AMENDMENT FOUR (4)
FOR
RFP# 0A1266

DATE AMENDMENT ISSUED: March 20, 2020

The State of Ohio, through the Department of Administrative Services, Enterprise IT Contracting, for the Ohio Department of Commerce (ODOC) is requesting proposals for:

ODOC DOLC Liquor Issuance and Tracking System RFP

The attached is an Amendment for the Request for Proposals listed above. Please use the replacement page(s) contained in the Amendment to replace the corresponding page(s) previously in the Request for Proposals.

Changes to the specifications and are <mark>highlighted</mark>, **bolded**, surrounded by ****bolded double asterisks**** and, when applicable, ~~strikethrough~~.

REQUEST FOR PROPOSALS

RFP NUMBER: 0A1266

DATE ISSUED: February 7, 2020

The State of Ohio, through the Department of Administrative Services, for the Ohio Department of Commerce is requesting proposals for:

ODOC DOLC LIQUOR ISSUANCE AND TRACKING SYSTEM RFP

INQUIRY PERIOD BEGINS: February 7, 2020

INQUIRY PERIOD ENDS: March 16, 2020

OPENING DATE: ~~March 27, 2020~~ **April 10, 2020**

OPENING TIME: 1:00 p.m.

OPENING LOCATION:
Department of Administrative Services
General Services Division
Bid Desk
4200 Surface Road
Columbus, Ohio 43228

This RFP consists of five parts and eleven attachments, totaling 75 consecutively numbered pages. Supplements also are attached to this RFP with a beginning header page and an ending trailer page. Please verify that you have a complete copy.

In lieu of taking exceptions to RFP requirements, including but not limited to terms and conditions, scope of work statements, service levels requirements, etc., or providing assumptions that may be unacceptable to the State, Offerors are strongly encouraged to use the inquiry process in Part Three of the RFP.

State of Ohio Department of Administrative Services
ODOC DOLC Liquor Issuance and Tracking System – RFP 0A1266
On behalf of the Department of Commerce

Calendar of Events. The schedule for the RFP process and Project is given below. The State may change this schedule at any time. If the State changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Website's question and answer area for this RFP. The Website announcement will be followed by an amendment to this RFP, also available through the State Procurement Website. After the Proposal due date and before award of the Contract, the State will make schedule changes through the RFP amendment process. Additionally, the State will make changes in the Project schedule, after the Project Stage Two Notice to Proceed is issued, through the change order provisions in the General Terms and Conditions Attachment to this RFP. It is each prospective Offeror's responsibility to check the Website question and answer area for this RFP for current information regarding this RFP and its Calendar of Events through award of the Contract.

Dates:

Firm Dates

RFP Issued:	February 7, 2020
Inquiry Period Begins:	February 7, 2020
Inquiry Period Ends:	March 16, 2020 at 8:00 a.m.
Proposal Due Date:	~~March 27, 2020~~ **April 10, 2020** at 1:00 p.m.

Estimated Dates

Award Date:	May 30, 2020

Estimated Project Dates

Project Stage One Begins:	June 20, 2020
Project Stage Two Begins:	Within 4-6 weeks of the Project Stage One completion

There are references in this RFP to the Proposal due date. Unless it is clearly provided to the contrary in this RFP, any such reference means the date and time (Columbus, Ohio local time) that the Proposals are due and not just the date.

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On behalf of the Department of Commerce

Reqmnt. Number	Requirement Description	Project Phase Relevant ("POC" / "Full")	(F) Fully Met - Configuration	(P) Fully Met - 3rd Party	(M) Fully Met - Modification	(D) Not Met	Offeror Narrative and Response (This column MUST be completed for every requirement)
			Indicate with "X"				
2.2.28	The system must associate documents with specific required document types at the time of attachment. (See "Document Generation & Management" section for more details).	POC					
2.2.29	The system must indicate to the applicant/permit holder that a supporting document has been successfully attached to the application.	POC					
2.2.30	The system must allow the applicant/permit holder to view any supporting documents (regardless of who uploaded them) to which they have access (based on business rules) associated with in-process permit applications.	POC					
2.2.31	The system must allow the user to directly enter application data for new and existing applicants/permit holders.	Full					
2.2.32	The system must capture all current and future content as defined by DOLC. This will include mandatory and optional content.	POC					
2.2.33	~~The system must allow the authorized role the ability to override any requirement during data.~~ **The system must allow the user the ability to override any requirement during data entry as it will be solely based on what was provided by applicant/permit holder via mail. **	Full					
2.2.34	The system will allow for single points of data entry for users and applicant/permit holders, removing the need for entry of duplicate information and presenting information in clear and concise terms.	POC					