

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT900315</u>	OPENING DATE (1:00 p.m.) <u>APRIL 9, 2014</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. DRC013	BID NOTICE DATE 03/07/14	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____ Days, Net 30 Days			
<b>PARTICIPATING AGENCY(IES):</b>  DEPARTMENT OF REHABILITATION AND CORRECTIONS (DRC), 770 W. BROAD ST., COLUMBUS, OHIO 43222. THIS ADD-ON INVITATION TO BID (ITB) IS FOR THE FOLLOWING DRC FACILITIES ONLY: CORRECTIONS RECEPTION CENTER, LEBANON CORRECTIONAL INSTITUTION, NOBLE CORRECTIONAL INSTITUTION, NORTHEAST PRE-RELEASE CENTER, TOLEDO CORRECTIONAL INSTITUTION, TRUMBULL CORRECTIONAL INSTITUTION AND WARREN CORRECTIONAL INSTITUTION.			
<b>ADDENDUM FOR CHANGE</b> <b>ADDENDUM NO.: 1</b> <b>REVISION DATE: 03/14/14</b>			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u>  <b>EMERGENCY MEDICAL AMBULANCE SERVICES</b>			
Attached are pages 1, 9-11 to this Invitation to Bid. Remove the corresponding pages from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to add Correction Reception Center to this invitation to bid and to extend the bid opening date to April 9, 2014.			

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <b>OT900315</b>	OPENING DATE (1:00 p.m.) <b>APRIL 9, 2014</b>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395		CITY	STATE ZIP
Attn: Bid Desk		COUNTY	MBE/EDGE CERTIFICATE NUMBER
REQ./INDEX NO. <b>DRC013</b>		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
BID NOTICE DATE <b>03/07/14</b>		CONTACT PERSON	FAX NO. ( )
		CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days			
<b>PARTICIPATING AGENCY(IES):</b> DEPARTMENT OF REHABILITATION AND CORRECTIONS (DRC), 770 W. BROAD ST., COLUMBUS, OHIO 43222. THIS ADD-ON INVITATION TO BID (ITB) IS FOR THE FOLLOWING DRC FACILITIES ONLY: CORRECTIONS RECEPTION CENTER, LEBANON CORRECTIONAL INSTITUTION, NOBLE CORRECTIONAL INSTITUTION, NORTHEAST PRE-RELEASE CENTER, TOLEDO CORRECTIONAL INSTITUTION, TRUMBULL CORRECTIONAL INSTITUTION AND WARREN CORRECTIONAL INSTITUTION.			
<b>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</b>			
<b>EMERGENCY MEDICAL AMBULANCE SERVICES</b>			
<b>TERM OF CONTRACT:</b> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>07/01/14</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>06/30/15</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.			
<b>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS,</b> Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: <a href="#">Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions.</a> All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.			
Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at <a href="http://www.procure.ohio.gov/">www.procure.ohio.gov/</a> . All questions should be submitted a minimum of five (5) working days prior to the bid opening date.			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

PRICE SCHEDULE

Institution	Price for ALS one-way trip from Institution to Local Area Hospital	Price for BLS one-way trip from Institution to Local Area Hospital	Price for ALS one way trip from Institution or Local Area Hospital to OSU/CMC/Nationwide Children's Hospital (Franklin County)	Price for BLS one way trip from Institution or Local Area Hospital to OSU/CMC/Nationwide Children's Hospital (Franklin County)	Price for Ambulette Service from designated location to designated location (Price per mile)
* Corrections Reception Center	\$	\$	\$	\$	\$
Lebanon Correctional Institution	\$	\$	\$	\$	\$
Noble Correctional Institution	\$	\$	\$	\$	\$
Northeast Pre-Release Center	\$	\$	\$	\$	\$
Toledo Correctional Institution	\$	\$	\$	\$	\$
Trumbull Correctional Institution	\$	\$	\$	\$	\$
Warren Correctional Institution	\$	\$	\$	\$	\$

As a baseline for any future cost increase requests, the Bidder shall indicate, as a percentage of the total cost, what the cost elements are for calculating their price to the State. Sum of percentages must equal one hundred percent.

Administrative Cost	Labor Cost	Fuel Cost	Maintenance Cost	Other (Name Cost) (if applicable)
%	%	%	%	%

\* Indicates the addition of Corrections Reception Center to this bid.

APPENDIX A

Institution	Local Hospital	Site Visit Contact	Contact Phone	Contact e-mail
Corrections Reception Center	Ohio State University Medical Center	Karen Duffel	(614) 877-2441 ext 7000	<a href="mailto:karen.duffel@odrc.state.oh.us">karen.duffel@odrc.state.oh.us</a>
Lebanon Correctional Institution	Atrium Medical Center	Laura Orahoske	(513) 932-1211 ext 2006	<a href="mailto:laura.orahoske@odrc.state.oh.us">laura.orahoske@odrc.state.oh.us</a>
Noble Correctional Institution	Marietta Memorial Hospital	Darin Clark	(740) 732-5188 ext 2154	<a href="mailto:darin.clark@odrc.state.oh.us">darin.clark@odrc.state.oh.us</a>
Northeast Pre-Release Center	Metrohealth Medical Center	Robbyn Ware	(216) 771-6460 ext 2006	<a href="mailto:robbyn.ware@odrc.state.oh.us">robbyn.ware@odrc.state.oh.us</a>
Trumbull Correctional Institution	St. Joseph Health Center	Jacqueline Scott	(330) 898-0820 ext 2023	<a href="mailto:jacqueline.scott@odrc.state.oh.us">jacqueline.scott@odrc.state.oh.us</a>
Toledo Correctional Institution	St. Vincent Mercy Medical	Felicitas Jackson	(419) 726-7977 ext 7188	<a href="mailto:felicitas.jackson@odrc.state.oh.us">felicitas.jackson@odrc.state.oh.us</a>
Warren Correctional Institution	Atrium Medical Center	Dawn Brown	(513) 932-3388 ext 2153	<a href="mailto:dawn.brown@odrc.state.oh.us">dawn.brown@odrc.state.oh.us</a>

APPENDIX B

Institution	Calendar Year	Trip	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Corrections Reception Center	2012	Sent From Institution To OSU	7	5	6	7	5	5	10	7	7	4	6	5	74
Lebanon Correctional Institution	2010	Sent From Institution or Local ER To OSU	9	12	12	7	8	9	5	9	4	12	2	7	96
		Sent To Local ER	5	5	8	4	8	3	8	14	8	6	8	9	86
Noble Correctional Institution	2012	Sent From Institution or Local ER To OSU	1	3	1	1	4	3	2	3	4	2	3	2	29
		Sent To Local ER	14	16	13	16	23	18	25	22	22	20	21	17	227
Northeast Pre-Release Center	2012	Sent From Institution or Local ER To OSU	0	0	0	0	0	0	0	0	0	0	0	0	0
		Sent To Local ER	0	0	0	2	0	1	2	1	1	0	0	1	8
Trumbull Correctional Institution	2012	Sent From Institution or Local ER To OSU	0	0	0	0	0	0	0	0	0	0	0	0	0
		Sent To Local ER	2	6	0	8	0	0	0	0	0	0	0	0	16
Toledo Correctional Institution	2012	Sent From Institution or Local ER To OSU	0	0	0	0	0	0	2	1	0	0	0	0	3
		Sent To Local ER	0	0	7	7	6	15	18	10	0	0	0	0	63
Warren Correctional Institution	2010	Sent From Institution or Local ER To OSU	4	7	6	12	1	2	4	4	6	1	6	4	57
		Sent To Local ER	3	5	6	5	9	6	10	6	6	5	2	4	67