

**AMENDMENT 1
FOR
RFP NUMBER 0A1147**

DATE AMENDMENT ISSUED: February 24, 2015

The State of Ohio, through the Department of Administrative Services, Office of Information Technology, is requesting proposals for:

Deliverables Based Information Technology Services (DBITS)

INQUIRY PERIOD BEGINS: February 18, 2015

INQUIRY PERIOD ENDS: March 16, 2015

OPENING DATE: March 20, 2015

OPENING TIME: 1:00 P.M.

**OPENING LOCATION: Department of Administrative Services
Enterprise IT Contracting
Bid Room 4200 Surface Road
Columbus, Ohio 43228**

The attached is Amendment for the RFP listed above. Please see corrections on pages 17 and 21 additionally insert the page contained in the Amendment between pages 51 and 52.

The amendment is to add a form that was accidently left out of the RFP.

Criteria	Weight	Does Not Meet	Partially Meets	Meets
<ul style="list-style-type: none"> • Requirements definition • RFP development and publication • RFP scoring criteria development • RFP evaluation • Contract SOW development • Contract negotiations • Contract execution 				
1.4 Ohio-Based company or Ohio branch office	1	0	5-N/A	N/A 5
1.5 Encouraging Diversity Growth and Equity (EDGE) Business	1	0	5-N/A	N/A 5
2.0 Project Management				
2.1 The offeror must have experience in successfully delivering Project Management services throughout the lifecycle of a project on at least three (3) software application or systems development or software implementation or infrastructure projects within the last sixty (60) months, each of which has been implemented and used in a production setting, each of which the Project/Scope of Work spanned at least four (4) to six (6) months duration with a cost value of at least \$100,000.	3	0	3	5
2.2 At least one (1) of the Project/Scopes of Work required by 2.1 must have been for a federal, state, or local government jurisdiction or public institution of higher education.	2	0	N/A	5
2.3 The offeror must have completed at least two (2) projects within the last thirty-six (36) months that include the following services <ul style="list-style-type: none"> • Initiate a Project • Develop Project Charter • Develop Project Management Plan • Manage Customer Relations • Define Project Needs and Requirements • Establish a Project Structure • Form and Manage a Project Team • Develop a Work Breakdown Structure • Develop a Project Work Plan • Develop Project Support Plans • Manage Project Communications • Manage Project Documentation • Manage Change and Control Scope • Estimate Project Costs • Manage and Track Project Budget • Develop a Project Schedule • Manage Project Risk • Ensure Project Quality 	5	0	3	5

Criteria	Weight	Does Not Meet	Partially Meets	Meets
<ul style="list-style-type: none"> • Execution of Software Integration Tests • Defect Analysis • Reporting <p>4.3.8 Software System Test</p> <ul style="list-style-type: none"> • Completion of Software System Test Preparation • Execution of Software System Tests • Defect Analysis • Reporting <p>4.3.9 Software Installation Test</p> <ul style="list-style-type: none"> • Installation Configuration Audit • Defect Analysis • Reporting <p>4.3.10 Customer Tests</p> <ul style="list-style-type: none"> • Test Witnessing • Defect Analysis • Reporting <p>4.3.11 Structural Tests</p> <ul style="list-style-type: none"> • Document Inspection • Training Evaluation • Security (FISMA, IA, C&A) • Disaster Recovery • Usability and Section 508 Accessibility • Compliance (SOX, HIPAA, etc.) • Load and Performance 				
4.4 Ohio-based company or Ohio branch office	1	0	5 N/A	N/A 5
4.5 Encouraging Diversity Growth and Equity (EDGE) Business	1	0	5 N/A	N/A 5
5.0 Technology Upgrade/ Migration and Transformation				
5.1 The offeror must have experience in successfully delivering Technology services for at least three (3) technology service delivery organizations within the last sixty 60 months, each of which has been implemented and used in a production setting, each of which the Project/Scope of Work spanned at least four (4) to six (6) months duration with a cost value of at least \$100,000.	3	0	3	5
5.2 At least one (1) of the Project/Scopes of Work required by 5.1 must have been for a federal, state, or local government jurisdiction or public institution of higher education.	2	0	N/A	5
5.3 At least two (2) of the Project/Scopes of Work required by 5.1 must have been completed by the offer (s) within the last thirty-six (36) months. The	5	0	3	5

OFFEROR MANDATORY REQUIREMENTS – TECHNOLOGY CATEGORY SPECIFIC

Note: The offeror may duplicate this form as necessary to demonstrate the requirement.

The offeror, or its proposed subcontractor must demonstrate meeting the applicable mandatory requirements corresponding with each Technology Category that it has proposed to be considered for award.

MANDATORY REQUIREMENT: The offeror must have a minimum of thirty-six (36) months of experience as a prime contractor providing Information Technology Assessment, Planning, and Solicitation Assistance services.

Offeror or its proposed subcontractor(s) Name:		
Customer Company Name:	Customer Contact Name: (Indicate Primary or Alternate)	
	Customer Contact Title:	
Customer Company Address:	Customer Contact Phone Number:	
	Customer Contact Email Address:	
Project Name:	Beginning Date of Experience (month/year):	Ending Date of Experience (month/year):
<p>Describe how the Related Service shows the offeror's, or proposed subcontractor's, experience, capability, and capacity to provide Project Management services. Offeror's are advised to customize their proposal response and to provide specific detailed information demonstrating experience similar in nature to the type of work described in the Technical Category Definitions included in this RFP.</p>		