

REQUEST FOR PROPOSALS

ADDENDUM # 3

ISSUED: August 21, 2014

RFP NUMBER: CSP904515
INDEX NUMBER: DMH007

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Mental Health and Addiction Services is requesting proposals for:

PRESCRIPTION ADJUDICATION SERVICES

Attached are page(s) 1 and 2 to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to extend the Proposal Due Date to August 27, 2014.

Reasons for Addendum: Extend Proposal Due Date to August 27, 2014

PROPOSAL DUE DATE: August 27, 2014
OPENING LOCATION: Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395

REQUEST FOR PROPOSALS

RFP NUMBER: CSP904515
INDEX NUMBER: DMH007
UNSPSC CATEGORY: 80100000 and 85000000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Mental Health and Addiction Services is requesting proposals for:

PRESCRIPTION ADJUDICATION SERVICES

RFP ISSUED: July 23, 2014
INQUIRY PERIOD BEGINS: July 23, 2014
INQUIRY PERIOD ENDS: August 8, 2014 at 8:00 a.m.
***PROPOSAL DUE DATE: August 27, 2014 by 1:00 p.m.**

Proposals received after the due date and time will not be evaluated.

OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395

Offerors must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the offeror. Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

This RFP consists of five (5) parts and nine (9) attachments, totaling 54 consecutively numbered pages. Please verify that you have a complete copy.

*Extend Proposal Due Date to August 27, 2014.

PART ONE: EXECUTIVE SUMMARY

PURPOSE. This is a Request for Competitive Sealed Proposals (RFP) under Section 125.071 of the Ohio Revised Code (ORC) and Section 123:5-1-08 of the Ohio Administrative Code (OAC). The Department of Administrative Services (DAS), Office of Procurement Services, on behalf of the Ohio Department of Mental Health and Addiction Services (the Agency), is soliciting competitive sealed proposals (Proposals) for Prescription Adjudication Services and this RFP is the result of that request. If a suitable offer is made in response to this RFP, the state of Ohio (State), through DAS, may enter into a contract (the Contract) to have the selected Offeror (the Contractor) perform all or part of the Project (the Work). This RFP provides details on what is required to submit a Proposal for the Work, how the State will evaluate the Proposals, and what will be required of the Contractor in performing the Work.

This RFP also gives the estimated dates for the various events in the submission process, selection process, and performance of the Work. While these dates are subject to change, prospective Offerors must be prepared to meet them as they currently stand.

Once awarded, the term of the Contract will be from the award date through August 31, 2017. The State may solely renew this Contract at the discretion of DAS for a period of one month. Any further renewals will be by mutual agreement between the Contractor and DAS for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed four (4) years and are subject to and contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this Contract in each new biennium. DAS may renew all or part of this Contract subject to the satisfactory performance of the Contractor and the needs of the Agency.

Any failure to meet a deadline in the submission or evaluation phases and any objection to the dates for performance of the Project may result in DAS refusing to consider the Proposal of the Offeror.

BACKGROUND. Central Pharmacy Outpatient (CPO) reimburses contracted retail pharmacies for filling emergency ten day prescriptions for patients of contracted Community Mental Health Centers. Emergency prescriptions are issued for new patients that need to start a medication immediately, for dose titration, patient tolerability of new medication, for error in ordering regular medication from Central Pharmacy Outpatient or when Central Pharmacy does not meet its turnaround time for prescription order.

OBJECTIVES. DAS has the following objectives that it wants this Work to fulfill, and it will be the Contractor's obligation to ensure that the personnel the Contractor provides are qualified to perform their portions of the Work:

1. On-line adjudication of prescription claims by contracted retail pharmacies utilizing a pharmacy claims adjudication service.
2. Provision of a methodology for auditing purposes that meet the requirements of State Accounting and for reports reflecting facility's prescription detail when requested.
3. Electronic claims invoices.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	July 23, 2014
Inquiry Period Begins:	July 23, 2014
Inquiry Period Ends:	August 8, 2014 at 8:00 a.m.
*Proposal Due Date:	August 27, 2014, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	September 22, 2014
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NOTE: These dates are subject to change.

*Extend Proposal Due Date to August 27, 2014.