

# **REQUEST FOR PROPOSALS**

## **ADDENDUM # 1**

**ISSUED: 02/06/2015**

**RFP NUMBER: CSP906615  
INDEX NUMBER: DOH003**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health is requesting proposals for:

### **PERSONAL RESPONSIBILITY EDUCATION PROGRAM (PREP)**

Attached is page 7 to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to correct the section referenced in the Technical Scoring Evaluation, criterion 2 under Staffing Plan.

**PROPOSAL DUE DATE:  
OPENING LOCATION:**

**February 25, 2015  
Department of Administrative Services  
General Services Bid Desk  
4200 Surface Road  
Columbus, Ohio 43228-1395**

WEAK TO MEETS (2 pts.): Response indicates the objectives will not be completely met or at a level that will be below average.

MEETS (3 pts.): Response generally meets the objectives (or expectations).

MEETS TO STRONG (4 pts.): Response indicates the objectives will be exceeded.

STRONG (5 pts.): Response significantly exceeds objectives (or expectations) in ways that provide tangible benefits or meets objectives (or expectations) and contains at least one enhancing feature that provides significant benefits.

2.5 TABLE 3 - TECHNICAL PROPOSAL EVALUATION

Criterion	Weight	Rating (0 to 5)	Extended Score
<b>Offeror Profile</b>			
1. Company information: number of years in business, number of employees, financial stability, capacity to do the work, and years of relevant experience. Complete Offeror Profile Form 5.2.3.	5		
2. Offeror must document five (5) years of experience in multi-tiered program evaluation. The tiers involved in the PREP program are at the State, Regional, County, provider agency and youth participant level.	5		
3. Offeror must document five (5) years of experience in determining the effectiveness of community-based educational programs in the foster care and juvenile justice systems.	4		
4. Offeror must demonstrate its understanding of and years of experience in programming and utilizing scanner technology (an electronic scanner that can be programmed to read scannable documents and exporting that scanned information to a spread sheet or other format that may be utilized to organize, analyze and report data effectively).	3		
<b>Offeror Prior Projects</b>			
1. Prior Projects of similar scope and size (minimum of three (3) in past five years). Provides information (names, titles, addresses, phone number, and email addresses) of customers who contracted for similar services within the past two (2) years. Include a brief summary of the services provided for each. Complete Form 5.2.4 for each project.	5		
2. Offeror to provide at least two (2) examples of its work. At least one (1) data evaluation report must be submitted.	5		
3. Contractor to provide at least two (2) examples of published research.	5		
<b>Staffing Plan</b>			
1. The Offeror must submit Forms 5.2.5 and 5.2.6 for proposed key personnel which includes candidate's education, training, qualifications and proposed work assignment.	5		
2. *The Offeror must identify a proposed Project Manager and document how candidate meets the requirements of section 1.5.3.	5		

\*Indicates change 02/06/15.