

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER OT906616	OPENING DATE (1:00 p.m.) APRIL 15, 2016	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. OPI035	BID NOTICE DATE MARCH 24, 2016	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> OHIO DEPARTMENT OF REHABILITATION AND CORRECTION, OHIO PENAL INDUSTRIES, MEAT PROCESSING CAREER CENTER, PICKAWAY CORRECTIONAL INSTITUTION, 11781 STATE ROUTE 762, ORIENT, OH 43146			
ADDENDUM FOR CHANGE ADDENDUM NO.: 1 REVISION DATE: 03/29/16			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> MEATLOAF SEASONING AND TURKEY SAUSAGE SEASONING MIXES, DRY AND TEXTURED SOY FLOUR			
Attached is page 5 to this Invitation to Bid. Remove the corresponding page from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to notify of specification correction with bid addendum 1.			

SPECIFICATIONS

I. SCOPE

- A. The purpose of this bid is to obtain a contractor to supply Turkey Sausage and Meatloaf Seasoning Mixes and Textured Soy Flour for the Department of Rehabilitation and Correction, Ohio Penal Industries (OPI) Meat Processing Career Center (MPCC) at Pickaway Correctional Institution, 11781 State Route 762, and Orient, Ohio 43146. Anticipated annual volumes for each of the items below are listed on the bid price pages 7 and 8.
- B. Item 1. Meatloaf Seasoning Mix, Dry
 - *Item 2. Turkey Sausage Seasoning Mix, Dry
 - * Item 3. Texture Soy Flour

II. APPLICABLE DOCUMENTS

- A. United States Department of Agriculture (USDA) Commercial Item Description (CID) No. A-A-20001 B, dated April 5, 2010 (or latest revision thereof)
- B. United States Department of Agriculture (USDA) Commercial Item Description (CID) No. A-A-20135C, dated August 20, 2003 (or latest revision thereof)
- C. Institute of Medicine of the National Academies, Food Chemicals Codex, Sixth Edition (or latest revision thereof)

III. GENERAL REQUIREMENTS

- A. Seasoning mix shall be comprised of blends of ground, whole, crushed, chopped, minced cut, and/or flaked spices and shall be free flowing and granular, with an aroma and flavor characteristic of the product.
- B. All spices provided in seasoning mixes shall be of a quality that meets the salient characteristics of USDA CID No. A-A-20001 B. The spices shall conform to the manufacturer's own specifications, standards, and quality assurance practices and be the same spices offered for sale in the commercial market. The state of Ohio may require proof of conformance at the expense of the contractor.
- C. All seasoning mixes shall be thoroughly blended.
- D. All seasoning mixes provided shall comply with all applicable federal, state, and local mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution, and sale of spices and seasoning mixes within the commercial marketplace.

IV. PACKAGING AND LABELING REQUIREMENTS

- A. Seasoning mixes furnished to the state as a result of the award of this bid/contract shall be packaged and labeled in accordance with the best industry practices and shall meet all state and federal regulations for such products, including all labeling requirements and shall be properly marked as to contents, including warning statements, if applicable.
- B. Seasoning mixes shall be provided in bags containing the proper amount of mix to process a 1500 lb. batch of meat. Bags shall weigh twenty five (25) or fifty (50) lbs. Bags shall be securely closed by sealing, tying, taping or gluing. No metal crimps/staples are permitted.
- C. Seasoning mixes furnished shall be packaged in such a manner as to protect contents from deterioration, to prevent loss or damage, and to facilitate handling of the product.
- D. Seasoning mix packaging shall be tamper-evident. Any evidence of defects which may impair serviceability shall be cause for rejection.
- E. Required Shelf Life: Minimum one (1) year.

V. DELIVERY REQUIREMENTS

- A. All shipments are to be palletized. Contractors shall furnish seasoning mix palletized on 40" x 48" 4-way pallets. Pallets shall be wrapped with stretch or shrink plastic. Pallets shall not exceed two thousand five hundred (2,500) lbs.

*Denotes change with bid addendum 1.