

REQUEST FOR PROPOSALS
ADDENDUM # 1

ISSUED: 01/08/09

RFP NUMBER: CSP900010
INDEX NUMBER: EPA017
UNSPSC CODE: 78180000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Environmental Protection Agency, is requesting proposals for:

OPERATION OF A VEHICLE EMISSIONS TESTING PROGRAM IN THE CLEVELAND/AKRON AREA

Reason for Addendum: This Addendum is issued to notify of the following change, to correct the day and date of the Pre-Proposal Conference to Thursday, January 22, 2009, 1:00 PM.

PROPOSAL DUE DATE: February 25, 2009 at 1:00 p.m.

OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
4200 Surface Rd.
Columbus, OH 43228-1395

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. The State may change this schedule at any time. If the State changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, the State will make scheduled changes through the RFP addendum process. The State will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	January 6, 2009
Inquiry Period Begins:	January 6, 2009
Pre-Proposal Conference	January 22, 2009 at 1:00 p.m.
Inquiry Period Ends:	February 11, 2009 at 8:00 a.m.
Proposal Due Date:	February 25, 2009 by 1:00 p.m.
Testing to commence (no later than):	January 1, 2010

Estimated Dates

Contract Award Notification:	April 14, 2009 or later
Issuance of Purchase Order:	July, 2009 (or upon budget approval)

NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due. Proposals received after 1:00 P.M. on the due date will not be evaluated.

- * **PRE-PROPOSAL CONFERENCE.** A pre-proposal conference will be held on Thursday, January 22, 2009 at 1:00 PM to 4:00 PM in the Buckeye Room, of the Department of Administrative Services, 4200 Surface Road, Columbus, OH 43228. The purpose of this conference is to discuss the RFP and Project with prospective Offerors and to allow them to ask questions arising from their initial review of this RFP. We ask that each question be provided in writing at the meeting for transcription accuracy. Index cards will be provided at the conference to write the question(s). Attendance at the Pre-Proposal Conference is not a prerequisite to submitting a Proposal. The State will answer questions as best as possible. We reserve the right to take questions under advisement and respond through the inquiry process. Offerors are responsible for any and all information exchanged at the conference or via the Internet inquiry process.

To facilitate access to this site, please provide the names, organization and telephone numbers of representatives that will attend the pre-proposal conference and send this information to: Janice L. Fitzpatrick, Ohio Department of Administrative Services, no later than 4:00 PM, January 14, 2009 by email to: Janice.fitzpatrick@das.state.oh.us or fax 1-614-644-1785.

- * To indicate a correction to the day and date of the Pre-Proposal Conference to be held Thursday, January 22, 2009.