

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 12/21/15

**RFP NUMBER: CSP907216
INDEX NUMBER: DRC011**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Rehabilitation and Correction is requesting proposals for:

FAITH-BASED RESIDENTIAL PROGRAMS

Attached are page(s) 3 and 10 to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to add Marion Correctional Institution to the list of locations for services.

**PROPOSAL DUE DATE:
OPENING LOCATION:**

**January 11, 2016
Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395**

1.0 EXECUTIVE SUMMARY

- 1.1 INTRODUCTION This is a Request for Competitive Sealed Proposals (RFP) under Section 125.071 of the Ohio Revised Code (ORC) and Section 123:5-1-08 of the Ohio Administrative Code (OAC). The Department of Administrative Services (DAS), Office of Procurement Services, on behalf of the Ohio Department of Rehabilitation and Correction (the Agency), is soliciting competitive sealed proposals (Proposals) for Faith-Based Residential Programming. If a suitable offer is made in response to this RFP, the state of Ohio (State), through DAS, may enter into a contract (the Contract) to have the selected Offeror (the Contractor) perform all or part of the Project (the Work). This RFP provides details on what is required to submit a Proposal for the Work, how the State will evaluate the Proposals, and what will be required of the Contractor in performing the Work.

This RFP gives the dates on page 1 for the various events in the submission process. While these dates are subject to change, prospective Offerors must be prepared to meet them as they currently stand.

- 1.2 CONTRACT PERIOD Once awarded, the term of the Contract will be from the April 1, 2016 through March 31, 2017. The State may solely renew all or part of this Contract at the discretion of DAS for a period of one month and subject to the satisfactory performance of the Contractor and the needs of the Agency. Any other renewals will be by mutual agreement between the Contractor and DAS for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed two (2) years and are subject to and contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this Contract in each new biennium.
- 1.3 BACKGROUND The Ohio Department of Rehabilitation and Correction (ODRC) was established under House Bill 494. Its responsibilities are defined in Ohio Revised Code 5120. Final responsibility for operation of the Department rests with the Governor who appoints the Director. The Department's Director serves at the pleasure of the Governor. The Director has full power and authority in the supervision and control of the Department's affairs and is its chief administrative officer. ODRC has been designated by Governor John Kasich to administer the 2016-17, Faith-Based Residential Program for State Prisoners. These funds are to be used to support programs that are associated with, supported by, or based on a particular religious group or religion. The services provided through the Contract(s) pursuant to this RFP are in addition to those currently provided by ODRC.

The ODRC Vision is: To reduce crime in Ohio. The ODRC Mission is: To reduce recidivism among those we touch. In alignment with our Vision and Mission, the Faith-Based Residential Program goal is to return Offenders to the community and desist from a criminal lifestyle.

In administering the one-year pilot program, the Department shall establish a partnership with a university or college that would provide all necessary and appropriate statistical information concerning the implementation of the program. ODRC is required to submit a quarterly report containing that information to the Speaker of the House of Representatives and the President of the Senate.

- 1.3.1 Location of Services. The Faith-Based Residential Program shall be offered at the following locations:

1. Belmont Correctional Institution
2. Dayton Correctional Institution
3. Ross Correctional Institution
4. Madison Correctional Institution
- *5. Marion Correctional Institution
6. Noble Correctional Institution
7. Ohio Reformatory for Women
8. Richland Correctional Institution
9. Southeast Correctional Complex
10. Trumbull Correctional Camp
11. Trumbull Correctional Institution

- 1.3.2 Multiple Award Contract. There will be one award per location to the highest scoring Offeror for that location. Offerors are not required to offer the services in all locations. It is the intent of the State to offer one program in each location listed above.

1.4 SCOPE OF WORK

- 1.4.1 Program Target. ODRC expects the program to target prisoners who have a definite sentence release date within six years or less and may have demonstrated high risk behavior through their disciplinary record. The target program participants do not include offenders that are sentenced to a life term. The awarded Contractor shall determine the number of participants in the program and work in coordination with the facility to select the participants.

*Indicates change 12/21/15.

3.0 COST SUMMARY

3.1 SUBMISSION The Cost Summary shall be submitted with the Proposal (under separate cover labeled as the Cost Proposal). All prices, costs, and conditions outlined in the Proposal shall remain fixed and valid for acceptance for 120 days, starting on the due date for Proposals. No price change shall be effective without prior written consent from DAS, Office of Procurement Services.

The Offeror's total cost for the entire Work must be represented as the Cost per Participant. All costs for furnishing the services must be included in the Cost Proposal.

3.2 THE OFFEROR'S FEE STRUCTURE The Contractor will be paid as proposed on the Cost Summary after the Agency approves the receipt of product(s)/services and continued completion of all deliverables. All costs must be in U.S. Dollars.

3.3 REIMBURSABLE EXPENSES None; there will be no additional reimbursement for travel or other related expenses. The State will not be responsible for any costs not identified.

3.4 BILL TO ADDRESS
Ohio Department of Rehabilitation and Correction
770 W. Broad Street
Columbus, OH 43222

Faith-Based Residential Program
CSP907216

Offeror shall submit a cost for each location it proposes to serve.

OFFEROR: _____

Location of Services	Cost per Participant	Evaluation Quantity	Extended Cost
1. Belmont Correctional Institution	\$	100	\$
2. Dayton Correctional Institution	\$	100	\$
3. Ross Correctional Institution	\$	100	\$
4. Madison Correctional Institution	\$	100	\$
*5. Marion Correctional Institution	\$	100	\$
6. Noble Correctional Institution	\$	100	\$
7. Ohio Reformatory for Women	\$	100	\$
8. Richland Correctional Institution	\$	100	\$
9. Southeast Correctional Complex	\$	100	\$
10. Trumbull Correctional Camp	\$	100	\$
11. Trumbull Correctional Institution	\$	100	\$

The Evaluation Quantity given above is for evaluation purposes only. It is not a guarantee on the number of participants. To offer services to multiple locations, Offeror shall add rows as needed and use the Evaluation Quantity of 100 per location.

All Offerors who seek to be considered for a contract award must submit the above information in the format specified. The Original Cost Summary must be included in a separate, sealed envelope/package labeled on the exterior as "Cost Proposal" with the RFP Number and due date.

*Indicates change 12/21/15.