

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <b>0B101714</b>	OPENING DATE (1:00 p.m.) <b>April 30, 2014</b>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395  Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. <b>25558 / RTP#DNR-2866</b>	BID NOTICE DATE <b>4/15/14</b>	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: Ohio Department of Natural Resources Division of Watercraft 2045 Morse Road, Building A-2 Columbus, OH 43229		SHIP TO: Ohio Department of Natural Resources Division of Watercraft Warehouse 3305 South Old State Road Delaware, OH 43015	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. <b>May 15, 2014</b>		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST. P.P.D. _____	
<b>MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.081          ADDENDUM FOR CHANGE          ADDENDUM NO: 1          REVISION DATE: 04/22/2014</b>			
<b>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</b>  <b>THIRTY (30) YAMAHA OUTBOARD MOTORS AND ASSOCIATED PARTS FOR THIRTEEN (13) PATROL BOATS</b>			
Attached is page 8 to this Invitation to Bid. Remove the corresponding page from the existing bid and replace with the attached.			
As indicated herein, this addendum is issued to clarify the evaluation and award paragraphs.			

Bill to address will be:  
ODNR – Division of Watercraft  
2045 Morse Road, Building A-2  
Columbus, OH 43229

Ship to address will be:  
ODNR – Division of Watercraft Warehouse  
3305 South Old State Road  
Delaware, OH 43015

#### SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

BRAND SPECIFIC: The product(s) specified in this bid is/are being bid as Brand Specific. That signifies that no alternates will be accepted for award. Bid is in accordance with the Ohio Administrative Code 123:5-1-10 (I).

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (i.e. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

AUTHORIZED DEALER: Bidders responding to this bid will be authorized dealers for/or the manufacturers of the products they are offering. Bidders are should submit, with the bid, certification attesting to the fact that they are authorized dealers for/or the manufacturer(s). This certification is to be on manufacturer's letterhead, signed by a duly authorized representative of the manufacturer. If not submitted with the bid, Bidders will have seven (7) calendar days after request to provide said certification. Failure to submit certification as requested may result in the bidder being deemed as not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will evaluate the Bid based on the unit price of each item listed in the Price Schedule Table above. To determine the lowest responsive and responsible bidder, the State will multiply the unit price of each item by the quantity and then totaling all items together. Each Bid response must be for all items listed. Failure to provide a unit price for all items listed may result in the bidder being deemed as not-responsive.

\* If the full requested quantity is unavailable from the lowest responsive and responsible bidder by the required delivery date, DAS reserves the right to reallocate the units to on a separate award purchase order. DAS will only reallocate if the full requested quantity is not fulfilled with a single bidder.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated usage listed in the bid and then adding each of the totals together to arrive at a total for all items. Failure to bid all items may result in the bidder being deemed not responsive. \*Multiple awards may result if the recommended low bidder cannot fulfill the entire order by May 15, 2014.

SALES LICENSE: In reference to OAC 4501:1-3-05 (See Section II.I), DAS may ask for proof of a salesperson's license after bid opening if not provided at bid opening. If requested, the dealer will have five (5) business days to respond.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency 90 days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud. No dealer name signs, clips, license plate brackets or other devices shall be affixed to any part of the delivered vehicle. Any affixed dealer information may be cause for the return of the vehicle.

WARRANTY: Manufacturer shall provide a minimum of one year parts and labor warranty, from date of delivery and acceptances, excluding normal maintenance wear parts. Manufacturer's warranty information shall be provided with bid submittal. If not provided as part of the bid response, the Bidder must provide said warranty information within seven (7) calendar days after request/notification by the Office of State Purchasing to do so. Failure of the bidder to furnish manufacturer's warranty information either as part of their bid response or within the time specified herein may deem the bidder not responsive.

\*Indicates change.