

ODJFS RFGA # JFSR1011-22-8037.

ALERT # 1., January 27, 2010

Currently in Section **4.1 Proposal Submission Information**, the RFGA says:

Applicants' submissions **MUST** be received by ODJFS complete no later than 3:00 p.m., local time on **Wednesday, January 27, 2010**. ODJFS will ONLY accept proposals submitted via the ODJFS e-mail box at R1011228037@jfs.ohio.gov. Proposals submitted in hardcopy (i.e., fax or postal mail) **WILL NOT** be accepted.

However, as ODJFS has received several reports of technical difficulties experienced by organizations attempting the electronic submission of their proposals, ODJFS is hereby amending this RFGA to make two changes as follows: Item 1.) to permit an alternate means of submission and, Item 2.) to extend the proposal submission deadline.

Item 1.) Applications MAY be submitted EITHER through the electronic submission to the e-mail box as originally designated in the RFGA (and as referenced above), OR by sending a single CD-ROM containing the entire application in secure .pdf format, to:

**Office of Contracts & Acquisitions
Ohio Department of Job and Family Services
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
ATTN: RFGA/RLB Unit**

The CD-ROM may be delivered by a commercial delivery service, or through the U.S. postal service, or it may be delivered by the applicant in person, but timely delivery to this specified location **is the sole responsibility of the applicant**, regardless of delivery method. ODJFS is not responsible for proposals incorrectly addressed or for proposals delivered to any ODJFS location other than the address specified above. No confirmation of mailed proposals can be provided.

The CD-ROM must be complete, including all components of the application as specified in the RFGA. Materials received separately from the CD-ROM submission (e.g., letters of support, recommendations) will not be added to the proposal nor considered in the review and scoring process. Multiple applications from the same applicant organization (as described in the RFGA) **WILL REQUIRE** multiple CD-ROMs; each application must be on a separate CD-ROM.

Item 2.) All CD-ROM submissions must be received, complete, at the above address, via mail or hand delivery by 3:00 p.m. (local time) on Tuesday, February 2, 2010. Any applications submitted through the e-mail address as originally provided in the RFGA must also be received by ODJFS by 3:00 p.m. (local time) on Tuesday, February 2, 2010. The timely delivery of applications (either on CD-ROM to the location specified above or to the e-mail address as originally provided in the RFGA) is the sole responsibility of the applicant; no late submissions will be accepted for any reason.

THIS CONCLUDES THIS ALERT TO ODJFS RFGA # JFSR1011-22-8037.