

REQUEST FOR PROPOSALS

ADDENDUM #1

ISSUED: 08/21/15

**RFP NUMBER: CSP903716
INDEX NUMBER: EDU112**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Education (ODE) is requesting proposals for:

Ohio Teacher Incentive Fund: Assessment Literacy Professional Development Site Visits

Attached is page 9 to this Request for Proposal (RFP). Remove the corresponding page from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to notify of a change to the Bill-to Address.

PROPOSAL DUE DATE:	September 2, 2015 by 1:00PM
OPENING LOCATION:	Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, OH 43228-1395



3.0 COST SUMMARY

3.1 SUBMISSION The Cost Summary shall be submitted with the Proposal (under separate cover labeled as the Cost Proposal). All prices, costs, and conditions outlined in the Proposal shall remain fixed and valid for acceptance for 120 days, starting on the due date for Proposals. No price change shall be effective without prior written consent from DAS, Office of Procurement Services.

The Offeror’s total cost for the entire Work must be represented as the as total not-to-exceed. All costs for furnishing the services must be included in the Cost Proposal.

3.2 THE OFFEROR’S FEE STRUCTURE The Contractor will be paid as proposed on the Cost Summary after the Agency approves the receipt of product(s)/services and continued completion of all deliverables. All costs must be in U.S. Dollars.

3.3 REIMBURSABLE EXPENSES None; there will be no additional reimbursement for travel or other related expenses. The State will not be responsible for any costs not identified.

3.4 BILL-TO ADDRESS
Ohio Department of Education
*Office of Educator Effectiveness
25 South Front Street
Columbus, OH 43215

Ohio Teacher Incentive Fund Assessment Literacy Professional Development Site Visits
CSP903716
UNSPSC CATEGORY CODE: 86101
BUDGET:

OFFEROR: _____

Description	Cost Per Visit
Three (3) On –Site Assessment Literacy Site Visits for 15 Ohio Teacher Incentive Fund Districts with ongoing communication with Ohio TIF Project Director. Each district visit customized to meet the assessment literacy needs of individual districts. Submitted budget proposals may itemize costs for communications, travel and professional development services.	\$

All Offerors who seek to be considered for a contract award must submit the above information in the format specified. The Original Cost Summary must be included in a separate, sealed envelope/package labeled on the exterior as “Cost Proposal” with the RFP Number and due date.

* Indicates a change with Addendum 1