

The following Infant Food Rebate procedures are specific to Indiana:

1. For the term of any Contract awarded pursuant to this Bid, the Contractor shall, in exchange for single supplier status, rebate monthly, a fixed amount per ounce of Contract brand infant food calculated by multiplying the rebate amount for that item by the number of containers of food multiplied by 4.0 ounces redeemed during the valid period by WIC retail vendors.
2. Payments due to the State shall be based on the number of ounces of infant food redeemed.
3. The Department shall provide monthly, to the Contractor, an invoice that specifies the number of 4.0 oz. containers of infant food purchased by the Indiana WIC Program. The number of containers of infant food shall be determined based on redeemed infant food checks. All information provided to the Contractor shall exclude participant/vendor identifying information.
4. The State WIC Agency shall provide monthly, to the Contractor, an electronic detailed data file to be used for verification of the number of 4.0 oz. containers invoiced.
5. Monthly rebates will be submitted to the Indiana WIC Program, Division of Finance, Indiana State Department of Health, 2 North Meridian Street, Section 2C, Indianapolis, IN 46204. Each billing shall include an itemized account of the rebate.
6. If payment is not sent to the Department within 30 days from the date Department electronically sends the Infant Food Rebate Invoice to the Contractor, the Contractor shall pay the Department, in addition to the amount due, interest at the rate of 1 percent per month, or the portion thereof on the unpaid balance from the date on the Infant Food Rebate Invoice until such time as the check is sent to the Department.
7. The Contractor must notify the Department of any disputes or errors in the rebate invoice within 30 days of electronically receiving the Infant Food Rebate Invoice. If the Contractor misses the deadline, any disputes/overbilling errors are to be waived. All disputes must be settled by closeout of the Federal fiscal year in which the dispute occurred. The Contractor may not withhold any rebate payment under any circumstances. Upon resolution of the dispute, the Department may disburse funds to the appropriate party.
8. Payment of rebates will be made on all contracted food purchased while the contract is in effect, even though the contract may be expired at the time of billing and/or payment due date.
9. The last month of the contract, checks will continue to specify the contract food. Due to the 60 day life of a check, these checks may not be redeemed through the system until after the contract has expired and may not appear on the food redemption report for an additional 20-30 days. The participant has 30 days to redeem a check that was issued the last month of the contract. The vendor has a total of 60 days from the first-date-to-use to deposit the check. After the vendor deposits the check it could take an additional 20 days to appear on the Food Redemption Report. The Contractor shall reimburse the State for all checks issued during the last month of the contract, even though it may take up to 90 days for the check to appear on the Food Redemption Report. The Contractor will only be responsible for rebates for checks with a "first use by date" within the term of the Contract.
10. The State WIC Agency shall provide upon request, to the Contractor, access to redacted food instruments for audit purposes.

11. As applicable, the Contractor shall issue rebate payment checks payable to:

Indiana WIC Program Division of Finance Indiana State Department of Health Section 2C 2 North Meridian Street Indianapolis, IN 46204	Mr. Ed Talucci Finance Manager Indiana State Department of Health WIC Telephone: (317) 234-3858 E-mail: <a href="mailto:etalucci@isdh.in.gov">etalucci@isdh.in.gov</a>
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