

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 02/08/19

**RFP NUMBER: RS900219
INDEX NUMBER: DRC123
UNSPSC CATEGORY: 26131507**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Department of Rehabilitation and Correction is requesting proposals for:

**Renewable Energy Purchase Agreement
Target of Approximately 12,000,000 kWh/year of
Solar Energy Resources**

Attached are pages, 1, 2, 21 and 23 to this Request for Proposal (RFP). Remove the corresponding pages from the existing RFP and replace with the attached pages.

Reason for Addendum. Removing language in the Purpose referencing 100MW nameplate, updating the inquiry period, removing the PJM Feasibility Study requirement and Milestone/PO language.

INQUIRY PERIOD ENDS: 02/27/19 at 8:00am est.

PART ONE: EXECUTIVE SUMMARY

*PURPOSE. This is a Request for Competitive Sealed Proposals (RFP) under Section 125.071 of the Ohio Revised Code (ORC) and Section 123:5-1-08 of the Ohio Administrative Code (OAC). The Department of Administrative Services (DAS), Office of Procurement Services, on behalf of the Department of Rehabilitation and Correction (the Agency) (DRC), is soliciting competitive sealed proposals (Proposals) for a Renewable Energy Purchase Agreement. If a suitable offer is made in response to this RFP, the State of Ohio (State), through DAS, may enter into a contract (the Contract) to have the selected Offeror (the Contractor) perform all or part of the Project (the Work). This RFP provides details on what is required to submit a Proposal for the Work, how the State will evaluate the Proposals, and what will be required of the Contractor in performing the Work.

This RFP also gives the estimated dates for the various events in the submission process, selection process, and performance of the Work. While these dates are subject to change, prospective Offerors must be prepared to meet them as they currently stand.

Once awarded, the term of the Contract will be from the award date through 06/30/44. The State may solely renew this Contract at the discretion of DAS for a period of one month. Any further renewals will be by mutual agreement between the Contractor and DAS for any number of times and for any period of time. The cumulative time of all mutual renewals are subject to and contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this Contract in each new biennium. DAS may renew all or part of this Contract subject to the satisfactory performance of the Contractor and the needs of the Agency.

Any failure to meet a deadline in the submission or evaluation phases and any objection to the dates for performance of the Project may result in DAS refusing to consider the Proposal of the Offeror.

OVERVIEW.

The Department of Administrative Services (DAS) is requesting proposals on behalf of the Department of Rehabilitation and Corrections (DRC) which will result in obtaining electricity production from solar photovoltaics approximately equal to 12,000,000 kWh/year +/- 2% (equivalent typical first year production before degradation) of Solar Energy Resources (Solar Project, Project). Proposals will be evaluated based on price as well as non-price criteria in combination, including which proposals best satisfy the preferences established herein.

OBJECTIVES. The State may execute one or more Renewable Energy Purchase Agreement(s) (REPA) totaling up to approximately 12,000,000 kWh/year (equivalent typical first year production before degradation) of Solar Energy Resources as a result of this RFP. Contractor reserves the right to increase or decrease the total number of kWh/year executed as a result of this RFP. The minimum size for this RFP is approximately 12,000,000 kWh/year +/- 2% (equivalent typical first year production before degradation) of Solar Energy Resources. Suppliers may aggregate multiple sites in a single proposal (with a single price) in order to satisfy the minimum size. The State also reserves the right to execute, remove, or modify REPA agreements over the course of the contract based on the changing requirements of the facility, or facilities, chosen to build the Solar Project.

*Removed 100 MW Nameplate reference from the Purpose.

CALENDAR OF EVENTS. The schedule for the Project is given below and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP ISSUED: 12/13/18

INQUIRY PERIOD BEGINS: 12/19/18

SITE VISITS:

01/15/19 starting at 9:00am at the

Correctional Reception Center (CRC) 11271 State Route 762, Orient, Ohio 43146, then visiting
Pickaway Correctional Center (PCI) 11781 State Route 762, Orient, Ohio 43146

01/16/19 at 9:30am

Allen-Oakwood Correctional Institution (AOI) 2338 North West Street, Lima, Ohio 45801

01/17/19 at 11:00am

Grafton Correctional Institution (GCI) 2500 South Avon Belden Road, Grafton, Ohio 44044

*INQUIRY PERIOD ENDS: 02/27/19

PROPOSAL DUE DATE: 03/13/19

Estimated Dates

Contract Award Notification:

TBD

NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

*Revised Inquiry Period end date.

- (3) Hire Subcontractors
- (4) Coordination with utility companies
- (5) Feasibility study

d. Proposal shall include the acreage necessary for submitted plan and answer the following:

Is there potential for expansion (Y / N): If Yes; acres available:

e. Proposals must include a diagram identifying anticipated placement of major equipment and other Project facilities, including interconnection to PJM.

f. Proposals should include Consulting Meteorologist Information such as Name, Address, E-mail, Contact Number and resume.

g. Offeror shall include with its Proposal a detailed plan and target dates for obtaining Ohio Power Siting Board approval of site(s), as applicable.

h. On an additional sheet, list and describe all city, county, state and federal permits required for this Project. Including status, duration, planned steps, critical milestones and timeline.

i. Describe any known or potential environmental issues; or any expected impacts to the environment or wildlife. Please include a plan for how Offeror will include an *environmentally preferable approach to design, construction, and maintenance.

*3. Milestones

Please include a project schedule, including details on account transitions and construction milestones.

B. Work Plan-Construction and Maintenance

1. Proposed solutions should consider minimizing security risks and maintenance activities. Examples could include, but are not limited to, installing a fence around the array, gravel or pollinated seed to eliminate the requirement of mowing.

2. Proposal must explain how installation will impact the power factor at the site and if power correction is part of the installation. In addition, clarify if and how the proposed system will be net-metered and how that will impact proposal.

3. Please include plan for preventative, routine, and non-routine maintenance and repairs. Address items such as cleaning, snow removal, grounds maintenance around the system, system down-time, and notification plans.

4. The Supplier is responsible for all costs associated with transmission interconnections and system upgrades as required by PJM.

5. The Supplier is responsible for following the established PJM and interconnecting utility policies and procedures that are in effect regarding facility operation associated with the distribution or transmission system, as applicable.

C. End of Term Plan and Buyout Plan-Closeout

Offeror must describe end of term or buyout plan for contract end date. Provide any considerations for system decommissioning, system purchase, or renewal opportunities. Provide detail options for buy-down clauses after year seven.

CONTRACTOR RESPONSIBILITIES. The Contractor must meet all RFP requirements and perform Work as defined in the Scope of Work.

*Removed Milestones items a and b.

ATTACHMENT TWO: REQUIREMENTS FOR PROPOSALS

PROPOSAL FORMAT. Each Proposal must include sufficient data to allow the State to verify the total cost for the Project and all of the Offeror's claims of meeting the RFP's requirements. Each Proposal must respond to every request for information in this attachment whether the request requires a simple "yes" or "no" or requires a detailed explanation. Simply repeating the RFP's requirement and agreeing to comply will be an unacceptable response and may cause the Proposal to be rejected.

These instructions describe the required format for a responsive Proposal. The Offeror may include any additional information it believes is relevant. An identifiable tab sheet must precede each section of a Proposal, and each Proposal must follow the format outlined below. All pages, except pre-printed technical inserts, must be sequentially numbered. Any material deviation from the format outlined below may result in a rejection of the non-conforming Proposal.

Each Proposal must contain the following information, chronologically in order, with tabbed sections as listed below:

1. Cover Letter and Mandatory Requirements
2. Certification
3. Signed Contracts
4. Offeror Profile and Prior Projects
5. Offeror References
6. Staffing Plan
7. Personnel Profile Summary
8. Work Plan
9. Support Requirements
10. Conflict of Interest Statement
11. Assumptions
12. Proof of Insurance
13. Payment Address
14. Contract Performance
15. W-9 Form and Additional Supplier Information Form
16. Affirmative Action Plan
17. Banning the Expenditure of Public Funds on Offshore Services
18. Cost Summary Form(s)
- ~~*19.~~

REQUIREMENTS:

1. **Cover Letter.** The cover letter must be in the form of a standard business letter and must be signed by an individual authorized to legally bind the Offeror. The cover letter will provide an executive summary of the solution the Offeror plans to provide. The letter must also have the following:
 - a. A statement regarding the Offeror's legal structure (e.g., an Ohio corporation), Federal tax identification number, and principal place of business.
 - b. A list of the people who prepared the Proposal, including their titles.
 - c. The name, phone number, fax number, e-mail address, and mailing address of a contact person who has authority to answer questions regarding the Proposal.
 - d. A list of all subcontractors, if any, that the Offeror will use on the Project if the Offeror is selected to do the Work.
 - e. For each proposed subcontractor, the Offeror must attach a letter from the subcontractor, signed by someone authorized to legally bind the subcontractor, with the following included in the letter:
 - 1) The subcontractor's legal status, tax identification number, and principal place of business address.
 - 2) The name, phone number, fax number, e-mail address, and mailing address of a person who is authorized to legally bind the subcontractor to contractual obligations.
 - 3) A description of the work the subcontractor will do.
 - 4) A commitment to do the work if the Offeror is selected.
 - 5) A statement that the subcontractor has read and understood the RFP and will comply with the requirements of the RFP.
 - 6) A statement that the Subcontractor will maintain any permits, licenses, and certifications required to perform work.

*Removed item number 19. PJM Feasibility Study.