

Turf Maintenance / Landscape maintenance/Exterior facilities projects Agreement

**Contractor:
Greater Cincinnati Behavioral Health Services
1501 Madison
Cincinnati OH 45206**

**Summit Behavioral Health
1101 Summit Road
Cincinnati Ohio 45237**

**Contracting Term Work Dates : FY2021 through FY2022
(July 1, 2020 – June 30, 2022)**

**Annual work execution date range: (Spring) March 15th
through (Fall) November 1st**

Important Acronyms

SBH : Summit Behavioral Health
GCB : Greater Cincinnati Behavioral Health
JE : John Eardley, Summit Behavioral
JP: James Ponder, Summit Behavioral Healthcare
JO: James (Jim) O’Conner; Summit Behavioral
DM: David Meek, Greater Cincinnati Behavioral
JW: Joe West, Greater Cincinnati Behavioral

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I. Intent, Purpose and Spirit of agreement.

Summit Behavioral Health and Greater Cincinnati Behavioral Health Services wish to enter into a partnership with GCB vocational programming providing contract services of lawn care & landscaping services for SBH fiscal year(s) 2020 and 2021. The size and scope of work outlined by this contract is quite large (+> 40 acres) and will vary and is subject to uncontrollable forces (the weather and growing season factors). GCB will provide all the materials / supplies / fuel and equipment / labor / insurance to provide these services to Summit Behavioral Health. GCB will have a supervisor and crew of *at least 2* workers on site for 3 days per week on average. The minimum weekly effort will be 72 man hours. GCB may be redirected to SBH internal areas (courtyards) and cemetery as requested by SBH in lieu of exterior main grounds. This service will be inclusive in the 72 man hours and not exceed 72 man hours.

Our main focus will be to provide services that ensure a well maintained and attractive lawn and landscape to the campus of Summit Behavioral Health services. This contract necessitates that our agencies include the Ohio Department of Administrative Services (ODAS) hold the contract and that GCB is acting as a CRP (Community Rehabilitation Program) in this relationship.

II. Work Schedules / Times / Meteorological considerations

This contract for FY2021 will begin July 1, 2020 and terminate June 30, 2021. FY 2022 will begin July 1, 2021 and terminate June 30, 2022. From a calendar year perspective that is based off of the “season”. Each season; the work shall commence March 15th and carry on until November 1st of the year. Work performed shall be done Monday through Friday within the hours of 8:00 am through 6:00pm. Work will not be done during federally recognized holidays.

Focused effort will be made to consistently keep the grounds in excellent conditions but will make the caveat for weather conditions that have the ability to “back-up” mowing schedules. Every reasonable effort will be made to adhere to schedules; but reserve an agreement to not work while raining/extreme weather and to prioritize and “re-prioritize” tasks as deemed necessary to keep core, “prestige” areas maintained and looking their best.

III. Figures and Mapping

Please find attached 3 maps of Summit Behavioral Health. Figure A.; Figure B., and Figure C. all show progressively magnified sections of the campus areas. Figure A. tri-sects the 3 main sections labeled : section 1 “inner loop”; section 2 “outer loop-front”; and section 3 “outer loop –back”. Figure B. is a closer map of the Section 1 “inner –loop” area. Figure C. details a particular part of Section 1 “inner-loop” and what is deemed/labeled “Prestige Areas” - those areas most highly visible; and therefore highest priority.

IV. Deliverables

The scope of this contract is best described on a linear timetable with seasonal expectations. Spring timeframe (March 15th – June 30th) will include a balance of maintaining upkeep of mowing all Section 1 inner loop areas weekly and Section 2 outer loop front areas bi-weekly. Section 3 outerloop back area is the lowest priority and will be maintained in concert with Summit Behavioral Health providing the “heavy duty” bush-hogging / flail mowing of the larger field areas once growth over 8 inches is achieved.

During this spring timeframe; landscape maintenance will commence to include trimming/edging and mulching beginning in the “prestige areas” and working outwards. GCB will focus on trimming all shrubbery, cutting back all perennials, pruning and shaping shrubs for health and appearance, trimming deciduous trees (less than 20 feet tall) limbing up evergreen trees, weeding and cleaning out landscape beds, spade edging landscape beds and tree rings, applying pre-emergent herbicide and spreading mulch when appropriate. GCBHS will source and spread mulch to the prestige areas landscape beds to an average of 3 inches to enhance appearance, suppress weed growth, and retain soil moisture.

Summer through fall will continue with maintenance of the mowing and maintaining the details of the landscaping. Landscape maintenance includes periodic trimming of shrubs and weeding in the landscaped areas. GCB will monitor and remedy undesirable weeds around the campus of SBH with chemical control methods (spraying a solution of “weed killer” topically) GCBHS will remain vigilant in applying weed control chemicals to weeds that grow out of concrete seams/cracks sidewalks; decorative stone areas, parking areas, concrete patios and transitions. GCBHS will provide all necessary PPE (personal protection equipment) , chemical (Glyphosate 3% solution MAXIMIM) and professional licensure.

GCBHS will provide all the necessary equipment/tools and fuel along with supervision and labor to provide consistent lawn care and landscape maintenance. Work/Project Requests that

require the purchase of additional materials/rentals/equipment and supplies will be approved via email confirmation and billed to SBH.

V. Operational Logistics / details

GBS will use their own vehicles and trailer for all necessary equipment and supplies. Parking areas will be coordinated with SBH.

SBH will provide reasonable accommodations for restrooms and water. GCB may use the restrooms and water fountain is available in the SBH main lobby. Please communicate your desired policy in regards to these details to JW and DM.

VI. Special Requests / Project work

GCB requests that a clear definition and chain of communication is clarified in regards to requests, projects, and items that may fall outside of the normal mowing and landscaping maintenance activities. The crew and supervision from GCB are not exclusively limited to this contract with SBH and will work to accommodate requests and perform focused project work as time and capabilities allow. GCB requests that a short written request via email from SBH to DM at GCB be sent prior to beginning any of these special requests/projects. John Eardley, James Ponder and James O'Connor are authorized to communicate and direct those requests.

Special request work outside of the maintenance contract may be performed on a time and material basis or per bid. These items will be handled on a case-by-case basis and may require the use of a subcontractor.