

AMENDMENT #1 FOR RFP NUMBER 0A1091

DATE AMENDMENT ISSUED: June 1, 2012

The State of Ohio, through the Department of Administrative Services, Information Technology Procurement Services, for the Ohio Department of Public Safety (the "State") is requesting proposals for:

Safe ID Source Document Imaging System (SDIS) Project

INQUIRY PERIOD BEGINS:	May 15, 2012
INQUIRY PERIOD ENDS:	June 6, 2012
OPENING DATE:	June 13, 2012
OPENING TIME:	1:00 P.M.
OPENING LOCATION:	Department of Administrative Services I.T. Procurement Services Bid Room 4200 Surface Road Columbus, Ohio 43228

PRE-PROPOSAL CONFERENCE DATE:	May 30, 2012 at 1:00 p.m. The Shipley Building Training Room T3-8 1970 West Broad Street Columbus, Ohio 43223
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This RFP consists of five parts and ten (10) attachments, totaling 89 consecutively numbered pages. Supplements also are attached to this RFP with a beginning header page and an ending trailer page. Please verify that you have a complete copy.

The attached pages represent the amendment for the Request for Proposal (RFP) listed above. Please use the attached pages to replace the pages previously issued by the state.

Background. The ODPS is a governmental agency in the Executive Branch of State Government. The ODPS administers motor vehicle and transportation related laws for the continued benefit of all citizens of the State. Specifically, through the OBMV, the ODPS administers Motor Vehicle Titling and Licensing Laws (<http://codes.ohio.gov/orc/4503>) Driver Licensing Laws (<http://codes.ohio.gov/orc/4507>). Transportation Safety Laws, and other motor vehicle-related laws and regulations as directed by the ORC, as amended.

To meet its daily mission of providing transportation services to customers in Ohio, the OBMV employs approximately five hundred (500) full and part-time employees. Employees and Contractors provide services via one (1) Customer Service Center ("CSC") and 195 DR offices dispersed throughout the State, and the ODPS Central Headquarters which is located in Columbus, Ohio.

The OBMV provides a multitude of services to private citizens, transportation entities, courts, law enforcement agencies, insurance companies, and related transportation clients. The most commonly provided OBMV services include the provision of driver testing and licensing, vehicle registration and titling, credentialing of commercial motor carriers and the oversight of related transportation safety and information management programs.

Due to the nature of the OBMV business processes, the type of work performed by the agency requires substantial use of automated systems. It is imperative that the agency operates its programs and facilities in an efficient and economical manner, incorporating into its operation those technological developments that will enhance the delivery of services to the OBMV various transportation clients.

Current Document Handling. Every year, millions of source documents are handled by the CSC and 195 DR locations as part of daily customer contact related to the issuance of driver's license (DL) and Identification (ID) cards. Source documents are handled throughout the course of transaction processing in order to determine and verify or authenticate identification, address, and lawful status (legal presence). These source documents are not photocopied, stored electronically or retained by any other means. The documents are viewed, manually authenticated, and verified by a CSC representative or qualified personnel at one (1) of the 195 DR locations. The documents are then returned to the customer currently being handled at the counter.

Source documents are manually authenticated and verified, e.g., birth certificates, social security cards, utility bills, and immigration documents. All source documents vary in size and color, and are not larger than eight and one half inches long x ~~seventeen~~ **fourteen** inches wide (**8 ½" L X 17" 14"W**).

Business Problem. The REAL ID Act of 2005 enacted May 11, 2005 was an Act of Congress, that stemmed from the 9/11 Commission findings, that modified U.S. Federal Laws pertaining to security, authentication, and issuance procedures standards for the State driver's licenses (DL) and identification (ID) cards (DL/ID), as well as various immigration issues pertaining to terrorism.

Refer to: http://www.dhs.gov/files/laws/gc_1172765386179.shtm

Also refer to http://bmv.ohio.gov/Safe_ID_FAQs.pdf

The law set forth certain requirements for State DL/ID cards to be accepted by the Federal Government for "official purposes", as defined by the Secretary of Homeland Security (HLS). The Secretary of HLS has defined "official purposes" as presenting State DL/ID cards for boarding commercially operated airline flights and entering federal buildings and nuclear power plants.

One (1) of the requirements set forth by the Safe ID Act is the retention of a digital image of source documents presented during the application for a State DL/ID. For the purpose of this project, source documents are defined as documents presented by an applicant when applying for a DL/ID at a CSC or DR location.

As noted above, to become compliant, digital images of the source documents must be retained. As a result, there is a need to implement a SDIS at the OBMV that would be used by the Customer Service Center (CSC) and the 195 DR offices throughout the State. For the purpose of this project, source

SCANNER MINIMUM REQUIREMENTS	
Scanner Type:	Flatbed, Automatic Document Feeder (ADF)
Scan Resolution:	Optical, Minimum of 600 dpi; up to 4,800 dpi
Color Scan:	Yes
Feeder:	Center pull
Daily Duty Cycle:	Up to 1,000 pages per day
Bit Depth:	48-bit
ADF Capacity:	Standard, 50 sheets
ADF Speed:	Up to 25 pages per minute (ppm) scan to file 5.5 images per minute (ipm) (duplex)
ADF Feed:	Straight through paper pass
Scan Size, Maximum (Flatbed):	8 ½" W x 14" L
Scan Size, Maximum ADF:	8 ½" W x 14" L
Scan Size, Minimal ADF, Imperial:	2" W x 3" L
Scan File Format:	BMP, JPEG, GIF, TIFF, PNG, PCX, PDF, PDF *searchable, RTF, TXT
Connectivity:	Standard1 Hi-Speed USB 2.0 TBD JP
Software Protocol:	TWAIN

NOTE: SDIS Advanced Features. The Contractor must describe any features of the equipment and/or solution not defined within the RFP.