



**Ohio Department of Administrative Services
Master Maintenance Agreement (MMA)
Update**

NOTICE

Effective October 31, 2008 new offers for inclusion in the MMA program will be curtailed.

Offers received by October 31, 2008 will be accepted for review. Offers received after October 31, 2008 will be returned to the sender.

Effective November 1, 2008, the Office of Procurement Services (OPS) will be implementing a procedure for accepting new offers for inclusion into the MMA program. Under the current process, suppliers may request us to place their maintenance services and repair parts on an MMA. We have determined that this process is not the most efficient method for establishing an MMA contract, and may not be in the best interest of the State or the supplier.

Beginning November 1, 2008, requests to establish an MMA will only be accepted by an agency or properly registered cooperative purchasing member, and will be based upon a need for your specific supply or service. OPS, will review the agency request, and if a contract is warranted, OPS will determine the most appropriate method to establish the contract.

The methodology may include:

- Ohio Penal Industries (OPI)
- Invitation to Bid (ITB)
- Competitive Sealed Proposal (CSP)
- Community Rehabilitation Program (CRP)
- Reverse Auction
- One Time Bid
- Master Maintenance Agreement (MMA)

In the event the MMA program is the selected methodology, the OPS will contact the appropriate contractor(s) to proceed with submitting an offer package to OPS according to the procedures on the website at: <http://www.procure.ohio.gov/pdf/INTRO-MMA.pdf>

To become a registered vendor with the State of Ohio, register with the State of Ohio at the following: <https://bidderreg.das.ohio.gov/omnicom/scripts/omnicomweb.dll>

THE OFFICE OF PROCUREMENT SERVICES APOLOGIZES FOR ANY
INCONVENIENCE.

PLEASE RE-VISIT OUR WEB PAGE PERIODICALLY AT

<http://www.procure.ohio.gov/proc/index.asp>

FOR UPDATES REGARDING THE OPS PROGRAMS.