



**Ohio Department of Job and Family Services
Request for Letterhead Bids (RLB)
Child Care CCIDS Project
RLB#: RLB-OIS-12-030**

ADDENDA A

Revised Anticipated Procurement and Project Timetable

05/16/2012	ODJFS Releases RLB to Potential Vendors. Q & A Period Opens - Vendors may submit inquiries for RLB clarification.
05/21/2012	Vendor Q & A Period closes, 8:00 a.m. for inquiries for RLB clarification - No further inquiries for RLB clarification will be accepted.
05/24/2012	Deadline for Vendors to Submit Proposals (10:00 A.M., Eastern time).
06/08/2012	ODJFS Issues Award Notification (estimated).
06/15/2012	Purchase Order approval – work may not begin until a state Purchase Order has been fully approved by OBM (estimated). Note: Subsequent fiscal year renewals as outlined in this RLB Section VI. will result in a new purchase order.
06/18/2012	Work begins with Vendor team onsite at location to be determined. (estimated).
06/30/2013	All project work must be completed.

Score Sheet for Organizational Experience & Capabilities

Vendor: _____

ORGANIZATIONAL EXPERIENCE & CAPABILITIES							
Evaluation Criteria		RLB SEC. REF.	Weight	Does Not Meet 0	Partially Meet 2	Meets 4	Exceeds 8
1	Does the proposal give background information on the vendor, including subcontractors, if appropriate, indicating sufficient organizational experience and staffing to perform the required work. In the event that the vendor proposes the use of any subcontractors, information on the subcontractor(s) and letters of commitment are required as well	V.	10				
2	Does the proposal give descriptions of at least two (2), but no more than four (4) projects completed in the past three (3) years that demonstrate expertise which are similar in size, scope, and effort that is described in Section VI, Scope of Work	V.	10				
3	Does the proposal give the names and contact information from at least two (2) entities for which the vendor has performed similar scale projects in the past three (3) years	V.	10				
(NOTE: If the vendor or candidate earned a score of "0" for any of the above criteria, the vendor or candidate may be disqualified.							
Column Subtotal of "Partially Meets" points							
Column Subtotal of "Meets" points							
Column Subtotal of "Exceeds" points							
Total Project Manager Score							