

DRCI-14-1052
Inmate Food and Sundry Packaging Qualification
Application Process

ADDENDUM #5

Issued on February 25, 2014

This Addendum is issued to add information to the Inmate Vendor Package Program Application process on pages 10 and 12 of the original document. All other terms and conditions and specifications remain the same. The changed information in this Addendum supersedes any conflicting information in the referenced document originally issued on December 24, 2013.

Inquiry Period Begin:	December 24, 2013
Inquiry Period Ends:	March 21, 2014
Opening Date & Time:	March 28, 2014 at 2:00 P.M. Local Time
Opening Location:	Ohio Department of Rehabilitation and Correction 770 West Broad Street Columbus, OH 43222 Attn: Ollie Chandler, Contract Analyst

Revised (replaces #9 entirely as of this date) Page #10, Paragraph #9 of the Application:

Vendor, at the time this Application is submitted, shall provide a draft/list of products or a catalog identifying items and prices (exclusive of sales tax and shipping/handling) for the ODRC to review and approve.

Once approved, unless the ODRC makes an exception, no additional items can be added to the list or prices increased for one year; up to and including August 31st of the year. The proposed new draft catalog shall be submitted for consideration by May 31st of the year.

On a limited basis, the ODRC will make exceptions and add items to the catalog during the year. Special pricing is allowed, but must be less than the price listed in the catalog or on-line.

In the event a reasonable product change or price increase is requested 30 days in advance of the proposed effective date, the ODRC shall require proper documentation as proof that items are discontinued or changed, and that their cost for the product has increased. This may include copies of letters from the manufacturers; or the Consumer Price Index for Urban consumers (CPI-U at <http://www.bls.gov/news.release/cpi.nr0.htm>) for the same period of the price change. No price increase shall be effective until approved. Price decreases on the same item offered will be approved as quickly as possible.

Special pricing or holiday catalogs may be submitted for ODRC's approval, no less than 90 days in advance of the intended effective date.

Regarding products and packaging: cans or glass jars are not acceptable. The list of available products must clearly identify Kosher and Halal foods. No peppers beyond the rating of mild are permitted.

END OF ADDENDUM #5