quotation must be organized in the same format as described below. Any material deviation from the format outlined below may result in a rejection of the Quotation. Each Quotation must contain an identifiable tab sheet preceding each section of the Quotation. Quotations must be valid for a minimum of 45 calendar days.

- Cover Letter – The Vendor must provide a standard business letter that includes the following:
  - Executive Summary;
  - Identification of each of its authorized Ohio-based resellers including Ohio-certified MBE and EDGE organizations;
  - Existing State Term Schedule Number;
  - A statement that the Vendor is not now and will not become subject to an "unresolved" finding for recovery under Revised Code Section 9.24, before the award arising out of this RFQ without notifying OBM and DAS of such finding;
  - URL address (if public and available); and
  - Signature by an individual authorized to legally bind the Vendor.
- Vendor Information Form - The Vendor must submit a signed and completed Vendor Information Form (OBM-5657) for itself and for each authorized Ohio-based reseller identified in the response. The form is available at <http://obm.ohio.gov/forms/OAKS.asp>.
- Technical Documentation – The Vendor must complete the form in Attachment Two and provide sufficient Technical Documentation to demonstrate how the specification is being met.
- Cost Summary – The Vendor must submit a complete Cost Summary.
- DMA - Under Ohio's anti-terrorism legislation, effective April 14, 2006, the selected Vendor must complete a Declaration Regarding Material Assistance/Non-assistance to a Terrorist Organization

to certify that the Vendor has not provided material assistance to any terrorist organization listed on the Terrorist Exclusion List. The form and the Terrorist Exclusion List are available on the Ohio Homeland Security Website. The form must be submitted with the Vendor's Quote. If a Vendor answers yes or fails to answer any question on the form, the State may not award the Contract to that Vendor. The Vendor may request the Department of Public Safety to review such a denial of an award. More information concerning this law is available at:  
<http://www.homelandsecurity.ohio.gov>.

#### **4.1. Proprietary Information**

All Quotations and other material submitted will become the property of the State and may be returned only at the State's option. Proprietary information should not be included in a Quotation or supporting materials. All Quotations will be open to the public.

The State may reject any Quotation if the Vendor takes exception to the requirements/specifications of this RFQ or submits an incomplete or materially defective Quotation, at its sole discretion.

### **5. Evaluation of RFQ Responses.**

Vendor Quotations will be evaluated by the State with the goal of selecting at least one qualified Vendor offering for the purchase of standards-based Monitors.

#### **5.1 Initial Review**

The State will review all Quotations for their format and completeness.

#### **5.2. Clarifications and Corrections**

During the evaluation process, the State may request clarifications and allow corrections only if the state believes it is in the State's best interest.

#### **5.3. Waiver of Defects**

The State has the right to waive any defects in any Quotation or in the submission process followed by a Vendor. But the State will only do so if it believes, in its sole discretion that is in the State's best interest.

#### **5.4. Rejection of Quotations**

The State may reject any Quotation that is not in the required format, does not address all the requirements/specifications of this RFQ, or that the State believes is excessive in price or otherwise not in the State's best interest to accept.

#### **5.5. Vendor Selection Process**

It is the State's intention to establish a second STS for each vendor selected. The second STS will be specifically for the purchase of standards-based Monitors. The State may make its Vendor selection on a line item by line item basis, if it so chooses, or on the Vendor's offer as a whole.

### **6.0. Scope of Services**

#### **6.1. Delivery**

The following provisions apply:

- a) The authorized reseller must agree to ship all products F.O.B. destination and provide free inside delivery to the specified floor / worksite of the requesting entity's site to the area(s) of their choosing. The authorized reseller must deliver all Monitors within thirty (30) days after receipt of a purchase order or at another mutually agreeable time.
- b) The requesting entity may delay any delivery to a mutually agreeable time.

- c) The authorized reseller must agree to coordinate delivery with the requesting entity. The authorized reseller warrants that it can accommodate time staggered deliveries with specific delivery dates, times and quantities.

## **6.2. Warranty**

### **6.2.1. Required Warranty Coverage.**

The State requires that all equipment be quoted with a four (4) years advanced exchange warranty as the standard warranty. The warranty must include four (4) years of parts / labor / shipping coverage. The Vendor's warranty must guarantee the use of original replacement parts or OEM equivalent parts for all repairs. Vendor must guarantee the availability of parts for the life of the warranty.

During the warranty period the Vendor must provide technical support to the purchasing entity specified on the purchase order. Although the Vendor is not responsible under this Contract to fix a problem unrelated to the specific components contained in this RFQ, the Vendor must assist the purchasing entity in identifying a problem with the entire configuration which would prevent it from working.

## **6.3 Optional Asset Tagging Services**

The Vendor may be required to provide asset tagging services for the Monitors described in this RFQ.

Asset Tagging will consist of placing the purchasing entity's approved tag(s) on the equipment. These tag(s) may be supplied by the purchasing entity or the Vendor. In addition, the Vendor must accumulate data regarding tag numbers on a spreadsheet that will be delivered to the requesting entity in both hard copy and MS Excel format.

Tag numbers will be listed with the associated equipment model number and serial number. The Monitor must be tagged and the associated information posted to the spreadsheet.

**6.4. Reporting**

The Vendor is required to report all activity related to the Monitor STS on a monthly basis to the State's IT Standards Manager at:

[State.ITStandards.Manager@oit.ohio.gov](mailto:State.ITStandards.Manager@oit.ohio.gov)

Activity from the current month is due no later than the 15<sup>th</sup> day of the following month.

The format for this report is presented as a Microsoft Excel document at Attachment THREE and should contain the following data elements.

Date Purchase Made  
Reseller Name  
Purchase Order Number  
Agency / Organization Making Purchase  
State or COOP (Local Governments and Educational Institutions)  
Delivery Address  
Vendor Part Number of the Monitor  
Description of Standard Configuration (Including Model Number)  
Quantity Purchased  
Unit Price  
Installed Options, Quantity Installed and Unit Price

ATTACHMENT I  
 COST SUMMARY

Vendors responding to the RFQ must submit a complete Cost Summary. The cost must include F.O.B. destination, free inside delivery to designated locations. Costs must also include all packing, transportation and insurance charges.

Vendors must complete the following table for the Monitors and Optional Asset Tagging Services. Quoted prices must be firm and not subject to increase during the term of the Monitor STS. MFG PN denotes a manufacturer's part number.

DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
Standard 20" Monitor (QTY 1,448)		\$	%	\$
Standard 22" Monitor (QTY 1,234)		\$	%	\$
Standard 24" Monitor (QTY 296)		\$	%	\$
Standard Monitor, Asset Tagging (20", 22" and 24")		\$	%	\$

ATTACHMENT TWO  
SPECIFICATIONS

**REQUIREMENTS**

The State has developed Business-Class Monitor Specifications based on recently published State standards for Monitors. Vendors must offer products that **CONFORM** to the specifications included in this section.

The State will review and update the specifications on a periodic basis and the Vendor must continue to conform to changes to the specifications required by the State and all State standards.

The State requires Vendors to propose a single Monitor model for each Business-Class Monitor Standard Specification **\*\*that meets or exceeds the specification\*\***. Models proposed must be enterprise level qualities that represent a stable and consistent platform. Home, consumer or small business grade equipment is not acceptable.

**IN THE THIRD COLUMN AFTER EACH REQUIREMENT THE VENDOR MUST INCLUDE A TECHNICAL REFERENCE IDENTIFYING THE DOCUMENT, SECTION, AND PAGE NUMBER(S) OF SUPPORTING DOCUMENTATION THAT CONFIRMS THAT THE VENDOR'S PROPOSED EQUIPMENT MEETS THE SPECIFICATION. INCOMPLETE TABLES MAY BE DEEMED NON-RESPONSIVE AND MAY RESULT IN THE OFFER BEING REJECTED.**

**VENDORS MUST COMPLETE ALL TABLES IN THE FOLLOWING SECTIONS.**

**ATTACHMENT TWO**

**Standard 20" Monitor Specifications**

The State has forecasted a total potential volume of 1,448 units.

<b>Monitor Manufacturer and Model Number:</b>		
<b>Attribute</b>	<b>Specification</b>	<b>Reference Data</b>
Size	20" Class (includes 19.5" to 20.5")	document/section/pg#
Class	Business / Professional	document/section/pg#
Backlight Technology	LED	document/section/pg#
Resolution	1600 X 900 or larger	document/section/pg#
Response Time	5ms or faster	document/section/pg#
Typical Contrast Ratio	1000:1	document/section/pg#
Color Support	16.7 Million Colors	document/section/pg#
Aspect Ratio	16:9	document/section/pg#
Warranty	4 Years	document/section/pg#
Horizontal Adjustment	Tilt and Swivel	document/section/pg#
Vertical Adjustment	Height Adjustable	document/section/pg#
Viewing Angle	160 degrees or better	document/section/pg#
Interfaces	1 x VGA, 1 x DVI-D	document/section/pg#

**ATTACHMENT TWO**

**Standard 22" Monitor Specifications**

The State has forecasted a total potential volume of 1,234 units.

<b>Monitor Manufacturer and Model:</b>		
<b>Attribute</b>	<b>Specification</b>	<b>Reference Data</b>
Size	22" Class (includes 21.5" to 22.5")	document/section/pg
Class	Business / Professional	document/section/pg#
Backlight Technology	LED	document/section/pg#
Resolution	1920 X 1080 or larger	document/section/pg#
Response Time	5ms or faster	document/section/pg#
Typical Contrast Ratio	1000:1	document/section/pg#
Color Support	16.7 Million Colors	document/section/pg#
Aspect Ratio	16:9	document/section/pg#
Warranty	4 Years	document/section/pg#
Horizontal Adjustment	Tilt and Swivel	document/section/pg#
Vertical Adjustment	Height Adjustable	document/section/pg#
Viewing Angle	160 degrees or better	document/section/pg#
Interfaces	1 x VGA, 1 x DVI-D	document/section/pg#

ATTACHMENT TWO

Standard 24" Monitor Specifications

The State has forecasted a total potential volume of 296 units.

Monitor Manufacturer and Model:		
_____		
Attribute	Specification	Reference Data
Size	24" Class (includes 23.5" to 24.5")	_____ document/section/pg#
Class	Business / Professional	_____ document/section/pg#
Backlight Technology	LED	_____ document/section/pg#
Resolution	1920 X 1080 or larger	_____ document/section/pg#
Response Time	5ms or faster	_____ document/section/pg#
Typical Contrast Ratio	1000:1	_____ document/section/pg#
Color Support	16.7 Million Colors	_____ document/section/pg#
Aspect Ratio	16:9	_____ document/section/pg#
Warranty	4 Years	_____ document/section/pg#
Horizontal Adjustment	Tilt and Swivel	_____ document/section/pg#
Vertical Adjustment	Height Adjustable	_____ document/section/pg#
Viewing Angle	160 degrees or better	_____ document/section/pg#
Interfaces	1 x VGA, 1 x DVI-D	_____ document/section/pg#

ATTACHMENT THREE

Reporting Form and Format

	A	B	C	D	E	F	G	H	I	J
	Purchase Date	Reseller	Purchase Order Number	Purchaser	State or COOP	Address	Address 2	City	Zip	Part Number
1										
2										

	K	L	M	N	
	Standard Configuration	Quantity	Unit Price	Asset Tagging Service	
				Quantity	Unit Price
1					
2					

Notes:

- The form is designed to be one table and has been “wrapped” in this illustration. Note the column numbering, A through N.
- Column A: Date Purchase Made
- Column B: Reseller Name
- Column C: Purchase Order Number
- Column D: Agency / Organization Making Purchase
- Column E: State or COOP (Local Governments and Educational Institutions)
- Column F-I: Delivery Address
- Column J: Vendor Part Number of the Standard Monitor
- Column K: Description of Standard Configuration (Including Model Number)
- Column L: Quantity Purchased
- Column M: Unit Price
- Column N: Asset Tagging Service, Quantity Purchased and Unit Price



**Office of Information Technology**

**Personal Computer Request for Quotation**

**OITRFQ20110408**

April 8, 2011

**Existing State Term Schedule Required**

## 1. Executive Summary

As the Multi-Agency CIO Advisory Council (MAC) Enterprise Technical Architecture Subcommittee (ETA SC) Work Groups evolved toward making their recommendations, several procurement and IT planning-related themes arose. The ETA SC examined the themes and felt they warranted a recommendation to the State CIO for implementation. Unanimous across all of the work groups were recommendations to establish a consolidated purchasing cycle and a streamlined procurement process for standards-based IT components.

DAS will issue RFQs to the vendors that are recommended by the Endpoint Computing Workgroup, and are based on Gartner Magic quadrant data. Additionally the RFQs will be issued for configurations that are currently ordered in high volumes as tracked through the Release and Permit system. DAS will use forecasts from the superintended agencies to present the anticipated purchasing volumes to the vendors to consider during the quoting process. The vendors will respond with their pricing and a list of Ohio authorized resellers, which includes Ohio certified Minority Business Enterprises (MBEs) that will be eligible to sell from the awarded contract. **\*\* Each of the Vendor's identified resellers must be listed as either a dealer or distributor on the Vendor's STS contract and agree to honor the terms of the Vendor's STS, including the reporting requirements.\*\***

## 2. Introduction

This Request for Quotation (RFQ) is issued by the Department of Administrative Services (DAS) through its Office of Information Technology (OIT) on behalf of the state of Ohio (State). The purpose of this RFQ is to solicit quotations from manufacturers of personal computers (Vendors) that hold a State Term Schedule (STS) and are identified as leaders in the Gartner Group Magic Quadrant for Global Enterprise Desktops and Notebooks dated November 10, 2010. This RFQ seeks quotes for personal computers and options and accessories.

To implement recommendations made by the Endpoint Computing Work Group of the Enterprise Technical Architecture subcommittee, the State has completed an equipment survey process to gather forecast information from State agencies for personal computer (PC) purchases planned for the remainder of fiscal year (FY11), which is through June 30, 2011.

The State of Ohio is interested in acquiring an aggregate, large quantity of personal computers, in the fourth quarter of its Fiscal Year 2011. The acquisition will include the three notebooks and four desktop PC models as described in Attachment Two, Specifications for this RFQ. The State will also acquire certain options and accessories, and PC services, also listed in Attachment Two. The PC specifications in Attachment Two are based on approved standards issued by the State and the volumes in the Cost Summary are based on the aggregate forecast information from the agencies shown below. Regarding Cost Summary volumes Vendors should note: THE STATE DOES NOT GUARANTEE ANY MINIMUM PURCHASE VOLUME.

It is State's intention to establish a second STS for each vendor selected. The second STS will be specifically for the purchase of standards-based PCs. The PC STS will consist of the terms and conditions of the Vendor's existing STS by reference, the additional terms and conditions described in the RFQ and the Cost Summary from the Vendor's Quotation, as well as the deletion of inapplicable terms and conditions from the Vendor's existing STS, as agreed by the State and the Vendor. Vendors must also identify authorized Ohio-based resellers in the Vendor's Quotation including Ohio certified Minority Business Enterprises (MBEs).

State agencies, Boards and Commissions, and political subdivisions will be permitted to purchase notebooks, desktops, options, accessories, and services from the authorized Ohio-based resellers identified on the Vendor's PC STS. Use of the PC STS established from this RFQ will be the required method for superintended State agencies, Boards, and Commissions to acquire PCs, unless an exception is granted.

Once one or more PC STS is/are established, the term of the PC STS will be from the STS effective date through June 30, 2012. The PC STS is subject to and contingent upon, the satisfactory performance of the Vendor and its authorized Ohio-based resellers, and availability of funds. Maximum duration of any PC STS established via this RFQ will be until June 30, 2012.

State forecasts for Q4 of FY11 (ending June 30<sup>th</sup>, 2011) are as follows.

Standard Mobile Notebook 15"	463
Standard Mobile Notebook 14"	417
Standard Desktop Notebook	99
Standard Desktop	2908
Standard Desktop, vPro Enabled	Quantity included in "Standard Desktop"
Specialty Use Desktop	83
Specialty Desktop, vPro Enabled	Quantity included in "Specialty Desktop"

There are additional or different terms in this RFQ than the standard terms in the STS, such as the requirement to report sales using the form ATTACHMENT THREE. Such terms are in addition to or modify the standard STS terms in the Vendor's current STS and will be part of the new STS with any Vendor that submits an acceptable Quote. Some of these additional terms include an established period during which the quoted prices are firm and not subject to increase, a requirement for one or more certified minority business enterprises (MBEs) as dealers under the new STS, the establishment of a process by which quarterly or semiannual RFQs may go out in an attempt to achieve better pricing during the term of the new STS, special delivery requirements, and additional warranty provisions. This RFQ, including those additional terms will have precedence over anything in the Vendor's existing STS and will be incorporated by reference in the new STS.

### 3. Instructions and Dates

#### 3.1. Inquiries

Interested organizations may make inquiries regarding this RFQ anytime during the inquiry period listed in the Schedule of Events. To make an inquiry, interested organizations must use the following process:

- Access the State Procurement Website at <http://procure.ohio.gov/>;
- From the Navigation Bar on the left, select "Find It Fast";
- Select "Doc/Bid/Schedule #" as the Type;
- Enter the RFQ number found on the first page of this RFQ;
- Click the "Find It Fast" button;
- On the document information page, click the "Submit Inquiry" button;
- On the document inquiry page, complete the required "Personal Information" section by providing:
  - First and last name of the representative who is responsible for the inquiry,
  - Name of the prospective interested organization.
  - Representative's business phone number, and
  - Representative's email address;
- Type the inquiry in the space provided including:
  - A reference to the relevant part of this RFQ,
  - The heading for the provision under question, and
  - The page number of the RFQ where the provision can be found; and
- Click the "Submit" button.

Interested organizations may make inquiries regarding this RFQ any time before 8:00 am on April 15, 2011. Questions submitted after this time will not receive a response from the State.

**1.1. Schedule of Events**

Event	Date
1. RFQ Distribution to Vendors	April 8, 2011
2. Inquiries from Vendors due	8:00 am EST - April 15, 2011
3. RFQ Response Due Date	1:00 pm EST - <del>April 22, 2011</del> <b>**April 25, 2011**</b>
6. Anticipated Selection of Vendor(s)	April 29, 2011

**2. Quotation Submittal**

A qualified Vendor wishing to respond to the RFQ must submit one complete, sealed and signed copy of its Quotation that is clearly marked "OITRFQ20110408 Personal Computer Request for Quote" on the outside of its envelope along with the Vendor's name. In addition, the Vendor must supply one PDF version on a disk in the same package. If there is a discrepancy between the hard copy and the electronic copy of the Quotation, the hard copy will control, and the State will base its evaluation of the Vendor's Quotation on the hard copy.

Quotations MUST be submitted to the State's Procurement Representative.

Mr. Edward Razler - OIT  
 30 East Broad Street, 39<sup>th</sup> Floor  
 Columbus, OH 43215

Each Quotation must be organized in the same format as described below. Any material deviation from the format outlined below may result in a rejection of the Quotation. Each Quotation must contain an identifiable tab sheet preceding each section of the Quotation. Quotations must be valid for a minimum of 45 calendar days.

- Cover Letter – The Vendor must provide a standard business letter that includes the following:
  - Executive Summary;
  - Identification of each of its authorized Ohio-based resellers including Ohio-certified MBE and Edge organizations;
  - Existing State Term Schedule Number;
  - A statement that the Vendor is not now and will not become subject to an "unresolved" finding for recovery under Revised Code Section 9.24, before the award arising out of this RFQ without notifying OBM and DAS of such finding
  - Signature by an individual authorized to legally bind the Vendor.
- Vendor Information Form - The Vendor must submit a signed and completed Vendor Information Form (OBM-5657) for itself and for each authorized Ohio-based reseller identified in the response. The form is available at <http://obm.ohio.gov/forms/OAKS.asp>.
- Standard Affirmation and Disclosure Form (Executive Order 2010-09S) - The Vendor must complete Attachment Three, Standard Affirmation and Disclosure Form – Executive Order 2010-09S.
- Technical Documentation – The Vendor must complete the form in Attachment Two and provide sufficient Technical Documentation to demonstrate how the specification is being met.

- Cost Summary – The Vendor must submit a complete Cost Summary.
- DMA - Under Ohio's anti-terrorism legislation, effective April 14, 2006, the selected offeror must complete a Declaration Regarding Material Assistance/Non-assistance to a Terrorist Organization to certify that the offeror has not provided material assistance to any terrorist organization listed on the Terrorist Exclusion List. The form and the Terrorist Exclusion List are available on the Ohio Homeland Security Website. The form must be submitted with the offeror's Proposal. If an offeror answers yes or fails to answer any question on the form, the State may not award the Contract to that offeror. The offeror may request the Department of Public Safety to review such a denial of an award. More information concerning this law is available at: <http://www.homelandsecurity.ohio.gov>.

#### **4.1. Proprietary Information**

All Quotations and other material submitted will become the property of the State and may be returned only at the State's option. Proprietary information should not be included in a Quotation or supporting materials. All Quotations will be open to the public.

The State may reject any Quotation if the Vendor takes exception to the requirements/specifications of this RFQ or submits an incomplete or materially defective Quotation, at its sole discretion.

### **5. Evaluation of RFQ Responses.**

Vendor Quotations will be evaluated by the State with the goal of selecting at least one qualified Vendor offering for the purchase of standards-based PCs.

#### **5.1 Initial Review**

The State will review all Quotations for their format and completeness.

#### **5.2. Clarifications and Corrections**

During the evaluation process, the State may request clarifications and allow corrections if the State believes it is in the State's best interest.

#### **5.3. Waiver of Defects**

The State has the right to waive any defects in any Quotation or in the submission process followed by a Vendor. But the State will only do so if it believes, in its sole discretion, that is in the State's interest and will not cause any material unfairness to other Vendors.

#### **5.4. Rejection of Quotations**

The State may reject any Quotation that is not in the required format, does not address all the requirements/specifications of this RFQ, or that the State believes is excessive in price or otherwise not in the State's best interest to accept.

#### **5.5. Vendor Selection Process**

It is the State's intention to establish a second STS for each vendor selected. The second STS will be specifically for the purchase of standards-based PCs. The State may make its Vendor selection on a line item by line item basis, if it so chooses, or on the Vendor's offer as a whole.

## **6.0. Scope of Services**

### **6.1. Delivery**

The following provisions apply:

- a) The authorized reseller must agree to ship all products F.O.B. destination and provide free inside delivery to the specified floor / worksite of the requesting entity's site to the area(s) of their choosing. The Authorized Reseller must deliver all PCs within thirty (30) days after receipt of a purchase order or at another mutually agreeable time.
- b) The requesting entity may delay any delivery to a mutually agreeable time.
- c) The authorized reseller must agree to coordinate delivery with the requesting entity. The authorized reseller warrants that it can accommodate time staggered deliveries with specific delivery dates, times and quantities.

### **6.2. Warranty**

#### **6.2.1. Required Warranty Coverage.**

The State requires that all equipment be quoted with a four (4) year on-site warranty as the standard warranty. The warranty should include four (4) years of parts / labor / next business day on site coverage. The Vendor's warranty must guarantee the use of original replacement parts or OEM equivalent parts for all repairs. Vendor must guarantee the availability of parts for the life of the warranty. The computer keyboard and mouse must be covered under the Vendor's standard on-site warranty plan. All optional hardware components, if purchased, must be covered under the Vendor's on-site warranty. If the Keep Your Hard Drive service option is selected it will cover all hard drives included in the original purchase.

During the warranty period the Vendor must provide technical support to the purchasing entity specified on the purchase order. Although the Vendor is not responsible under this Contract to fix a problem unrelated to the specific components contained in this RFQ, the Vendor must assist the purchasing entity in identifying a problem with the entire configuration which would prevent it from working.

### **6.3. Imaging Services**

The approved Vendor must provide imaging services for the PCs described in this RFQ if an purchasing entity selects this optional service. This service requires the Vendor to load a customer-supplied custom software image onto the PC.

This service would include consulting with the purchasing entity to develop an acceptable PC image to be loaded on all requested PCs from the factory. The image will include all licensed software deemed necessary and as well as any required hardware drivers. The purchasing entity has the right of final approval before the image is applied to the ordered equipment.

**6.4. Asset Tagging Services**

The Vendor must provide asset tagging services for the PCs described in this RFQ.

Asset Tagging will consist of placing the purchasing entity's approved tag(s) on the equipment. These tag(s) may be supplied by the purchasing entity or the Vendor. In addition, the Vendor must accumulate data regarding tag numbers on a spreadsheet that will be delivered to the requesting entity in both hard copy and MS Excel format.

Tag numbers will be listed with the associated equipment model number and serial number. The PC must be tagged and the associated information posted to the spreadsheet.

**6.5. Reporting**

The Vendor is required to report all activity related to the PC STS on a monthly basis to the State's IT Standards Manager at:

[State.ITStandards.Manager@oit.ohio.gov](mailto:State.ITStandards.Manager@oit.ohio.gov)

Activity from the current month is due no later than the 15<sup>th</sup> day of the following month.

The format for this report is presented as a Microsoft Excel document at ATTACHMENT THREE and should contain the following data elements.

- Date Purchase Made
- Reseller Name
- Purchase Order Number
- Agency / Organization Making Purchase
- State or COOP (Local Governments and Educational Institutions)
- Delivery Address
- Vendor Part Number of the Standard PC (Desktop or Notebook) Configuration
- Description of Standard Configuration (Including Model Number)
- Quantity Purchased
- Unit Price
- Installed Options, Quantity Installed and Unit Price

ATTACHMENT I  
 COST SUMMARY

Vendors responding to the RFQ must submit a complete Cost Summary. The cost must include F.O.B. destination, free inside delivery to designated locations. Costs must also include all packing, transportation and insurance charges.

Vendors must complete the following tables for the PCs and the PC options and accessories. Quoted prices must be firm and not subject to increase during the term of the PC STS. MFG PN denotes a manufacturers part number.

DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
Standard Mobile Notebook 15" (463 qty)		\$	%	\$
Standard Mobile Notebook 14" (417 qty)		\$	%	\$
Standard Desktop Notebook (99 qty)		\$	%	\$
Standard Desktop (2908 qty)		\$	%	\$
vPro Enabled Standard Desktop (qty included within the Standard Desktop)		\$	%	\$
Specialty Desktop (83 qty)		\$	%	\$
vPro Enabled Specialty Desktop (qty included within the Specialty Desktop)		\$	%	\$

STANDARD MOBILE NOTEBOOK 15", OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
7	Computrace for Notebooks		\$	%	\$
9	Enable vPro		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$

11	Bluetooth		\$	%	\$
12	Finger Print Reader		\$	%	\$
13	8 Cell or Larger Battery Upgrade		\$	%	\$
14	Integrated Webcam		\$	%	\$
15	Modem		\$	%	\$
16	Notebook Carrying Case		\$	%	\$
17	Docking Station / Port Replicator		\$	%	\$
18	USB Optical Mouse		\$	%	\$
19	USB Keyboard		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

STANDARD MOBILE NOTEBOOK 14", OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
7	Computrace for Notebooks		\$	%	\$
9	Enable vPro		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
11	Bluetooth		\$	%	\$
12	Finger Print Reader		\$	%	\$
13	8 Cell or Larger Battery Upgrade		\$	%	\$
14	Integrated Webcam		\$	%	\$
15	Modem		\$	%	\$
16	Notebook Carrying Case		\$	%	\$
17	Docking Station / Port Replicator		\$	%	\$

18	USB Optical Mouse		\$	%	\$
19	USB Keyboard		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

STANDARD DESKTOP MOBILE NOTEBOOK, OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
2	Memory Upgrade to 8GB		\$	%	\$
7	Computrace for Notebooks		\$	%	\$
9	Enable vPro		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
11	Bluetooth		\$	%	\$
12	Finger Print Reader		\$	%	\$
13	8 Cell or Larger Battery Upgrade		\$	%	\$
14	Integrated Webcam		\$	%	\$
15	Modem		\$	%	\$
16	Notebook Carrying Case		\$	%	\$
17	Docking Station / Port Replicator		\$	%	\$
18	USB Optical Mouse		\$	%	\$
19	USB Keyboard		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

STANDARD DESKTOP, OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
8	Computrace for Desktops		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

SPECIALTY DESKTOP, OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
4	500 GB Hard Drive Upgrade		\$	%	\$
5	500 GB Additional Hard Drive		\$	%	\$
6	RAID 0/1 Configuration		\$	%	\$
8	Computrace for Desktops		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

vPro ENABLED STANDARD DESKTOP, OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION	MFG PN	LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
8	Computrace for Desktops		\$	%	\$
9	Enable vPro		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

vPro ENABLED SPECIALTY DESKTOP, OPTIONS AND ACCESSORIES					
OIT REF	DESCRIPTION		LIST PRICE	PERCENT DISCOUNT	UNIT PRICE
4	500 GB Hard Drive Upgrade		\$	%	\$
5	500 GB Additional Hard Drive		\$	%	\$
6	RAID 0/1 Configuration		\$	%	\$
8	Computrace for Desktops		\$	%	\$
9	Enable vPro		\$	%	\$
10	Keep Your Hard Drive 4 Years		\$	%	\$
20	External Speakers		\$	%	\$
21	Imaging Service		\$	%	\$
22	Asset Tagging Service		\$	%	\$

ATTACHMENT TWO  
SPECIFICATIONS

**REQUIREMENTS**

The State has developed Business-Class Notebook and Desktop Specifications based on recently published State standards for PCs. Vendors must offer products that **CONFORM** to the specifications included in this section.

The State will review and update the specifications on a periodic basis and the Vendor must continue to conform to changes to the specifications required by the State.

The State requires Vendors to propose a single computer model for each Business-Class Notebook and Desktop Hardware Standard Specification **\*\*that meets or exceeds the specification\*\***. Models proposed must be enterprise level quality that represent a stable and consistent platform. Home, consumer or small business grade equipment is not acceptable.

**IN THE THIRD COLUMN AFTER EACH REQUIREMENT THE VENDOR MUST INCLUDE A TECHNICAL REFERENCE IDENTIFYING THE DOCUMENT, SECTION, AND PAGE NUMBER(S) OF SUPPORTING DOCUMENTATION THAT CONFIRMS THAT THE VENDOR'S PROPOSED EQUIPMENT MEETS THE SPECIFICATION. INCOMPLETE TABLES MAY BE DEEMED NON-RESPONSIVE AND MAY RESULT IN THE OFFER BEING REJECTED.**

**VENDORS MUST COMPLETE ALL TABLES IN THE FOLLOWING SECTIONS.**

ATTACHMENT TWO  
 Standard Mobile Notebook 15" Specifications  
 The State has forecasted a total potential volume of 463 units.

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	~15" Notebook	_____ document/section/pg#
Resolution	1366 X 768	_____ document/section/pg#
Operation System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q67M Express	_____ document/section/pg#
Processor	Intel Core i5-2520M	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	4GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHz, 2DIMMs	_____ document/section/pg#
Graphics Accelerator	Integrated Intel HD Graphics 3000	_____ document/section/pg#
Network Connection	Intel Gigabit Ethernet	_____ document/section/pg#
Wireless Network	Intel 802.11 a/g/n	_____ document/section/pg#
Expansion	Express Card	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	250 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#
Optical Drive	DVD+/-RW	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Mobile Notebook 15" Specifications, Continued

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Battery	6 Cell minimum	_____ document/section/pg#
USB ports	USB 2.0, 3 Required	_____ document/section/pg#
Serial ports	1 Optional	_____ document/section/pg#
Parallel ports	1 Optional	_____ document/section/pg#
Wake-on LAN	Required	_____ document/section/pg#
Remote System Installation	PXE boot	_____ document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	_____ document/section/pg#
EPEAT	Gold	_____ document/section/pg#
Keyboard	Full Size w/pointing device	_____ document/section/pg#
Mouse	Integrated Trackpad	_____ document/section/pg#
Speakers	Internal (required)	_____ document/section/pg#
Warranty	4/4/4	_____ document/section/pg#
Management	Intel vPro Technology (iAMT 7.X)	_____ document/section/pg#
Security	TPM 1.2	_____ document/section/pg#
Weight	Less than 7 pounds	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Mobile Notebook 15" Optional Items

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #7	Computrace for Notebooks	_____ document/section/pg#
Option #9	Enable vPro	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #11	Bluetooth	_____ document/section/pg#
Option #12	Finger Print Reader	_____ document/section/pg#
Option #13	8 Cell or Larger Battery Upgrade	_____ document/section/pg#
Option #14	Integrated Webcam	_____ document/section/pg#
Option #15	Modem	_____ document/section/pg#
Option #16	Notebook Carrying Case	_____ document/section/pg#
Option #17	Docking Station / Port Replicator	_____ document/section/pg#
Option #18	USB Optical Mouse	_____ document/section/pg#
Option #19	USB Keyboard	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Mobile Notebook 14" Specifications  
 The State has forecasted a total potential volume of 417 units.

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	~14" Notebook	_____ document/section/pg#
Resolution	1366 X 768	_____ document/section/pg#
Operation System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q67M Express	_____ document/section/pg#
Processor	Intel Core i5-2520M	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	4GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHz, 2DIMMs	_____ document/section/pg#
Graphics Accelerator	Integrated Intel HD Graphics 3000	_____ document/section/pg#
Network Connection	Intel Gigabit Ethernet	_____ document/section/pg#
Wireless Network	Intel 802.11 a/g/n	_____ document/section/pg#
Expansion	Express Card	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	250 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#
Optical Drive	DVD+/-RW	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Mobile Notebook 14" Specifications, Continued

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Battery	6 Cell minimum	<u>document/section/pg#</u>
USB ports	USB 2.0, 3 Required	<u>document/section/pg#</u>
Serial ports	1 Optional	<u>document/section/pg#</u>
Parallel ports	1 Optional	<u>document/section/pg#</u>
Wake-on LAN	Required	<u>document/section/pg#</u>
Remote System Installation	PXE boot	<u>document/section/pg#</u>
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	<u>document/section/pg#</u>
EPEAT	Gold	<u>document/section/pg#</u>
Keyboard	Full Size w/pointing device	<u>document/section/pg#</u>
Mouse	Integrated Trackpad	<u>document/section/pg#</u>
Speakers	Internal (required)	<u>document/section/pg#</u>
Warranty	4/4/4	<u>document/section/pg#</u>
Management	Intel vPro Technology (iAMT 7.X)	<u>document/section/pg#</u>
Security	TPM 1.2	<u>document/section/pg#</u>
Weight	Less than 7 pounds	<u>document/section/pg#</u>

ATTACHMENT TWO  
 Standard Mobile Notebook 14" Optional Items

Notebook Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #7	Computrace for Notebooks	_____ document/section/pg#
Option #9	Enable vPro	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #11	Bluetooth	_____ document/section/pg#
Option #12	Finger Print Reader	_____ document/section/pg#
Option #13	8 Cell or Larger Battery Upgrade	_____ document/section/pg#
Option #14	Integrated Webcam	_____ document/section/pg#
Option #15	Modem	_____ document/section/pg#
Option #16	Notebook Carrying Case	_____ document/section/pg#
Option #17	Docking Station / Port Replicator	_____ document/section/pg#
Option #18	USB Optical Mouse	_____ document/section/pg#
Option #19	USB Keyboard	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Desktop Notebook Specifications  
 The State has forecasted a total potential volume of 99 units.

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	~15" Notebook	_____ document/section/pg#
Resolution	1600 X 900	_____ document/section/pg#
Operation System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q67M Express	_____ document/section/pg#
Processor	Intel Core i7-2630QM	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	4GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHz, 2DIMMs	_____ document/section/pg#
Graphics Accelerator	Integrated Intel HD Graphics 3000	_____ document/section/pg#
Network Connection	Intel Gigabit Ethernet	_____ document/section/pg#
Wireless Network	Intel 802.11 a/g/n	_____ document/section/pg#
Expansion	Express Card	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	250 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#
Optical Drive	DVD+/-RW	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Desktop Notebook Specifications, Continued

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Battery	6 Cell minimum	document/section/pg#
USB ports	USB 2.0, 3 Required	document/section/pg#
Serial ports	1 Optional	document/section/pg#
Parallel ports	1 Optional	document/section/pg#
Wake-on LAN	Required	document/section/pg#
Remote System Installation	PXE boot	document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	document/section/pg#
EPEAT	Gold	document/section/pg#
Keyboard	Full Size w/pointing device	document/section/pg#
Mouse	Integrated Trackpad	document/section/pg#
Speakers	Internal (required)	document/section/pg#
Warranty	4/4/4	document/section/pg#
Management	Intel vPro Technology (iAMT 7.X)	document/section/pg#
Security	TPM 1.2	document/section/pg#
Weight	Less than 7 pounds	document/section/pg#

ATTACHMENT TWO  
 Standard Desktop Notebook Optional Items

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #2	Memory upgrade to 8GB	_____ document/section/pg#
Option #7	Computrace for Notebooks	_____ document/section/pg#
Option #9	Enable vPro	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #11	Bluetooth	_____ document/section/pg#
Option #12	Finger Print Reader	_____ document/section/pg#
Option #13	8 Cell or Larger Battery Upgrade	_____ document/section/pg#
Option #14	Integrated Webcam	_____ document/section/pg#
Option #15	Modem	_____ document/section/pg#
Option #16	Notebook Carrying Case	_____ document/section/pg#
Option #17	Docking Station / Port Replicator	_____ document/section/pg#
Option #18	USB Optical Mouse	_____ document/section/pg#
Option #19	Keyboard	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Desktop Specifications

The State has forecasted a total potential volume of 2908 units for all standard desktops.

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	Minitower	_____ document/section/pg#
	Small Form Factor	_____ document/section/pg#
Operating System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q65 Express	_____ document/section/pg#
Processor	Intel Core i5-2400	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	4GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHz, 2DIMMs	_____ document/section/pg#
Available Memory Expansion Slots	Minitower: 2 Required	_____ document/section/pg#
	Small Form Factor: 2 Required	_____ document/section/pg#
Graphics Accelerator	Integrated Intel HD Graphics 2000	_____ document/section/pg#
Network Connection	Gigabit Ethernet	_____ document/section/pg#
PCI Slots Available	1 PCIe	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	250 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#

ATTACHMENT TWO  
 Standard Desktop Specifications, Continued

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Optical Drive	DVD+/-RW	_____ document/section/pg#
USB ports	USB 2.0, 6 Required (2 on front)	_____ document/section/pg#
Serial ports	1 Optional	_____ document/section/pg#
Parallel ports	1 Optional	_____ document/section/pg#
Wake-on LAN	Required	_____ document/section/pg#
Remote System Installation	PXE boot	_____ document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	_____ document/section/pg#
EPEAT	Gold	_____ document/section/pg#
Keyboard	USB	_____ document/section/pg#
Mouse	Optical USB	_____ document/section/pg#
Speakers	Internal (required)	_____ document/section/pg#
Warranty	4/4/4	_____ document/section/pg#
Security	TPM 1.2	_____ document/section/pg#

ATTACHMENT TWO  
Standard Desktop Optional Items

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #8	Computrace for Desktops	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

ATTACHMENT TWO  
 Specialty Desktop Specifications

The State has forecasted a total potential volume of 83 units for all specialty use desktops.

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	Minitower	_____ document/section/pg#
	Small Form Factor	_____ document/section/pg#
Operating System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q65 Express	_____ document/section/pg#
Processor	Intel Core i7-2600	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	8GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHZ, 2DIMMs	_____ document/section/pg#
Available Memory Expansion Slots	Minitower: 2 Required	_____ document/section/pg#
	Small Form Factor: 2 Required	_____ document/section/pg#
Graphics Accelerator	Discrete Graphics (512 MB Radeon HD 6350 or better)	_____ document/section/pg#
Network Connection	Gigabit Ethernet	_____ document/section/pg#
PCI Slots Available	1 PCIe	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	320 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#

ATTACHMENT TWO  
 Specialty Desktop Specifications, Continued

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Optical Drive	DVD+/-RW	_____ document/section/pg#
USB ports	USB 2.0, 6 Required (2 on front)	_____ document/section/pg#
Serial ports	1 Optional	_____ document/section/pg#
Parallel ports	1 Optional	_____ document/section/pg#
Wake-on LAN	Required	_____ document/section/pg#
Remote System Installation	PXE boot	_____ document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	_____ document/section/pg#
EPEAT	Gold	_____ document/section/pg#
Keyboard	USB	_____ document/section/pg#
Mouse	Optical USB	_____ document/section/pg#
Speakers	Internal (required)	_____ document/section/pg#
Warranty	4/4/4	_____ document/section/pg#
Security	TPM 1.2	_____ document/section/pg#

ATTACHMENT TWO  
 Specialty Desktop Optional Items

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #4	500 GB Hard Drive Upgrade	_____ document/section/pg#
Option #5	500 GB Additional Hard Drive	_____ document/section/pg#
Option #6	RAID 0/1 Configuration	_____ document/section/pg#
Option #8	Computrace for Desktops	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

**ATTACHMENT TWO**  
**vPro Enabled Standard Desktop Specifications**  
 The State has forecasted a total potential volume of 2908 units for all standard desktops.

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	Minitower	_____ document/section/pg#
	Small Form Factor	_____ document/section/pg#
Operating System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q67 Express	_____ document/section/pg#
Processor	Intel Core i5-2400	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	4GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHz, 2DIMMs	_____ document/section/pg#
Available Memory Expansion Slots	Minitower: 2 Required	_____ document/section/pg#
	Small Form Factor: 2 Required	_____ document/section/pg#
Graphics Accelerator	Integrated Intel HD Graphics 2000	_____ document/section/pg#
Network Connection	Intel Gigabit Ethernet	_____ document/section/pg#
PCI Slots Available	1 PCIe	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	250 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#

ATTACHMENT TWO  
 vPro Enabled Standard Desktop Specifications, Continued

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Optical Drive	DVD+/-RW	_____ document/section/pg#
USB ports	USB 2.0, 6 Required (2 on front)	_____ document/section/pg#
Serial ports	1 Optional	_____ document/section/pg#
Parallel ports	1 Optional	_____ document/section/pg#
Wake-on LAN	Required	_____ document/section/pg#
Remote System Installation	PXE boot	_____ document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	_____ document/section/pg#
EPEAT	Gold	_____ document/section/pg#
Keyboard	USB	_____ document/section/pg#
Mouse	Optical USB	_____ document/section/pg#
Speakers	Internal (required)	_____ document/section/pg#
Warranty	4/4/4	_____ document/section/pg#
Management	Intel vPro Technology (iAMT 7.X)	_____ document/section/pg#
Security	TPM 1.2	_____ document/section/pg#

ATTACHMENT TWO  
 vPro Enabled Standard Desktop Optional Items

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #8	Computrace for Desktops	_____ document/section/pg#
Option #9	Enable vPro	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

**ATTACHMENT TWO**  
**vPro Enabled Specialty Desktop Specifications**  
 The State has forecasted a total potential volume of 83 units for all Specialty Use Desktops.

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Case Type	Minitower	_____ document/section/pg#
	Small Form Factor	_____ document/section/pg#
Operating System	Windows 7 Professional	_____ document/section/pg#
Chipset	Intel Q67 Express	_____ document/section/pg#
Processor	Intel Core i7-2600	_____ document/section/pg#
Processor Bus Speed	1333 MHz	_____ document/section/pg#
Memory	8GB	_____ document/section/pg#
Memory Type and Speed	DDR3-10600MHZ, 2DIMMs	_____ document/section/pg#
Available Memory Expansion Slots	Minitower: 2 Required	_____ document/section/pg#
	Small Form Factor: 2 Required	_____ document/section/pg#
Graphics Accelerator	Discrete Graphics (512 MB Radeon HD 6350 or better)	_____ document/section/pg#
Network Connection	Intel Gigabit Ethernet	_____ document/section/pg#
PCI Slots Available	1 PCIe	_____ document/section/pg#
Hard Drive Type, Speed, and Capacity	320 GB SATA 3GB/s, 7200 RPM	_____ document/section/pg#

ATTACHMENT TWO  
 vPro Enabled Specialty Desktop Specifications, Continued

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Optical Drive	DVD+/-RW	_____ document/section/pg#
USB ports	USB 2.0, 6 Required (2 on front)	_____ document/section/pg#
Serial ports	1 Optional	_____ document/section/pg#
Parallel ports	1 Optional	_____ document/section/pg#
Wake-on LAN	Required	_____ document/section/pg#
Remote System Installation	PXE boot	_____ document/section/pg#
Environmental Compliance	Energy Star 5.0 and RoHS <sup>1</sup>	_____ document/section/pg#
EPEAT	Gold	_____ document/section/pg#
Keyboard	USB	_____ document/section/pg#
Mouse	Optical USB	_____ document/section/pg#
Speakers	Internal (required)	_____ document/section/pg#
Warranty	4/4/4	_____ document/section/pg#
Management	Intel vPro Technology (iAMT 7.X)	_____ document/section/pg#
Security	TPM 1.2	_____ document/section/pg#

ATTACHMENT TWO  
 vPro Enabled Specialty Desktop Optional Items

Desktop Manufacturer, Name and Model Number:		
ATTRIBUTE	SPECIFICATION	REFERENCE DATA
Option #4	500 GB Hard Drive Upgrade	_____ document/section/pg#
Option #5	500 GB Additional Hard Drive	_____ document/section/pg#
Option #6	RAID 0/1 Configuration	_____ document/section/pg#
Option #8	Computrace for Desktops	_____ document/section/pg#
Option #9	Enable vPro	_____ document/section/pg#
Option #10	Keep Your Hard Drive 4 Years	_____ document/section/pg#
Option #20	External Speakers	_____ document/section/pg#
Option #21	Imaging Service	_____ document/section/pg#
Option #22	Asset Tagging Service	_____ document/section/pg#

**ATTACHMENT THREE**  
**Reporting Form and Format**

	A	B	C	D	E	F	G	H	I	J
	Purchase Date	Reseller	Purchase Order Number	Purchaser	State or COOP	Address	Address 2	City	Zip	Part Number
1										
2										

	K	L	M	N	O	P	Q	R	S
	Standard Configuration	Quantity	Unit Price	Option Number: N		Option Number: NN		Option Number: NNN	
				Quantity	Unit Price	Quantity	Unit Price	Quantity	Unit Price
1									
2									

Notes:

- The form is designed to be one table and has been “wrapped” in this illustration. Note the column numbering, A through S.
- Column A: Date Purchase Made
- Column B: Reseller Name
- Column C: Purchase Order Number
- Column D: Agency / Organization Making Purchase
- Column E: State or COOP (Local Governments and Educational Institutions)
- Column F-I: Delivery Address
- Column J: Vendor Part Number of the Standard PC (Desktop or Notebook) Configuration
- Column K: Description of Standard Configuration (Including Model Number)
- Column L: Quantity Purchased
- Column M: Unit Price
- Column N~: Installed Options, Quantity Installed and Unit Price

ATTACHMENT THREE continued  
Reporting Form and Format

OPTION LEGEND:

- Option 1: CPU Upgrade
- Option 2: Memory Upgrade
- Option 3: Video Card Upgrade
- Option 4: Hard Drive Upgrade
- Option 5: Additional Hard Drive
- Option 6: Raid Configuration
- Option 7: Computrace for Notebooks
- Option 8: Computrace for Desktops
- Option 9: Enable vPro
- Option 10: Keep Your Hard Drive
- Option 11: Bluetooth
- Option 12: Finger Print Reader
- Option 13: Battery Upgrade
- Option 14: Integrated Webcam
- Option 15: Modem
- Option 16: Notebook Carrying Case
- Option 17: Docking Station
- Option 18: USB Optical Mouse
- Option 19: USB Keyboard
- Option 20: Speakers
- Option 21: Imaging Services
- Option 22: Asset Tagging Service

## STATE TERM CONTRACT

**THIS CONTRACT** (the "Contract") is between the State of Ohio ("State"), through its Department of Administrative Services, General Services Division, at 4200 Surface Road, Columbus, Ohio, 43228 and Hewlett-Packard Company ("Contractor"), with offices at 3000 Hanover Street, Palo Alto, California 94304.

### BACKGROUND

This Contract is the result of at least one competitive quotation in response to a request for quotations ("RFQ") among certain vendors already holding State Term Contracts. The competition has resulted in more competitive pricing for certain products than offered on the Contractor's existing State Term Contract # 533268-2 (the "Existing Contract"). Those products at their more competitive prices will be covered under this Contract once it is signed by both the Contractor and the State.

### TERMS AND CONDITIONS

**TERM.** This Contract is effective on the date the State's duly authorized representative executes it, as evidenced by the date appearing with the representative's signature below. Unless this Contract is terminated, it will remain in effect until June 30, 2012.

**INCORPORATED DOCUMENTS.** Exhibit I attached hereto is a pricelist containing the products and prices the Contractor submitted in response to one or more RFQs. It is a part of this Contract. The Contractor's quotation in response to an RFQ is not part of the Contract, but Exhibit I may contain additional concessions from the Contractor's quotation, such as extended warranties or included options. Additionally, the terms and conditions of the Contractor's Existing Contract are incorporated herein by reference and made a part hereof, excluding the Contractor's pricelist for its products and services under the Existing Contract. If the Existing Contract expires or is terminated for any reason, the terms and conditions under the Existing Contract will survive for the purposes of the RFQ. Further, the terms and conditions of the RFQ that was used to solicit pricing for the Contractor's competitive offering hereunder and the Contractor's RFQ response is also incorporated by reference and made a part hereof. If the Contractor's product offering hereunder is the result of more than one RFQ, each such RFQ and Contractor's RFQ response is incorporated herein by reference but applies solely to the products covered by that RFQ.

**PRIORITY.** The RFQ and the Contractor's response to the RFQ has added or modified certain provisions of the Contractor's Existing Contract. Those changes take priority over the terms of the Existing Contract. If there is any inconsistency or conflict between this document, including its Exhibit I, and any provision of anything incorporated by reference, this document will prevail. If there is any inconsistency between an RFQ and the Existing Contract, the documents shall control in the order in which they are listed below.

1. Any subsequent amendments or change orders to this Contract (the later dated document will govern);
2. The sections of this Contract and its Exhibits;
3. The Contractor's response to the applicable RFQ;
4. The Ohio State Term Schedule Contract effective November 17, 2005; and
5. Subsequent purchase orders issued by the State pursuant to this Contract..

[THIS SPACE INTENTIONALLY LEFT BLANK.]

**DISTRIBUTORS.** The Contractor is responsible for completing an authorization form for and obtaining an acceptance form from each distributor it seeks to authorize under this Contract. Those forms must be in the State's standard format, and they must reference the STS number the State assigns to this Contract.

To **SHOW THEIR AGREEMENT**, the parties have executed this Contract on the date(s) identified below, and this Contract will be effective as of the date it is signed on behalf of the State.

CONTRACTOR

STATE OF OHIO,  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF STATE PURCHASING

BY: Mark R. Klaas

BY: Robert Blair  
ROBERT BLAIR, DIRECTOR

TITLE: HP CONTRACTS NEGOTIATOR

DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE: May 13, 2011

DATE: 5-16-11

**Exhibit I**

Product Name	Manufacturer	Manufacturer Part No	Vendor Part No	Description	Unit of Measure	State Price
Standard Mobile Notebook 14"	HP	8560P	8560P	Standard Mobile Notebook 14"	each	\$ 988.00
Standard Mobile Notebook 15"	HP	8460P	8460P	Standard Mobile Notebook 15"	each	\$ 1,045.00
Desktop Replacement Notebook	HP	8560P	8560P	Desktop Replacement Notebook	each	\$ 1,230.00
Standard Desktop CMT	HP	6200MT	6200MT	Standard Desktop CMT	each	\$ 606.00
Standard Desktop SFF	HP	6200SFF	6200SFF	Standard Desktop SFF	each	\$ 596.00
Standard Desktop vPro Enabled CMT	HP	8200MT	8200MT	Standard Desktop vPro Enabled CMT	each	\$ 681.00
Standard Desktop vPro Enabled SFF	HP	8200SFF	8200SFF	Standard Desktop vPro Enabled SFF	each	\$ 661.00
Specialty Desktop CMT	HP	8200MT	8200MT	Specialty Desktop CMT	each	\$ 800.00
Specialty Desktop SFF	HP	8200SFF	8200SFF	Specialty Desktop SFF	each	\$ 730.00
Specialty Desktop vPro Enabled CMT	HP	8200MT	8200MT	Specialty Desktop vPro Enabled CMT	each	\$ 810.00
Specialty Desktop vPro Enabled SFF	HP	8200SFF	8200SFF	Specialty Desktop vPro Enabled SFF	each	\$ 790.00
20" Monitor	HP	XN374AA	XN374AA	20" Monitor LA2006x	each	\$ 137.00
22" Monitor	HP	XN376AA	XN376AA	22" Monitor LA2206X	each	\$ 164.00
24" Monitor	HP	VG2436WM-LED-SO	VG2436WM-LED-SO	24" Monitor	each	\$ 230.37
Computrace for Notebooks	HP	A599833-NB	A599833-NB	Computrace for Notebooks	each	\$ 56.00
Computrace for Desktops	HP	A602747	A602747	Computrace for Desktops	each	\$ 49.00
Enable vPro	HP	XU552AV	XU552AV	Enable vPro	each	\$ 10.00
Keep Your Hard Drive	HP	UE336E	UE336E	Keep Your Hard Drive	each	\$ 135.00
Bluetooth	HP	XB088AV	XB088AV	Bluetooth	each	\$ 8.00
Finger Print Reader	HP	XU717AV	XU717AV	Finger Print Reader	each	\$ 12.00
Integrated Webcam	HP	XU711AV	XU711AV	Integrated Webcam	each	\$ 11.00
Integrated Webcam Display Upgrade	HP	XU514AV	XU514AV	Integrated Webcam Display Upgrade	each	\$ 50.00
Integrated Webcam Display Upgrade	HP	XU700AV	XU700AV	Integrated Webcam Display Upgrade	each	\$ 46.00
Modem	HP	XU712AV	XU712AV	Modem	each	\$ 4.00
Notebook Carrying Case	HP	WC483AV	WC483AV	Notebook Carrying Case	each	\$ 35.00
Notebook Carrying Case	HP	KB428AV	KB428AV	Notebook Carrying Case	each	\$ 14.00
Notebook Carrying Case	HP	GY456AV	GY456AV	Notebook Carrying Case	each	\$ 14.00
Docking Station / Port Replicator	HP	VB042AV	VB042AV	Docking Station / Port Replicator	each	\$ 89.00
USB Optical Mouse and Keyboard	HP	RC465AV	RC465AV	USB Optical Mouse and Keyboard	each	\$ 20.00
Speakers	HP	KK912AA	KK912AA	Speakers	each	\$ 18.00
Imaging Services	HP	AY101AV	AY101AV	Imaging Services	each	\$ 13.00
Asset Tagging Service	HP	AY112AV	AY112AV	Asset Tagging Service	each	\$ 4.00
Keep Your Hard Drive	HP	UE333E	UE333E	Keep Your Hard Drive	each	\$ 51.00
Hard Drive Upgrade	HP	BY009AV	BY009AV	Hard Drive Upgrade	each	\$ 15.00
Additional Hard Drive	HP	BY021AV	BY021AV	Additional Hard Drive	each	\$ 40.00
Raid Configuration	HP	KY915AV	KY915AV	Raid Configuration	each	\$ 2.00
Computrace for Desktops	HP	A599833-DT	A599833-DT	Computrace for Desktops	each	\$ 55.86
Enable vPro	HP	XT713AV	XT713AV	Enable vPro	each	\$ 11.00
Bluetooth	HP	WX817AV	WX817AV	Bluetooth	each	\$ 8.00
Bluetooth	HP	WX785AV	WX785AV	Bluetooth	each	\$ 8.00
Finger Print Reader	HP	XT676AV	XT676AV	Finger Print Reader	each	\$ 12.00
Finger Print Reader	HP	XT723AV	XT723AV	Finger Print Reader	each	\$ 12.00
Integrated Webcam	HP	XT694AV	XT694AV	Integrated Webcam	each	\$ 11.00
Integrated Webcam Display Upgrade	HP	XT707AV	XT707AV	Integrated Webcam Display Upgrade	each	\$ 56.00
Integrated Webcam Display Upgrade	HP	XV625AV	XV625AV	Integrated Webcam Display Upgrade	each	\$ 48.00

Product Name	Manufacturer	Manufacturer Part No	Vendor Part No	Description	Unit of Measure	State Price
Modem	HP	XT675AV	XT675AV	Modem	each	\$ 6.00
Notebook Carrying Case	HP	WP335AV	WP335AV	Notebook Carrying Case	each	\$ 30.00
Notebook Carrying Case	HP	WP318AV	WP318AV	Notebook Carrying Case	each	\$ 20.00
Notebook Carrying Case	HP	WP317	WP317	Notebook Carrying Case	each	\$ 14.00
Docking Station / Port Replicator	HP	VB042AV#ABA	VB042AV#ABA	Docking Station / Port Replicator	each	\$ 89.00
Computrace for Desktops	HP	A599833-VPRO	A599833-VPRO	Computrace for Desktops	each	\$ 56.86
Enable vPro	HP	KV923AV	KV923AV	Enable vPro	each	\$ 9.00
Memory Upgrade	HP	WX801AV	WX801AV	Memory Upgrade	each	\$ 42.00
USB Optical Mouse	HP	VL506AV	VL506AV	USB Optical Mouse	each	\$ 3.00
USB Keyboard	HP	BU983AV	BU983AV	USB Keyboard	each	\$ 5.15
9 Cell Battery	HP	WX813AV	WX813AV	9 Cell Battery	each	\$ 1.00
9 Cell Battery	HP	WX684AV	WX684AV	9 Cell Battery	each	\$ 1.00