

**REQUEST FOR PROPOSALS**

**ADDENDUM # 1**

**ISSUED: 06/04/2015**

**RFP NUMBER: CSP901016  
INDEX NUMBER: EDU080**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Education, Office of Child Nutrition is requesting proposals for: the United States Department of Agriculture (USDA) National School Lunch and Breakfast Program Administrative Reviews for Selected School Food Authorities in the State of Ohio.

Attached is page # 10 to this Request for Proposal (RFP). Remove the corresponding page from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to add two cost categories to the Cost Proposal, page # 10 of Request for Proposal CSP901016.

<b>PROPOSAL DUE DATE:</b>	<b>Friday June 19, 2015, by 1:00 PM</b>
<b>OPENING LOCATION:</b>	<b>Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, Ohio 43228-1395</b>



1.0 BILL TO ADDRESS

Ohio Department of Education  
Office for Child Nutrition  
Attn: Lynn Coretti  
Mail Stop 303  
Columbus, OH 43215

All invoices must reference a purchase order number and must be submitted via email to:

[Fiscal.management@education.ohio.com](mailto:Fiscal.management@education.ohio.com)

FUNDING SOURCE. Federal State Administrative Expense (SAE) funding through the US Department of Agriculture

United States Department of Agriculture (USDA) National School Lunch and Breakfast Programs Administrative Reviews for Selected School Food Authorities in the State of Ohio

CSP901016

UNSPSC CATEGORY CODE: 8000

OFFEROR: \_\_\_\_\_

Description	Cost
Price for a complete Administrative Review (on-site and off-site) for SFA with one (1) review site. Includes preparation, completion and submission of all required forms, workbooks, reports and tools, online or otherwise including if required, Corrective Action Summary Report, monitoring, follow up and interaction with the SFA, ODE / OCN for a SFA serving Lunch Only	\$
Price for a complete Administrative Review (on-site and off-site) for SFA with one (1) review site including preparation, completion and submission of all required forms, workbooks, reports and tools, online or otherwise including if required, Corrective Action Summary Report, monitoring, follow up and interaction with the SFA, ODE / OCN for a SFA serving Breakfast and Lunch.	\$
Price for a complete Administrative Review (on-site and off-site) for SFA with two (2) review sites including preparation, completion and submission of all required forms, workbooks, reports and tools, online or otherwise including if required, Corrective Action Summary Report, monitoring, follow up and interaction with the SFA, ODE / OCN for a SFA serving Lunches only at both sites. *	\$
Price for a complete Administrative Review (on-site and off-site) for SFA with two (2) review sites including preparation, completion and submission of all required forms, workbooks, reports and tools, online or otherwise including if required, Corrective Action Summary Report, monitoring, follow up and interaction with the SFA, ODE / OCN for a SFA serving Breakfast at one site and Lunch at both the first and second site. *	\$

All Offerors who seek to be considered for a contract award must submit the above information in the format specified. The Original Cost Summary must be included in a separate, sealed envelope/package labeled on the exterior as "Cost Proposal" with the RFP Number and due date.

\* Added by Addendum #1, 06/04/15