

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT903115</u>	OPENING DATE (1:00 p.m.) <u>June 25, 2014</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. EDU050	BID NOTICE DATE 5/28/14	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> DEPARTMENT OF EDUCATION, OFFICE FOR CHILD NUTRITION, 25 SOUTH FRONT STREET, THIRD FLOOR, COLUMBUS, OH 43215			
<b>ADDENDUM FOR CHANGE</b> <b>ADDENDUM NO.: 1</b> <b>REVISION DATE: 06/20/14</b>			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> <b>VARIOUS PRODUCTS PROCESSED USING USDA COMMODITY GROUND BEEF AND USDA COMMODITY TOMATO PASTE</b>			
Attached are pages 1,7 and 11 to this Invitation to Bid. Remove the corresponding pages from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to notify that the bid open date is extended to 1:00 PM EST, June 25, 2014, to change the vegetable contribution from 1/4 cup to three-eighth (3/8) cup and, to revise the truckload of Tomato Paste (100332) quantity to 39,900 pounds.			

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REQ./INDEX NO. <b>EDU050</b>	BID NOTICE DATE <b>5/28/14</b>	CONTRACTOR'S E-MAIL ADDRESS	
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In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
PARTICIPATING AGENCY(IES): DEPARTMENT OF EDUCATION, OFFICE FOR CHILD NUTRITION, 25 SOUTH FRONT STREET, THIRD FLOOR, COLUMBUS, OH 43215			
<p>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</p> <p><b>VARIOUS PRODUCTS PROCESSED USING USDA COMMODITY GROUND BEEF AND USDA COMMODITY TOMATO PASTE</b></p> <p><b>TERM OF CONTRACT:</b> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>07/01/14</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>06/30/17</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.</p> <p><b>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS</b>, Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: <a href="#">Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions</a>. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at <a href="http://www.procure.ohio.gov/">www.procure.ohio.gov/</a>. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

\*Indicates bid open date extension.

- \* e. The end product shall contain a minimum of three-eighths (3/8) cup vegetable credit in the National School Lunch Program (NSLP) meal pattern per serving.
- f. Product must not contain MSG or dried egg.
- g. The reduced fat beef chili with kidney beans shall have a chunky and moist texture (similar to that of cooked ground beef).
- h. The reduced fat beef chili with kidney beans shall be cooked to a temperature of 160° F.
- i. Once cooking is complete, product shall be packed into boilable/steamable poly pouch bags and sealed without metal clips or ties.
- j. Product is to be quick chilled to 40° F. and then frozen to 0° F. within seventy-two (72) hours.

3. Chili Sauce, Beef, Cincinnati Style, Precooked, Frozen

a. Formulation

<u>Ingredients</u>	<u>Percentage</u>
USDA commodity ground beef	47.0% minimum
Water	43.0% maximum
Seasonings (such as cumin, garlic, salt, sugar, onion)	6.0% maximum
USDA commodity tomato paste	4.0% maximum

- b. The Cincinnati Style beef chili sauce shall be prepared from USDA commodity ground beef and USDA commodity tomato paste according to the above formulation.
- c. Each 5.5 - 6.0 oz. serving size of the reduced fat of meat sauce must provide two (2) ounce meat/meat alternative in the USDA National meal pattern requirement and must contain no more than 8 gm. of total fat and less than 3.0 gm of saturated fat.
- d. Each two (2) ounce meat/meat alternative serving of Cincinnati Style beef chili sauce must have less than 400 mg of sodium.
- e. The end product shall contain a minimum of one-eighth (1/8) cup vegetable credit in the National School Lunch Program (NSLP) meal pattern per serving.
- f. Product must not contain MSG or dried egg.
- g. All protein must be derived from the USDA commodity ground beef.
- h. The Cincinnati Style beef chili sauce shall have a chunky and moist texture (similar to that of cooked ground beef).
- i. The Cincinnati Style beef chili sauce shall have an characteristic flavor (not overly spicy) and must be acceptable to all age groups of children (Grades K – 12).
- j. The Cincinnati Style beef chili sauce shall be cooked to a temperature of 160° F.
- k. Once cooking is complete, product shall be packed into boilable/steamable poly pouch bags and sealed without metal clips or ties.
- l. Product is to be quick chilled to 40° F. and then frozen to 0° F. within seventy-two (72) hours.

4. Sloppy Joe, with Beef and Sauce, Reduced Fat, Precooked, Frozen

a. Formulation

<u>Ingredients</u>	<u>Percentage</u>
USDA commodity ground beef	57.0% minimum
Water	14.0% maximum
Seasonings (such as cumin, garlic, salt, sugar, onion)	14.0% maximum
USDA commodity tomato paste	11.0% maximum
VPP	4.0% maximum

\* To indicate the change in vegetable contribution from 1/4 to three-eighth (3/8) cup.

**YOUR BID**

**ALL BLANKS BELOW MUST BE COMPLETED**

Bidders shall not insert a unit price more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by Procurement Services and not used in the evaluation or any subsequent award.

**BEEF MEAT SAUCE, REDUCED FAT, FROZEN**

OAKS ITEM	END PRODUCT	COMMODITY WT. PER TL	MINIMUM YIELD*	FEE FOR PROCESSING (PER POUND OF END PRODUCT)		
				FIRST YEAR (07/01/14-06/30/15)	SECOND YEAR (07/01/15-06/30/16)	THIRD YEAR (07/01/16-06/30/17)
	Beef Meat Sauce, Reduced Fat, Precooked, Frozen	Coarse Ground Beef, Mat. Code 100154 42,000 lbs.	_____ lbs.	\$ _____ per lb.	\$ _____ per lb.	\$ _____ per lb.
		Tomato Paste, Mat. Code 100332 40,950 lbs.				

Case pack offered: \_\_\_\_\_ lbs. per case Case Weight Offered (lbs.) \_\_\_\_\_ Number of Servings Per Case \_\_\_\_\_ Minimum Yield Tomato Paste \_\_\_\_\_

\*\* Product(s) packaging contains recycled material: Yes No; If yes, \_\_\_\_%

**BEEF CHILI WITH KIDNEY BEANS, REDUCED FAT, FROZEN**

OAKS ITEM	END PRODUCT	COMMODITY WT. PER TL	MINIMUM YIELD*	FEE FOR PROCESSING (PER POUND OF END PRODUCT)		
				FIRST YEAR (07/01/14-06/30/15)	SECOND YEAR (07/01/15-06/30/16)	THIRD YEAR (07/01/16-06/30/17)
	Beef Chili with Kidney Beans, Reduced Fat, Precooked, Frozen	Coarse Ground Beef, Mat. Code 100154 42,000 lbs.	_____ lbs.	\$ _____ per lb.	\$ _____ per lb.	\$ _____ per lb.
		Tomato Paste, Mat. Code 100332 39,900 lbs. *				

Case pack offered: \_\_\_\_\_ lbs. per case Case Weight Offered (lbs.) \_\_\_\_\_ Number of Servings Per Case \_\_\_\_\_ Minimum Yield Tomato Paste \_\_\_\_\_

\*\* Product(s) packaging contains recycled material: Yes No; If yes, \_\_\_\_

\* To indicate change in Truckload of Tomato Paste (100332) is 39,900 pounds, not 40,950 pounds

