

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT902516</u>	OPENING DATE (1:00 p.m.) <u>August 26, 2015</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. EDU046	BID NOTICE DATE August 6, 2015	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> DEPARTMENT OF EDUCATION, OFFICE FOR CHILD NUTRITION, 25 SOUTH FRONT STREET, THIRD FLOOR, COLUMBUS, OH 43215			
ADDENDUM FOR CHANGE ADDENDUM NO.: 2 REVISION DATE: 08/18/15			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> CHEESE PRODUCTS, PROCESSED USING USDA COMMODITY CHEDDAR CHEESE			
Attached are pages 1 and 7 to this Invitation to Bid. Remove the corresponding page from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to notify of specification changes and to extend bid opening date to 08/26/15.			

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PARTICIPATING AGENCY(IES): DEPARTMENT OF EDUCATION, OFFICE FOR CHILD NUTRITION, 25 SOUTH FRONT STREET, THIRD FLOOR, COLUMBUS, OH 43215			
* Denotes a change in bid opening date to August 26, 2015 THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR: CHEESE PRODUCTS, PROCESSED USING USDA COMMODITY CHEDDAR CHEESE			
TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>09/01/15</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>07/31/16</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency.			
<u>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS</u> , Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.			
INQUIRIES: All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, <u>www.procure.ohio.gov</u> . Click "Find it Fast," select "Doc/Bid/Schedule#" in Step 1, enter the Bid Number in Step 2, click "Find it Fast." The "Submit Inquiry" button is at the bottom of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.			
		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

- b. Using a mixture of Cheddar cheese, water, cream, enzymes, and other ingredients, process into finished sliced, reduced fat American cheese.
 - c. Each 1oz serving size shall provide 1 Meat/Meat Alternate in the USDA National School Lunch Program. It shall also contain no greater than 4.0g of total fat and 2.5g of saturated fat, and no greater than 280mg of sodium. The product shall not contain trans-fat.
 - d. Product shall have a mild, pleasing flavor and may possess a slightly salty, slightly sweet, or slightly acid flavor. Vinegar flavor shall not be acceptable.
 - e. The cheese body and texture shall be smooth and resilient.
 - f. The cheese shall have a yellow color. Color shall be uniform and have an attractive sheen.
 - g. Visible signs of mold on the exterior or interior of the cheese are unacceptable.
 - h. Product shall have a minimum shelf life of one hundred eighty (180) days beginning from the delivery date to ODE warehouse when stored refrigerated at 35 to 40 degrees F.
 - i. Product shall meet the requirements stated in 21 CFR Section 133.169.
 - j. Moisture: 50% maximum
 - k. Fat in Solids: 16% minimum
 - l. pH: 5.3 to 6.0
 - m. Salt: 2.0% maximum
2. *Cheddar Cheese Sticks, Reduced Fat, Refrigerated: 1 oz. Portions, Individually Wrapped
- a. Formulation

<u>Ingredients</u>	<u>Percentage/Batch</u>
*Cheese or Cheddar Cheese	99.00% minimum
*Other	1.00% maximum
 - b. Using a mixture of pasteurized part-skim milk, cheese, water, enzymes, and other ingredients, process into finished reduced fat cheddar cheese.
 - c. Each 1oz serving size shall provide 1 Meat/Meat Alternate in the USDA National School Lunch Program. It shall also contain no greater than 8.0g of total fat and 5.0g of saturated fat, and no greater than 210mg of sodium. The product shall not contain trans-fat.
 - d. Product shall have a mild, pleasing flavor and may possess a slightly salty, slightly sweet, or slightly acid flavor. Vinegar flavor shall not be acceptable.
 - e. The cheese body and texture shall be smooth and resilient.
 - f. The cheese shall have a yellow color. Color shall be uniform.
 - g. Visible signs of mold on the exterior or interior of the cheese are unacceptable.
 - h. The cheese shall be extruded into one (1) ounce sticks and individually wrapped.
 - i. Product shall have a minimum shelf life of one hundred eighty (180) days beginning from the delivery date to ODE warehouse when stored refrigerated at 35 to 40 degrees F.
 - j. Product shall meet the requirements stated in 21 CFR Section 133.113.
 - k. Moisture: 39% maximum

*Denotes changes to the specifications with bid addendum 2.