

REQUEST FOR PROPOSALS

ADDENDUM # 1

ISSUED: 06/28/13

**RFP NUMBER: CSP904614
INDEX NUMBER: DOH058**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Health (ODH), Division of Prevention and Health Promotion, Bureau of Infectious Diseases is requesting proposals for:

REAL-TIME SYNDROMIC SURVEILLANCE PROGRAM

Attached is page 14 to this Request for Proposal (RFP). Remove the corresponding page from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to align the quantity of references in the Staffing Plan in Table 3 to match the amount requested in Attachment Seven (A) (B) & (C).

**PROPOSAL DUE DATE:
OPENING LOCATION:**

**July 10, 2013
Department of Administrative Services
General Services Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1395**

Criterion	Weight	Rating (0=Does not Meet 5=Strong)	Extended Score
Offeror References			
The Offeror documents, at a minimum, two (2) previous references for jobs similar to this Project and provides details of similarities (Attachment Six).	5		
Staffing			
The Offeror must submit a list of the key qualified personnel that will be involved in the Work. The key staff must have specific experience in projects and circumstances of a similar nature. The Offeror is to complete Attachment Seven (A) (B) (C) for the candidate and attach their resume to the response to include curriculum vitae and their responsibility to the Work. If fewer than two (2) references are provided, the Offeror must include information as to why fewer than two (2) references were provided. The Offeror must identify the amount of time key project personnel will be expected to spend on this project.	5		
Scope of Work			
The Offeror must clearly explain how it will accomplish this Project (Work Plan) by providing a description of how all of the requirements specific to this project will be implemented as required by the Scope of Work. The Offeror should include any anticipated difficulties in performing the specified Project requirements and proposed solutions to those difficulties.	10		

Total Technical Score: _____

In this RFP, DAS asks for responses and submissions from Offerors, most of which represent components of the above criteria. While each criterion represents only a part of the total basis for a decision to award the Contract to an Offeror, a failure by an Offeror to make a required submission or meet a mandatory requirement will normally result in a rejection of that Offeror's Proposal. The value assigned above to each criterion is only a value used to determine which Proposal is the most advantageous to the State in relation to the other Proposals that DAS received.

Once the technical merits of a Proposal are evaluated, the costs of that Proposal will be considered. It is within DAS' discretion to wait to factor in a Proposal's cost until after any interviews, presentations, demonstrations or discussions. Also, before evaluating the technical merits of the Proposals, DAS may do an initial review of costs to determine if any Proposals should be rejected because of excessive cost. DAS may reconsider the excessiveness of any Proposal's cost at any time in the evaluation process.

COST PROPOSAL POINTS. DAS will calculate the Offeror's Cost Proposal points after the Offeror's total technical points are determined, using the following method:

Cost points = (lowest Offeror's cost/Offeror's cost) x Maximum Allowable Cost Points as indicated in the "Scoring Breakdown" table. The value is provided in the Scoring Breakdown table. "Cost" = Total Not to Exceed Cost identified in the Cost Summary section of Offeror Proposals. In this method, the lowest cost proposed will receive the Maximum Allowable Points.

The total cost will be determined by multiplying the unit cost by the estimated usage listed in the RFP and then adding each of the totals together to arrive at a total for all items for the initial three (3) year contract period. If the estimated annual usage is

* To align the quantity of references in the Staffing Plan in Table 3 to match the amount requested in Attachment Seven (A) (B) & (C).