

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 12/20/10

RFP NUMBER: CSP902311
INDEX NUMBER: DPS040

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Homeland Security Training Needs Analysis is requesting proposals for a:

Reason for Addendum.

This addendum is issued to extend the proposal due date to January 12, 2011, and to change the initial start date of the contract to March 1, 2011.

Please remove pages 1, 3 and 50 and replace with the attached pages.

PROPOSAL DUE DATE: January 12, 2011

**OPENING LOCATION: Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395**

REQUEST FOR PROPOSALS

RFP NUMBER: CSP902311
INDEX NUMBER: DPS040
UNSPSC CATEGORY: 9200, 9211, 8610

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Public Safety, is requesting proposals for:

HOMELAND SECURITY TRAINING NEEDS ANALYSIS

RFP ISSUED: December 10, 2010
INQUIRY PERIOD BEGINS: December 10, 2010
INQUIRY PERIOD ENDS: December 23, 2010 at 8:00 a.m.
PROPOSAL DUE DATE: January 12, 2011 by 1:00 p.m.

*

Proposals received after the due date and time will not be evaluated.

**OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395**

Offerors must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the offeror. Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

This RFP consists of five (5) parts and twelve (12) attachments, zero (0) supplements, totaling sixty-three (63) consecutively numbered pages. Please verify that you have a complete copy.

*Proposal due date changed to January 12, 2011, effective December 20, 2010.

The Ohio EMA training section administers the emergency management training program and serves as the State Administrative Agency (SAA) for all federal homeland security grants. This project will support the state of Ohio Homeland Security Strategic Plan by directly addressing step 4.12.2 of the Strategic Plan, conducting a comprehensive Statewide Training Needs Analysis and identifying and developing the following:

- 1) Current and projected future individual and collective training requirements;
- 2) Currently available training resources (e.g., training programs, courses and related resource materials), training gaps (e.g., training requirements that cannot be adequately addressed by currently available training resources);
- 3) Develop and implement a comprehensive homeland security training program for appropriate stakeholders statewide including non-traditional response groups, non-governmental organizations and the private sector.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	December 10, 2010
Inquiry Period Begins:	December 10, 2010
Inquiry Period Ends:	December 23, 2010, at 8:00 a.m.
* Proposal Due Date:	January 12, 2011, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	TBD
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

ATTACHMENT FOUR
CONTRACT

This Contract, which results from RFP CSP902311, entitled Homeland Security Training Needs Analysis is between the state of Ohio, through the Department of Administrative Services, Office of Procurement Services, on behalf of the Ohio Department of Public Safety (the "State") and

(the "Contractor").

If this RFP results in a contract award, the Contract will consist of this RFP including all attachments, written addenda to this RFP, the Contractor's proposal, and written, authorized addenda to the Contractor's proposal. It will also include any materials incorporated by reference in the above documents and any purchase orders and change orders issued under the Contract. The form of the Contract is this one (1) page attachment to the RFP, which incorporates by reference all the documents identified above. The general terms and conditions for the Contract are contained in another attachment to the RFP. If there are conflicting provisions between the documents that make up the Contract, the order of precedence for the documents is as follows:

1. This RFP, as amended;
2. The documents and materials incorporated by reference in the RFP;
3. The Contractor's Proposal, as amended, clarified, and accepted by the State; and
4. The documents and materials incorporated by reference in the Contractor's Proposal.

Notwithstanding the order listed above, change orders and amendments issued after the Contract is executed may expressly change the provisions of the Contract. If they do so expressly, then the most recent of them will take precedence over anything else that is part of the Contract.

*This Contract has an effective date of the later of March 01, 2011, or the occurrence of all conditions precedent specified in the General Terms and Conditions.

IN WITNESS WHEREOF, the parties have executed this Contract as of the dates below.

_____ (Contractor)	<u>Department of Administrative Services</u> _____ (State of Ohio Agency)
_____ (Signature)	_____ (Signature)
_____ (Printed Name)	<u>Hugh Quill</u> _____ (Printed Name)
_____ (Title)	<u>Director, Department of Administrative Services</u> _____ (Title)
_____ (Date)	_____ (Date)

*Proposal start date changed to March 01, 2010, effective 12/20/10.