

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: May 23, 2011

**RFP NUMBER: CSP904911
INDEX NUMBER: EDU089**

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Education (ODE), is requesting proposals for the:

**OHIO PERFORMANCE ASSESSMENT PILOT PROGRAM
(OPAPP)**

RACE TO THE TOP - (RttT)

**OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395**

Reason for Addendum. To indicate the addition of budgetary language. Please remove pages 4 and 46 from the original RFP and replace with the attached pages.

PROPOSAL DUE DATE: June 8, 2011 by 1:00 p.m.

**OPENING LOCATION: Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395**

* BUDGET. The State estimates a budget for this Project of approximately \$ 6,700,000. Proposals priced at more than \$ 6,700,000 for the NOT-TO-EXCEED TOTAL PROJECT COST (See Attachment Ten) may be considered non-responsive due to excessive cost, and may be eliminated from the evaluation process.

QUALIFIED APPLICANTS. Qualified Offerors must meet the Mandatory Requirements in Table 1, documenting their commitment to meet the Mandatory Requirements in the Cover Letter portion of the Proposal as well as more in depth documentation of qualifications in the Offeror Profile tab of the Proposal (see Attachment 4) to document qualifications. The form must be filled out completely, in typed form. The form may be recreated electronically, but all fields and formats must be retained. Failure to recreate the form accurately may lead to the rejection of the Offeror's Proposal. Also, failure to respond to all information requested on the form may lead to the rejection of the Offeror's Proposal.

Specifically, Offerors must:

1. Have experience in developing performance tasks, provide a set of sample tasks as part of their Proposal, and be willing and able to develop the types of tasks identified in this RFP.
2. Have experience in delivering successful professional development to teachers and experts from institutions of higher education (IHEs) in all content areas.
3. Provide evidence of an on-line task delivery, retrieval, and storage system to use in the Pilot Program.
4. Be based in Ohio or agree to partner with an Ohio-based contractor or institution, to help achieve the goal of building capacity within Ohio.
5. Have experience working with teachers and educators from IHEs to be able to successfully execute the tasks outlined in this RFP.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the [general terms and conditions](#) of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	May 11 2011
Inquiry Period Begins:	May 11, 2011
Inquiry Period Ends:	May 25, 2011, at 8:00 a.m.
Proposal Due Date:	June 8, 2011, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	June 30, 2011
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

* Indicates the addition of budgetary language.

DESCRIPTION	DELIVERABLES	COST
Stage 5 (anticipated completion 12/31/13):	Work with ODE Leadership to implement pilot: <ul style="list-style-type: none"> Work with ODE to finalize PD for Stage 6. 	\$
	Communicate with Pilot Participants: <ul style="list-style-type: none"> Communicate schedule for Stage 5 with all participants (including coaches and higher ed experts). 	
	Task Development: <ul style="list-style-type: none"> Develop tasks for Stage 6 implementation (Cohort 3 only – number of tasks listed in Table 4). Complete review process of tasks developed. Make all necessary changes to developed tasks. 	
	External Committees: <ul style="list-style-type: none"> Secure locations for review of items developed for Stage 6 implementation. Hold sessions for review of items developed for Stage 6 implementation. Secure locations for range finding committee meetings. Hold range finding committee meetings. 	
	Professional Development: <ul style="list-style-type: none"> Secure locations for professional development for Stage 6 to Cohorts 2 and 3 (16 hrs and 32 hrs, respectively). Deliver professional development for Stage 6 to Cohorts 2 and 3 (16 hrs and 32 hrs, respectively). 	
	Scoring: <ul style="list-style-type: none"> Secure locations for review of scoring practices and training for scoring. Hold panel meetings for review of scoring practices and training for scoring. Continue training for regional moderation panels (16 hrs). 	
Stage 6 (anticipated completion 6/30/14):	Communicate with Pilot Participants: <ul style="list-style-type: none"> Communicate schedule for Stage 6 with all participants (including coaches and higher ed experts). 	\$
	External Committees: <ul style="list-style-type: none"> Secure locations and hold range finding committee meetings. 	
	Professional Development: <ul style="list-style-type: none"> Secure locations and deliver professional development for Stage 6 to Cohort 3 (16 hrs). 	
	Scoring: <ul style="list-style-type: none"> Secure locations and hold panel meetings for review of scoring practices and training for scoring. Complete training for regional moderation panels (16 hrs). 	
<u>NOT-TO-EXCEED TOTAL PROJECT COST*</u>		\$

** BUDGET. The State estimates a budget for this Project of approximately \$ 6,700,000. Proposals priced at more than \$ 6,700,000 for the NOT-TO-EXCEED TOTAL PROJECT COST may be considered non-responsive due to excessive cost, and may be eliminated from the evaluation process.

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified. There will be no additional reimbursement for travel or other related expenses.

* The Not-to-Exceed Total Project Cost shall be the sum of the respective stage's not-to-exceed cost, and includes fiscal years 2011 – 2015.

** Indicates the addition of budgetary language.