

REQUEST FOR PROPOSALS

ADDENDUM # 2

ISSUED: 06/08/15

**RFP NUMBER: CSP900516
INDEX NUMBER: MAC107**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for State Agencies, and Cooperative Purchasing Members is requesting proposals for a:

THIS SOLICITATION CONTAINS AN EMBEDDED MINORITY SET-ASIDE COMPONENT

Advanced Level Provider Temporary Staffing Services

Attached are page(s) 1, 6, 65 and 66 to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to extend the inquiry period end date and proposal opening date, and to update the position description for Job Code 108.

**PROPOSAL DUE DATE:
OPENING LOCATION:**

**June 26, 2015
Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395**

REQUEST FOR PROPOSALS

RFP NUMBER: CSP900516
INDEX NUMBER: MAC107
UNSPSC CATEGORY: 80110000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for State Agencies, and Cooperative Purchasing Members, is requesting proposals for:

**THIS SOLICITATION CONTAINS AN EMBEDDED MINORITY
SET-ASIDE COMPONENT**

Advanced Level Provider Temporary Staffing Services

RFP ISSUED: May 15, 2015
INQUIRY PERIOD BEGINS: May 15, 2015
INQUIRY PERIOD ENDS: *June 19, 2015 at 8:00 a.m.
PROPOSAL DUE DATE: *June 26, 2015 by 1:00 p.m.

Proposals received after the due date and time will not be evaluated.

**OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395**

Offeror(s) must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the Offeror(s). Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

This RFP consists of five (5) parts and ten (10) attachments, three (3) supplements, totaling 68 consecutively numbered pages. Please verify that you have a complete copy.

***Indicates change.**

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	May 15, 2015
Inquiry Period Begins:	May 15, 2015
* Inquiry Period Ends:	June 19, 2015 at 8:00 a.m.
** Proposal Due Date:	June 26, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	July 1, 2015
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offeror (s) must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

* Indicates the inquiry period end date has been extended

** Indicates the opening date has been extended

ATTACHMENT TEN
COST SUMMARY FORM

Advanced Level Provider Temporary Staffing Services
CSP900516

UNSPSC CATEGORY CODE: 80110000

JOB CODE	POSITION	BILL RATE PER HOUR REGION 1	BILL RATE PER HOUR REGION 2	BILL RATE PER HOUR REGION 3	BILL RATE PER HOUR REGION 4	BILL RATE PER HOUR REGION 5	BILL RATE PER HOUR REGION 6
104	Advanced Practice Nurse – Psychiatric – Mental Health						
119	Correctional Physician Administrator 2						
121	Mental Health Physician Assistant						
122	Mental Health Physician Specialist						
123	Mental Health Psychiatrist						
103	Nurse Practitioner						
105	Nurse Practitioner Supervisor						
110	Optometrist						
113	Pharmacist						
114	Pharmacy Supervisor						
107	Physician						
101	Physician Administrator 2						
102	Physician Administrator 3						
100	Physician Assistant						
106	Physician Resident						
* 108	Pediatric Physician Specialist						
112	Podiatrist						
109	Psychiatric Physician						
111	Psychiatrist						
115	Psychologist						
116	Psychologist Supervisor						
Total Cost for Each Region							

CONVERSION COST % OFFERED FOR PLACEMENT FEE

The conversion cost will be calculated by multiplying the # of months remaining by the average hours worked per month by the hourly rate by the percent not to exceed offered to come up with the Total Conversion Fee.

# of Months Remaining in 6 month period	Percent not to exceed Offered
5	
4	
3	
2	
1	

All costs must be in U.S. Dollars.
The State will not be responsible for any costs not identified.
There will be no additional reimbursement for travel or other related expenses.
Hourly Rate shall be "Firm Fixed".

SUPPLEMENT ONE

JOB CODES AND POSITION DESCRIPTIONS

JOB CODE	POSITION
104	Advanced Practice Nurse – Psychiatric – Mental Health
119	Correctional Physician Administrator 2
121	Mental Health Physician Assistant
122	Mental Health Physician Specialist
123	Mental Health Psychiatrist
103	Nurse Practitioner
105	Nurse Practitioner Supervisor
110	Optometrist
113	Pharmacist
114	Pharmacy Supervisor
107	Physician
101	Physician Administrator 2
102	Physician Administrator 3
100	Physician Assistant
106	Physician Resident
108	Pediatric Physician Specialist
112	Podiatrist
109	Psychiatric Physician
111	Psychiatrist
115	Psychologist
116	Psychologist Supervisor

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To view the position descriptions click the link by clicking on the job code above.

To view a listing of State Agency Locations please go to: <http://www.procure.ohio.gov/proc/viewContacts.asp> and view the Additional Procurement Contacts link.

* Indicates updated position description.