

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT906914</u>	OPENING DATE (1:00 p.m.) <u>MARCH 21, 2014</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. OPI002	BID NOTICE DATE MARCH 7, 2014	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> OHIO DEPARTMENT OF REHABILITATION AND CORRECTION, OHIO PENAL INDUSTRIES, MEAT PROCESSING CAREER CENTER, PICKAWAY CORRECTIONAL INSTITUTION, 11781 STATE ROUTE 762, ORIENT, OH 43146			
ADDENDUM FOR CHANGE ADDENDUM NO.: 1 REVISION DATE: MARCH 14, 2014			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> TURKEY TRIM * THIGH MEAT, RAW, BONELESS, SKINLESS, FROZEN			
Attached are pages 1, 4, 5 and 8 to this Invitation to Bid. Remove the corresponding pages from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to revise clarify the specification and description of the commodity requested in this bid/solicitation			

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MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.081			
THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR: TURKEY TRIM * THIGH MEAT, RAW, BONELESS, SKINLESS, FROZEN			
TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning ____ or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire ____ unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment or letter. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.			
INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS, Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions . All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.			
Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.procure.ohio.gov/ . All questions should be submitted a minimum of five (5) working days prior to the bid opening date.			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)		DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

SPECIAL CONTRACT TERMS AND CONDITIONS (CONT'D)

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIFICATIONS

I. SCOPE AND CLASSIFICATIONS

A. Scope

The purpose of this bid is to obtain a contractor(s) to supply frozen, boneless and skinless turkey thigh meat requirements for Ohio Penal Industries (OPI), Meat Processing Career Center in Orient, Ohio. The estimated annual requirement is approximately 615,000 lbs. per year. Orders will be placed approximately fifteen (15) times per year. The state of Ohio is not obligated to order the specified item(s) in this or any other amount. Should the OPI Meat Processing Career Center be closed for a time or decrease production orders may decline in quantity and/or frequency or may cease. Delivery shall be made F.O.B. destination freight prepaid. The term of any contract issued pursuant to this bid shall be for fourteen (14) months, from May 1, 2014 or through July 31, 2015

B. Classification

1. Turkey Trim Thigh Meat, Raw, Boneless, Skinless, Frozen *

II. APPLICABLE DOCUMENTS

- A. United States Classes, Standards and Grades for Poultry – AMS 70.200 et seq., Standards for Quality of Ready-To-Cook Poultry, 70.221 – B Quality, (g) – Discolorations of the skin and flesh
<http://www.ams.usda.gov/AMSV1.0/getfile?dDocName=STELDEV3004377>
- B. 9CFR381 (Code of Federal Regulations, Title 9 – Animals and Animal Products, Chapter III – Food Safety and Inspection Service, Department of Agriculture, Part 381 – Poultry Products Inspection Regulations)
http://www.access.gpo.gov/nara/cfr/waisidx_09/9cfr381_09.html
- C. Urner Barry Publications, Inc., P.O. Box 389, Toms River, NJ 08754
Urner Barry's Price-Current Daily Poultry Report - Subscription Link:
http://shop.urnerbarry.com/mm5/merchant.mvc?Store_Code=ubp&Screen=PROD&Product_Code=EM-PC

* Changed / added per Bid Addendum #1 effective March 14, 2014

III. REQUIREMENTS

A. End Products

1. Turkey Trim Thigh Meat, Raw, Boneless, Skinless, Frozen *

- a. Product must be free from bruises and must meet Grade B quality requirements for discoloration of the skin and flesh in 7CFR70.1.
- b. Comminuted turkey shall not be used.
- c. Trim product shall be derived from Boneless/Skinless thigh meat. *

B. Preparation and Processing: All preparation and processing described herein shall occur subsequent to the date of contract award. The products shall originate from and be produced, processed and stored in plants regularly operating under the Poultry Products Inspection Regulations (9CFR381).

Boned trim * thigh meat used in preparation of further processed items shall be examined prior to blending. Meat must be free from bones, tendons, cartilage, bruises and large (exceeding 0.3 inch) blood clots. In addition, bone and hard tendons less than 0.3 inch may not exceed the tolerances listed in Sample Plan II of the Poultry Graders Handbook. Sample size shall be as specified in Sample Plan II for the above listed attributes.

C. Regulatory Requirements: Delivered products shall comply with all applicable federal and state mandatory requirements and regulations relating to the preparation, packaging, labeling, storage, distribution and sales of the product within the commercial marketplace. Prior to packaging, all products shall be examined by a metal detection device capable of detecting metals that may be present. Sensitivity levels and testing for acceptable operation shall be as specified in the procedures established by the United States Department of Agriculture, Agricultural Marketing Service, Poultry Programs.

D. Preservation, Packaging, Packing, Labeling and Marketing: All products to be delivered in a frozen state shall be frozen to an internal temperature of 0° F. or lower within seventy-two (72) hours of the beginning of the freezing process and at time of removal from holding facilities preparatory to shipment shall be 0° F. or lower. Products are to be delivered at 10° F. temperature or less. The products shall be preserved, packaged, packed and cases marked in accordance with good commercial practice. Shipping containers shall comply with the National Motor Freight Classification or Uniform Freight Classification, as applicable.

E. Packaging

1. Raw turkey trim * meat, thigh, boneless & skinless frozen shall be packed in twenty (20), forty (40) or sixty (60) pound boxes. No alternate packs are acceptable.
 - a. Products shall be packed in corrugated paper boxes having a plastic-film bag lining inside the container.
 - b. All packaging and packing materials must be new, clean and not impart objectionable odors or flavors to the product.
 - c. Staples shall not be used as a final case closure. Case closure shall be accomplished by taping, strapping or gluing.
 - d. All cases of an individual product shall be of uniform size and weight.
 - e. No holes, with the exception of hand holes in cases are permitted.
 - f. All shipments of product in cases shall be palletized on standard pallets. Pallets shall be wrapped with stretch or shrink wrap. Pallets shall not exceed two thousand five hundred (2500) pounds.

F. Labeling: Printed, stamped and stenciled labeling and marking information on shipping containers must be water-fast, non-smearing, of a contrasting color and readable.

* Changed / added per Bid Addendum #1 effective March 14, 2014

BID PRICE PAGE

BIDDING INSTRUCTIONS: Bidders shall follow the guidelines below for bidding.

1. All bids shall be in U.S. Dollars (\$USD).
2. Bidders shall not enter bids with more than three spaces behind the decimal point. DAS will drop all digits more than three spaces behind the decimal point.
3. Bidders shall indicate the amount to be **deducted** from the market price. See Section IV. B. on page # 7 above.

YOUR BID:

UNSPSC NUMBER	DESCRIPTION	CASE WEIGHT OFFERED **	MARKDOWN AMOUNT TO BE DEDUCTED FROM MARKET PRICE
50110000	Turkey Trim Thigh Meat, Raw, Boneless, Skinless, Frozen *	lbs.	\$ per lb.

Bidders shall complete the following; Product packaging contains recycled material: Yes No (Please circle response), if yes,
_____ % ***

* Changed / added per Bid Addendum #1 effective March 14, 2014.

** As specified in Section III. E. 1. a., acceptable case weight is 20, 40 or 60 pounds per case.

*** Shall not be included in evaluation