

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 05/02/2014

RFP NUMBER: CSP900815
INDEX NUMBER: DAS077

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Human Resources Division (HRD), Benefits Administration Services (BAS), of the Department of Administrative Services (DAS), is requesting proposals for:

HEALTH CARE (HCSA) AND DEPENDENT CARE (DCSA) FLEXIBLE SPENDING ACCOUNTS AND COMMUTER CHOICE PROGRAM ADMINISTRATION FOR STATE OF OHIO EMPLOYEES

Attached are page(s) 1 and 5 of this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to extend the inquiry period through to 05/06/14 at 8:00 a.m.

PROPOSAL DUE DATE:	05/12/14
OPENING LOCATION:	Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, Ohio 43228-1395

REQUEST FOR PROPOSALS

RFP NUMBER: CSP900815
INDEX NUMBER: DAS077
UNSPSC CATEGORY: 80101500, 84131610

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Human Resources Division (HRD), Benefits Administration Services (BAS), of the Department of Administrative Services (DAS), is requesting proposals for:

HEALTH CARE (HCSA) AND DEPENDENT CARE (DCSA) FLEXIBLE SPENDING ACCOUNTS AND COMMUTER CHOICE PROGRAM ADMINISTRATION FOR STATE OF OHIO EMPLOYEES

RFP ISSUED: April 15, 2014
INQUIRY PERIOD BEGINS: April 15, 2014
INQUIRY PERIOD ENDS: May 6, 2014 at 8:00 a.m.
PROPOSAL DUE DATE: May 12, 2014 by 1:00 p.m.

Proposals received after the due date and time will not be evaluated.

**OPENING LOCATION: Department of Administrative Services
Office of Procurement Services
ATTN: Bid Desk
4200 Surface Rd.
Columbus, OH 43228-1395**

Offerors must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the offeror. Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

This RFP consists of five (5) parts and ten (10) attachments, four (4) supplements, totaling 81 consecutively numbered pages. Please verify that you have a complete copy.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	April 15, 2014
Inquiry Period Begins:	April 15, 2014
Inquiry Period Ends:	May 6, 2014, at 8:00 a.m.
Proposal Due Date:	May 12, 2014, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	TBD
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.