

# REQUEST FOR PROPOSALS

## ADDENDUM # 1

ISSUED: November 21, 2013

**RFP NUMBER:** CSP9071214  
**INDEX NUMBER:** DOH095

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health is requesting proposals for:

### OHIO SMOKE-FREE FAMILIES COMMUNITY SATURATION

**Reasons for Addendum:** Extend the Proposal opening to December 4, 2013.

**PROPOSAL DUE DATE:** December 4, 2013  
**OPENING LOCATION:** Department of Administrative Services  
General Services Bid Desk  
4200 Surface Road  
Columbus, Ohio 43228-1395

## REQUEST FOR PROPOSALS

RFP NUMBER: CSP907214  
INDEX NUMBER: DOH095  
UNSPSC CATEGORY: 85110000

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health is requesting proposals for:

### Ohio Smoke-Free Families Community Saturation

RFP ISSUED: November 1, 2013  
INQUIRY PERIOD BEGINS: November 1, 2013  
INQUIRY PERIOD ENDS: November 20, 2013 at 8:00 a.m.  
\*PROPOSAL DUE DATE: December 4, 2013 by 1:00 p.m.

Proposals received after the due date and time will not be evaluated.

OPENING LOCATION: Department of Administrative Services  
Office of Procurement Services  
ATTN: Bid Desk  
4200 Surface Rd.  
Columbus, OH 43228-1395

Offerors must note that all proposals and other material submitted will become the property of the state and may be returned only at the state's option. Proprietary information should not be included in a proposal or supporting materials because the state will have the right to use any materials or ideas submitted in any proposal without compensation to the Offeror. Additionally, all proposals will be open to the public after the award of the contract has been posted on the State Procurement Web site. Refer to the Ohio Administrative Code, Section 123:5-1-08 (E).

**This RFP consists of five (5) parts and ten (10) attachments, totaling 55 consecutively numbered pages. Please verify that you have a complete copy.**

\*Change the Proposal due date to December 4, 2013.

communities are competent in using the 5A's (Ask, Advise, Assess, Assist and Arrange). Activities include saturating four communities (four Ohio Appalachian counties) with the 5A's intervention; the contractor will identify and recruit community champions and partners to train individuals and organizations that interact with women of child-bearing age about the use of the 5A's smoking cessation intervention. Strategies to reduce second-hand smoke exposure for infants and children should be included in the training. Based on smoking related and maternal and child health data, the following counties were identified as preferred counties for the four county intervention: Scioto, Ross, Vinton, Pike, Lawrence, Gallia, Belmont and Jefferson. Baseline, mid-project and final evaluation will occur to evaluate the training and program implementation by local partners and to develop evaluation strategies to measure on-going fidelity to the 5A's model.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective Offeror's responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	November 1, 2013
Inquiry Period Begins:	November 1, 2013
Inquiry Period Ends:	November 20, 2013, at 8:00 a.m.
*Proposal Due Date:	December 4, 2013, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	December 20, 2013
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NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

\*Change the Proposal due date to December 4, 2013.