

REQUEST FOR PROPOSALS

ADDENDUM # 3

ISSUED: 06/03/2015

RFP NUMBER: CSP902116
INDEX NUMBER: DOH112

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health, is requesting proposals for:

OHIO DEPARTMENT OF HEALTH EVALUATION SERVICES FOR STATE AND LOCAL PUBLIC HEALTH ACTIONS TO PREVENT OBESITY, DIABETES, AND HEART DISEASE AND STROKE (1422 PROGRAM)

Attached are pages 1, 3, and 14 to this Request for Proposal (RFP). Remove the corresponding pages from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to update the language in the MBE Proposal Points clause and to extend the proposal due date to June 10th, 2015, by 1:00 p.m.

PROPOSAL DUE DATE:
OPENING LOCATION:

Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395

REQUEST FOR PROPOSALS

RFP NUMBER: CSP902116
INDEX NUMBER: DOH112
UNSPSC CATEGORY: 80140000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health, is requesting proposals for:

THIS SOLICITATION CONTAINS AN EMBEDDED MINORITY SET-ASIDE COMPONENT

OHIO DEPARTMENT OF HEALTH EVALUATION SERVICES FOR STATE AND LOCAL PUBLIC HEALTH ACTIONS TO PREVENT OBESITY, DIABETES, AND HEART DISEASE AND STROKE (1422 PROGRAM)

RFP ISSUED: May 12, 2015
INQUIRY PERIOD BEGINS: May 12, 2015
INQUIRY PERIOD ENDS: June 1, 2015 at 8:00 a.m.
PROPOSAL DUE DATE: June 10, 2015 by 1:00 p.m.

*

Proposals received after the due date and time will not be evaluated.

OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395

Offerors must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the offeror. Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

This RFP consists of five (5) parts, nine (9) attachments, and one (1) supplement, totaling 58 consecutively numbered pages. Please verify that you have a complete copy.

* Indicates an extension to the proposal due date.

Project strategies will be implemented via two (2) components:

1. Component one (1) focuses on environmental strategies to promote health, support and reinforce healthful behaviors and support lifestyle change; and
2. Component two (2) focuses on health system interventions to improve the quality of health care delivery and community clinical linkage strategies to support heart disease and stroke and diabetes prevention efforts.

The 1422 program activities align with *Ohio's Plan to Prevent and Reduce Chronic Disease: 2014-2018*, which is framed on the Center for Disease Control and Prevention (CDC) four-domain paradigm for a coordinated approach to chronic disease prevention and health promotion.

OBJECTIVES. DAS has the following objectives that it wants this Work to fulfill, and it will be the Contractor's obligation to ensure that the personnel the Contractor provides are qualified to perform their portions of the Work.

The objectives of the 1422 program are to achieve the following project period outcomes by September 2018:

1. Increase consumption of nutritious foods and beverages;
2. Increase physical activity;
3. Increase engagement in lifestyle change programs;
4. Improve medication adherence for adults with high blood pressure (HBP);
5. Increase self-monitoring of HBP tied to clinical support; and
6. Increase the availability of, referrals to, and enrollment in lifestyle change programs to prevent diabetes among persons with pre-diabetes and those at high risk for type II diabetes.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	May 12, 2015
Inquiry Period Begins:	May 12, 2015
Inquiry Period Ends:	June 1, 2015, at 8:00 a.m.
* Proposal Due Date:	June 10, 2015, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	July 1, 2015
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

* Indicates an extension to the proposal due date.

1. The Offeror, or its subcontractor(s), documents relevant experience within past five years.	5		
Staffing Plan (Personnel Profile)			
1. The Offeror, or its subcontractor(s), documents staff qualifications of personnel assigned to project.	5		
2. The Offeror, or its subcontractor(s), documents formal education of assigned project manager and key personnel.	5		
3. The Offeror, or its subcontractor(s), documents experience of assigned project manager and key personnel.	5		
Scope of Work			
1. The Offeror must provide a proposed work plan and methodology that meets the deliverable requirements.	15		
2. The Offeror must clearly show that all components of the four-year evaluation plan are addressed.	5		
3. The Offeror demonstrates an overall understanding of project and technical approach.	10		

Total Technical Score: _____

In this RFP, DAS asks for responses and submissions from Offerors, most of which represent components of the above criteria. While each criterion represents only a part of the total basis for a decision to award the Contract to an Offeror, a failure by an Offeror to make a required submission or meet a mandatory requirement will normally result in a rejection of that Offeror's Proposal. The value assigned above to each criterion is only a value used to determine which Proposal is the most advantageous to the State in relation to the other Proposals that DAS received.

Once the technical merits of a Proposal are evaluated, the costs of that Proposal will be considered. It is within DAS' discretion to wait to factor in a Proposal's cost until after any interviews, presentations, demonstrations or discussions. Also, before evaluating the technical merits of the Proposals, DAS may do an initial review of costs to determine if any Proposals should be rejected because of excessive cost. DAS may reconsider the excessiveness of any Proposal's cost at any time in the evaluation process.

COST PROPOSAL POINTS. DAS will calculate the Offeror's Cost Proposal points after the Offeror's total technical points are determined, using the following method:

Cost points = (lowest Offeror's cost/Offeror's cost) x Maximum Allowable Cost Points as indicated in the "Scoring Breakdown" table. The value is provided in the Scoring Breakdown table. "Cost" = Total Not to Exceed Cost identified in the Cost Summary section of Offeror Proposals. In this method, the lowest cost proposed will receive the Maximum Allowable Points.

The number of points assigned to the cost evaluation will be prorated, with the lowest accepted cost proposal given the maximum number of points possible for this criterion. Other acceptable cost proposals will be scored as the ratio of the lowest price proposal to the proposal being scored, multiplied by the maximum number of points possible for this criterion.

An example for calculating cost points, where Maximum Allowable Cost Points Value = 60 points, is the scenario where Offeror X has proposed a cost of \$100.00. Offeror Y has proposed a cost of \$110.00 and Offeror Z has proposed a cost of \$120.00. Offeror X, having the lowest cost, would get the maximum 60 cost points. Offeror Y's cost points would be calculated as \$100.00 (Offeror X's cost) divided by \$110.00 (Offeror Y's cost) equals 0.909 times 60 maximum points, or a total of 54.5 points. Offeror Z's cost points would be calculated as \$100.00 (Offeror X's cost) divided by \$120.00 (Offeror Z's cost) equals 0.833 times 60 maximum points, or a total of 50 points.

Cost Score: _____

MBE PROPOSAL POINTS. In the Evaluation Scoring Formula of the RFP, the Offeror with the highest percentage of its cost proposal set aside exclusively for Ohio certified MBE subcontractor Work will receive the maximum number of points set forth in the RFP. The remaining Offerors will receive a percentage of the maximum points allowed. Offerors who do not identify a percentage to be set aside for Ohio certified MBE subcontractors will receive zero points.

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* Indicates an update to the RFP language in the clause.

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