

REQUEST FOR PROPOSALS  
ADDENDUM # 2

ISSUED: 01/22/09

RFP NUMBER: CSP900010  
INDEX NUMBER: EPA017  
UNSPSC CODE: 78180000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Environmental Protection Agency, is requesting proposals for:

**OPERATION OF A VEHICLE EMISSIONS TESTING PROGRAM IN THE CLEVELAND/AKRON AREA**

Reason for Addendum: This Addendum is issued to notify of the following changes; to correct the verbiage on page 58 regarding stand alone computers and the host computer; and to update the estimated budgets on page 93. Pages 58 and 93 are attached.

PROPOSAL DUE DATE: February 25, 2009 at 1:00 p.m.

OPENING LOCATION: Department of Administrative Services  
Office of Procurement Services  
4200 Surface Rd.  
Columbus, OH 43228-1395

7. Four universal serial bus ports
8. Microsoft Windows XP latest version
9. Minimum three available expansion slots
10. Real time clock/calendar with battery backup;
11. 101 (or greater) detachable extended keyboard;
12. VGA color monitor with 17" diagonal screen size with tilt swivel base;
13. Microsoft mouse or compatible;
14. Built-in mouse interface or third serial port;
15. 200 Watt (minimum) power supply;
16. Super VGA graphics card with 128-MB (minimum) RAM;
17. Uninterruptible power supply (UPS)
18. Hewlett-Packard LaserJet 5L with 600 dpi resolution or equivalent; and
19. 10/100/1000 Ethernet network card

E. Station Computers. These computers shall be stand-alone units (not terminals) capable of accessing Ohio EPA's Web site to provide updated information regarding technician employment.

\* These stand alone computers shall be capable of performing the testing functions even if the link to the host computer is severed for any reason.

F. Documentation. If a software upgrade to the system software is required during the length of the contract, computer specification documentation shall be updated and provided to Ohio EPA. Required documentation shall include only the areas which require compatibility, such as test matrix, vehicle inspection reports, Ohio EPA access compatibility, Ohio BMV data, etc. The document is not required to include items that do not require compatibility as long as contractual obligations are met.

Meeting Attendance and Reporting Requirements. The Contractor's project management approach must adhere to the following Project meeting and reporting requirements:

1. A pre-performance meeting is required within ten (10) days of Contract award to select the reporting format, review performance requirements and method of reporting.
2. A monthly and final report must be prepared in accordance with the EPA Contract Manager to detail the reviews and progress of this project and to give an overall project performance report.
3. Immediate Reporting – The project manager or his or her designee must immediately report any certified Project Team staffing changes to the Agency Project Representative (See: Attachment Three: Part Two: Replacement Personnel).

\* To indicate a correction to the verbiage regarding stand alone computers and connection to the host computer.

ATTACHMENT NINE  
COST SUMMARY FORM

UNSPSC Number: 78180000

Cost must be reflected in U.S. Dollars

OAKS ITEM #13207

The Offeror must provide one (1) total not-to-exceed cost for a one (1) month period, testing to commence July 1, 2009 or no later than January 1, 2010 through June 30, 2011.

The total, not-to-exceed cost will be paid in monthly installments in arrears after testing has begun.	
DESCRIPTION	MONTHLY COST
Budget narrative and budget costs to provide the Operation of an Emissions Testing Program in the Cleveland/Akron area, as identified in the Scope of Work, Attachment One, Part One.	
Not-to-Exceed Monthly Cost for the initial contract term	\$
Not-to-Exceed Monthly Cost for up to twenty-four (24) additional months of renewal (optional)	\$

Cost must be reflected in U. S. Dollars.

An invoice will be prepared and submitted to Ohio EPA on a monthly basis in arrears for costs, not to exceed above quote. Testing must commence on or before January 1, 2010; start-up may begin upon receipt of a valid purchase order from EPA. There will be no compensation for months preparing for start-up; compensation will begin when the testing starts.

- \* Payment to begin monthly once testing commences for SFY 2010, not to exceed \$1,041,000 per month or \$12.5 million for the year if testing occurs over the entire twelve month period. Payment for SFY 2011 not to exceed \$1,075,000 per month or \$12.9 million for the year. Budgetary numbers are provided in advance of the SFY 2010 - 2011 biennium budget. There are no assurances that these amounts will be allocated to this program by the Ohio General Assembly.
- \*

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses not included in the Not-to-Exceed Cost.

- \* To indicate an update to the budget estimated not-to-exceed amounts.