

Ohio Department of Aging
Request for Proposal
RFP Number W100162

Date Issued: March 17, 2010

The state of Ohio, through the Department of Administrative Services, for the Ohio Department of Aging is requesting proposals:

To provide program and administrative functions for the Senior Community Service Employment Program (SCSEP)

CFDA # 17.235. The successful bidder **must be community-based organization, non-profit corporation or public agency.**

INQUIRY PERIOD BEGINS: March 17, 2010

INQUIRY PERIOD ENDS: May 7, 2010

SUBMISSION DEADLINE: May 14, 2010; NO Later than 12:00 P.M. EST

OPENING DATE: May 15, 2010; Ohio Department of Aging, 50 W. Broad Street, 9th Floor, Columbus, Ohio

43215-3363

OPENING TIME: 2:00 P.M.

EXECUTIVESUMMARY:

Senior Community Service Employment Program (SCSEP)

The Ohio Department of Aging (ODA) is seeking community based organizations, non-profit corporations, or public agencies to provide the necessary programs and administrative functions to effectively administer the SCSEP program as defined in [Title V of the Older Americans Act](#), [SCSEP Final Rule 20 CFR 641 \(2004\)](#), and [SCSEP Performance Accountability Interim Rule, 20 CFR Part 641, Subparts A and G, 72 Federal Register 35832 \(June 29, 2007\)](#) of the U.S. Department of Labor regulations. This program is to promote community service and workbased learning for adults age 55 and over. It is also to promote unsubsidized employment opportunities. No sub-grants for program administration will be permitted under this grant. The SCSEP program is a federally regulated program. The program funding is split between national and state grantees. In Ohio ODA administers the program in 31 of Ohio's 88 counties.

STRUCTURE OF THE RFP:

Proposals must be submitted in hard copy (one copy) and in PDF format (CD).

Proposals must be formatted thusly:

- **Side Margins set to 1-inch**
- **Top & Bottom Margins set to .5-inch**
- **Single Sided**
- **Double Spaced**
- **12 pt Font**
- **Limited to 45 pages excluding the cover page, attachments, and examples.**
- **Proposals must be submitted with the original signed in blue ink.**