



ITEM #	EVALUATION CRITERIA	RLB SEC. REF.	Weight	Doesn't Meet 0	Partially Meets 6	Meets 8	Exceeds 10	Extension
<b>VENDOR QUALIFICATIONS</b>								
<b>MANDATORY QUALIFICATIONS</b>								
1	The vendor has demonstrated a minimum of five (5) years of experience in providing records center or warehouse materials and services for projects of similar size and complexity?	V. A, 1	5					
<b>ORG. EXPERIENCE &amp; CAPABILITIES</b>								
2	The vendor has provided three (3) references from previous clients in which vendor successfully demonstrated experience with projects of similar size, scope, and nature of this project. The vendor must include their name, titles, companies, addresses, contact names, and telephone numbers.	V. B, 1	4					
3	The vendor has identified a source of supply to obtain & provide materials specified in Section VII, OR, have a source of supply to obtain & provide alternate materials to what is specified in Section VII. The alternate materials must be identified by manufacturer & manufacturer's reference identifier (e.g., model number or name) & must configure to the dimensions specified in Section VII.	V. B. 2	5					
<b>STAFF EXPERIENCE &amp; CAPABILITIES</b>								
4	The vendor has identified a Project Manager and has submitted the profile (e.g., curriculum vitae or resume) which demonstrates a minimum of five (5) years of verifiable experience in work comparable to the work in this RLB.	V. C, 1	5					
<b>PECIFICATIONS OF DELIVERABLES</b>								
5	The vendor has provided a timeline with the steps they will use to disassemble empty warehouse racks.	VII A, B	3					
6	The vendor has provided a timeline to unload, reassemble and provide bolts to secure to the floor the warehouse shelving units.	VII, C	4					
7	The vendor has provided a timeline to supply warehouse shelving units with decking according to the described specs/dimensions.	VII, D	5					
8	The vendor has provided a timeline for instillation of two sets of Interlake 4" steel forklift guide rails.	VII, E	3					
9	The vendor has confirmed that they will provide on-site project management to supervise vendor staff and work.	VII, F	3					
10	The vendor stated they will provide all mechanical devices, tools, supplies and other materials to successfully complete the job.	VII, G	3					
11	The vendor has submitted all timelines for completion of deliverables A through E from Section VII. The timeline must be no longer than thirty days.	VII. H	4					
12	The vendor has submitted a drawing (may be computer generated or legibly hand drawn) showing the exact dimensions of the materials proposed to be used in completion of deliverables D & E.	VII. I	5					
13	The vendor has submitted a drawing that is appropriate to meet ODJFS project specifications.	VII. I	5					
<b>PROPOSAL ORGANIZATION</b>								
14	The vendor has submitted a proposal which complies with the specified submission format.	IX	3					
15	The vendor has submitted a proposal which is free of self-promotional claims.	IX	2					
16	The vendor has submitted a proposal which has been thoroughly proofread for spelling and grammatical errors.	IX	3					
<b>TRADE SECRET INFORMATION</b>								
17	The review team in its comprehensive review of the vendor's proposal has determined that the proposal was free of trade secret/proprietary information as specified/restricted in the RLB. [A "no" response will disqualify the vendor's proposal and will not advance to the consideration of the vendor's Cost Proposal.]	5.2, D. 8.5			YES	NO		
<b>Column Subtotal of "Partially Meets" points</b>								
<b>Column Subtotal of "Meets" points</b>								
<b>Column Subtotal of "Exceeds" points</b>								
<b>TOTAL SCORE:</b>								

Based upon the Total Technical Score earned, does the vendor's proposal proceed to the Phase III evaluation of its Cost Proposal? (Vendor's Grand Total Technical Score must be at least 471 points.)

**Yes** \_\_\_\_\_

**No** \_\_\_\_\_ (If "No," Vendor's Cost Proposal will not be opened.)