

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 02/11/2015

RFP NUMBER: CSP900216
INDEX NUMBER: LOT009

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Lottery Commission is requesting proposals for:

PRODUCTION & MANAGEMENT OF A REGULARY SCHEDULED GAME SHOW FOR THE OHIO LOTTERY COMMISSION

Attached are page(s) 1, 17 and 19 to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to notify of a new proposal due date, changes to the cost summary and a fix to the link under instructions.

PROPOSAL DUE DATE:
OPENING LOCATION:

February 27, 2015
Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395



REQUEST FOR PROPOSAL

RFP NUMBER: CSP900216
INDEX NUMBER: LOT009
UNSPSC CATEGORY: 831118

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, on behalf of the Ohio Lottery Commission, is requesting Proposals for:

TITLE: PRODUCTION & MANAGEMENT OF A REGULARLY SCHEDULED GAME SHOW FOR THE OHIO LOTTERY COMMISSION

OBJECTIVE: The purpose of this RFP is to select a company to produce and manage a broadcast quality weekly game show.

RFP ISSUED: February 6, 2015
INQUIRY PERIOD BEGINS: February 6, 2015
INQUIRY PERIOD ENDS: February 18, 2015 at 8:00 AM
PROPOSAL DUE DATE: *February 27, 2015 by 1:00 PM

Proposals received after the due date and time will not be evaluated.

Submit Sealed Proposals to:

Department of Administrative Services
Office of Procurement Services
Attn: Bid Desk
4200 Surface Road
Columbus, OH 43228-1395

Note: Please review the [Proposal Instructions](#) on our Web site.

The Offeror must submit this cover page (signed) with its Technical Proposal.

Offeror Name and Address: _____ _____ _____ _____ E-Mail Address: _____ Phone Number: () _____ - _____, Ext. _____	Name/Title: _____ _____ Signature: _____ By submitting a response to this RFP, and signing above, Offeror acknowledges, understands and agrees to comply with the RFP requirements and confirms all the instructions and links have been read and understood.
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*Denotes change in proposal due date with bid addendum 1.

COST SUMMARY

NOTE: All cost should be in a "monthly" not-to-exceed amount. Costs that are shaded gray will not be included in the "total – Not-to-exceed" amount at the bottom.

Description	Monthly Cost
*Performance Bond (The State will not issue reimbursement to the Offeror for the bond cost. The performance bond shall be in the amount of \$250,000.00)	
30-minute "Network Quality" television show (production costs) – includes any and all costs associated with production of the show	\$
Show Talent (includes, Talent, Stylists and Wardrobe)	\$
** Web Development and management cost	\$
Preparation for the show, one-time discovery, development and set-up of show – excludes equipment purchase or rental (provide detailed list)	* \$
Equipment purchase or rental (provide detailed list)	\$
Promotional / Advertising Plan	\$
Contestant lodging (at a 3-5 star level hotel) for one (1) night. (If the production facility is outside the Cleveland Metropolitan area, the Offeror shall be responsible for lodging eight (8) people – five (5) employees of the Lottery and three (3) employees of the State Auditor's office.) (Costs associated with contestant/staff hospitality will be reimbursed to the Offeror at cost).	\$
Contestant / Audience experience. (include all aspects of contestant experience recommendation as well as audience experience recommendation)	\$
*The Game Show and set is mobile and can be taken on the road to various locations across the State during certain times of the year. Should the Lottery determine to take the Show on the road, production of the "Road Show" must be handled directly by the selected Offeror or subcontracted for by the selected Offeror based on the selected "Road Show" venues. The selected Offeror must be willing to perform these services, which will be reimbursed to the Offeror at cost (reimbursement = road show less the normal show cost) as approved by the Lottery based on its Road Show budget. There may also be some one-time-only fees such as design of special road cases. Up to four (4) "Road Shows" are contemplated each year of the Contract. (Plan cost for four (4) Road Shows).	* \$
*Other	\$
Total Not to Exceed Monthly Cost	\$

* Excluded from the Not-to-Exceed cost total, nor will they be included in the cost evaluation summary.

Percentage of the Total Not-to-Exceed Monthly Cost to be completed by MBE Set-Aside: _____ %

All Offerors who seek to be considered for a contract award must submit the above information in the format specified. The Original Cost Summary must be included in a separate, sealed envelope/package labeled on the exterior as "Cost Proposal" with the RFP Number and due date.

All cost must be in U.S. Dollars
The State will not be responsible for any costs not identified herein.

**Denotes addition of this row for the web development and management cost with bid addendum 1.

5.0 LINKS To be applicable to all Proposals and subsequent award(s), including sections named below.

*5.1 Instructions

- 5.1.1 Proposal Instructions
- 5.1.2 Evaluation of Proposals
- 5.1.3 Proposal Format & Documentation Required

5.2 Forms

- 5.2.1 Offeror Required Information
- 5.2.2 Contract Signature Page
- 5.2.3 Offeror Profile
- 5.2.4 Offeror Prior Projects
- 5.2.5 Offeror's Candidate References
- 5.2.6 Offeror's Candidate Education, Training, Experience
- 5.2.7 Offeror Performance Form
- 5.2.8 Contractor/Subcontractor Affirmation and Disclosure

5.3 Terms and Conditions

- 5.3.1 Performance and Payment
- 5.3.2 Work and Contract Administration
- 5.3.3 Ownership & Handling of Intellectual Property & Confidential Information
- 5.3.4 Representations, Warranties and Liabilities
- 5.3.5 Acceptance and Maintenance
- 5.3.6 Construction
- 5.3.7 Law & Courts

5.4 ADDITIONAL RESOURCES

EOD Reporting	http://eodreporting.oit.ohio.gov/searchEODReporting.aspx
Office of Budget and Management	http://obm.ohio.gov/LandingPages/Vendor/default.aspx
Office of Procurement Services	http://procure.ohio.gov/proc/index.asp
Ohio Shared Services	http://www.ohiosharedservices.ohio.gov/Home.aspx
Ohio Business Gateway	http://business.ohio.gov/
Ohio Secretary of State	http://www.sos.state.oh.us/SOS/Businesses.aspx

All links are subject to change in accordance with state of Ohio laws, Ohio Revised Code, Ohio Administrative Code, Executive Orders or any other updates issued by the state of Ohio, Department of Administrative Services, and the Office of Procurement Services. It is the Offeror's responsibility to read and be aware of any changes, corrections, updates or deletions to any information included in the link(s) above.

*Denotes correction in this link with bid addendum 1.