

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER OT900722	OPENING DATE (1:00 p.m.) <u>October 4, 2021</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1- ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DPS042	BID NOTICE DATE September 13, 2021	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, ____ Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> OHIO DEPARTMENT OF PUBLIC SAFETY			
ADDENDUM FOR CHANGE ADDENDUM NO.: 1 REVISION DATE: 09/23/21			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> MOTORCYCLES; NEW, NEVER TITLED, MODEL YEAR 2022 OR NEWER			
As indicated herein, this addendum is issued to update the estimated usage for the motorcycles and add the Delivery response section of the Price Schedule page.			
Attached are pages 6 & 8 to this Invitation to Bid. Remove the corresponding pages from the existing bid and replace with the attached.			

SPECIFICATIONS

Shown below are the specification requirements for equipment that the state desires to purchase. Bidder signifies non-compliance with specifications by listing and outlining all deviations from specifications on company letterhead and returning it with the bid. Failure to comply may deem the bid not-responsive. Absence of an accompanying letter detailing any deviations from specifications indicates compliance with all specifications listed below. The Invitation to Bid and subsequent contract are brand, model and year specific.

A. SCOPE:

1. These specifications are for motorcycles for the Ohio Department of Public Safety (ODPS), Motorcycle Training Program. The ODPS intends to add on an additional one (1) street motorcycle as a part of the current contract OT901920 . These motorcycles will be used to meet the National Training Standards for the Ohio Program.
2. Motorcycle Ohio (MO) intends to purchase new, never titled motorcycles. Motorcycles purchased must meet the definition, specifications and or requirements listed below.
 - a. New (MY2022 or Newer): A motorcycle that has never been titled to an individual and does not have more than twenty-five (25) miles on the odometer.
 - b. The motorcycle must be prepped and ready to use when delivered.
 - c. The motorcycle must have a full tank of gas.
 - d. The motorcycles are to be delivered to: "Motorcycle Ohio" Service Facility, 1620 West Broad Street, Columbus, OH 43223.
 - e. Motorcycles must be street legal.
3. *An estimated quantity up to twenty (20) motorcycles will be purchased during the first year of the contract. The state makes no representation or guarantee as to the actual amount of units to be purchased by the participating agency.
4. Repair parts are to be readily available at the dealer level. Adequate stock of repair parts are to be maintained at the national level. Dealer should be able to supply parts within two (2) working days.

B. CLASSIFICATION:

Acceptable manufacturer and models:

1. Yamaha XT250 or equal

*Indicates an update to the estimated usage for the motorcycles, per Addendum 1.

PRICE SCHEDULE

Bidders shall not insert a unit price more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by Procurement Services and not used in the evaluation and any subsequent award. Bidder shall insert complete cost per unit, which will include price per unit, delivery charge, and set-up charge.

The estimated number of units indicated for evaluation purposes and are to be considered as estimates only and should be considered as information relative to potential purchase that may be made from the contract. The state makes no representation or guarantee as to the actual amount of units to be purchased by the participating agency.

CATEGORY #1– Motorcycle, Yamaha XT250, or equal, Model Year 2022, or Newer

ITEM NO.	*EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE
	20	EA	Motorcycle, Yamaha XT250, or equal, Model Year 2022, or Newer	\$

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNITS TO EVALUATE	UNIT COST
TBD		Parts Manual (Bidder to Specify Paper or Electronic)	0	\$
TBD		Service Manual (Bidder to Specify Paper or Electronic)	0	\$

*DELIVERY _____ DAYS A.R.O.

List standard paint colors: _____

Contains recycled materials – Y/N: _____ if Yes _____%. (Will not be part of the evaluation)

BIDDERS MUST COMPLETE THE FOLLOWING COST ALLOCATION CATEGORIES:

COST ALLOCATION CATEGORIES				
As a baseline for evaluation of price adjustment requests for this Contract, Bidders shall indicate the percentage of total costs for the following cost elements. The sum of all percentages must equal one hundred percent. Bidders may add additional cost categories if appropriate. Failure to complete the following cost category information may render your bid not responsive.				
Cost of Materials	Labor Cost	Utilities	Transportation	Other

*Indicates an update to the Estimated Quantity number and the addition of Delivery response section of Price Schedule page, per Addendum 1.