

# **REQUEST FOR PROPOSALS**

## **ADDENDUM # 2**

**ISSUED: 9/24/15**

**RFP NUMBER: CSP905416**  
**INDEX NUMBER: DOH116**

**The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health is requesting proposals for a:**

**MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.081**

**MEDICAID ADMINISTRATIVE CLAIMING (MAC) TIME STUDY APPLICATION**

**Attached is page 6 to this Request for Proposal (RFP). Remove the corresponding page from the existing RFP and replace with the attached.**

**Reason for Addendum. This addendum is issued to include three (3) prior projects that demonstrates relevant experience developing and implementing projects.**

<b>PROPOSAL DUE DATE:</b>	<b>September 30, 2015</b>
<b>OPENING LOCATION:</b>	<b>Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, Ohio 43228-1395</b>

2.4 TABLE 3 - TECHNICAL PROPOSAL EVALUATION

Criterion	Weight	Rating (0 to 5)	Extended Score
<b>Offeror Profile (General Instructions – Company Profile) (forms 5.2)</b>			
1. Company history: Number of years in business, number of employees, financial stability, and capacity to do the work.	10		
2. * Provide three (3) prior projects that demonstrates relevant experience developing and implementing projects of a similar scope and size, particularly within past five (5) years. Include specific examples. (forms 5.2.4)	10		
<b>Staffing Plan (General Instructions – Personnel Profile) (forms 5.2.7)</b>			
1. Staffing plan to meet deliverable requirements.	5		
2. Formal Education and Professional Experience of project personnel assigned, project manager and key personnel.	5		
3. Describe a contingency plan for completing the project should the staffing personnel become unavailable to work on this project for any reason.	5		
4. Candidates providing services on this project shall have experience in developing Public Health Information Systems.	5		
<b>Scope of Work (Work Plan)</b>			
1. Project plan to meet deliverable requirements.	20		
2. Project schedule to meet deliverable dates.	10		
3. System proposed meets program needs.	20		
4. Value-add services.	10		

Total Technical Score: \_\_\_\_\_

2.5 COST PROPOSAL POINTS DAS will use the information the Offeror submits on the Cost Summary Form to calculate Cost Proposal Points. DAS will calculate the Offeror’s Cost Proposal points after the Offeror’s total technical points are determined, using the following method:

Cost points = (lowest Offeror’s cost/Offeror’s cost) x Maximum Allowable Cost Points as indicated in the “Scoring Breakdown” table. “Cost” = Total identified in the Cost Summary section of Offeror’s Proposal. In this method, the lowest cost proposed will receive the maximum allowable points.

The number of points assigned to the cost evaluation will be prorated, with the lowest accepted Cost Proposal given the maximum number of points possible for this criterion. Other acceptable Cost Proposals will be scored as the ratio of the lowest Cost Proposal to the Proposal being scored, multiplied by the maximum number of points possible for this criterion.

An example for calculating cost points, where Maximum Allowable Cost Points Value = 60 points, is the scenario where Offeror X has proposed a cost of \$100.00. Offeror Y has proposed a cost of \$110.00 and Offeror Z has proposed a cost of \$120.00. Offeror X, having the lowest cost, would get the maximum 60 cost points. Offeror Y’s cost points would be calculated as \$100.00 (Offeror X’s cost) divided by \$110.00 (Offeror Y’s cost) equals 0.909 times 60 maximum points, or a total of 54.5 points. Offeror Z’s cost points would be calculated as \$100.00 (Offeror X’s cost) divided by \$120.00 (Offeror Z’s cost) equals 0.833 times 60 maximum points, or a total of 50 points.

\* Indicates change