

REQUEST FOR PROPOSALS

ADDENDUM # 3

ISSUED: 04/12/13

RFP NUMBER: CSP901414
INDEX NUMBER: LDC030

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Department of Rehabilitation and Correction and Ohio Department of Youth Services is requesting proposals for:

OPERATION AND MANAGEMENT OF FOOD SERVICE

Attached are page(s) to this Request for Proposal (RFP). Remove the corresponding page(s) from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to extend the question and answer period.

PROPOSAL DUE DATE:	April 24, 2013 by 1:00 p.m.
OPENING LOCATION:	Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, Ohio 43228-1395

In addition, Offerors shall include in its pricing the amount allotted for the Equipment Replacement Fund described in Attachment One, Part One, Section W. The amount established for the Equipment Replacement Fund will be billed along with the price per meal for each meal billed.

CALENDAR OF EVENTS. The schedule for the Project is given below, and is subject to change. DAS may change this schedule at any time. If DAS changes the schedule before the Proposal due date, it will do so through an announcement on the State Procurement Web site area for this RFP. The Web site announcement will be followed by an addendum to this RFP, also available through the State Procurement Web site. After the Proposal due date and before the award of the Contract, DAS will make scheduled changes through the RFP addendum process. DAS will make changes in the Project schedule after the Contract award through the change order provisions located in the general terms and conditions of the Contract. It is each prospective responsibility to check the Web site question and answer area for this RFP for current information regarding this RFP and its calendar of events through award of the Contract. No contact shall be made with agency/program staff until contract award is announced.

DATES:

Firm Dates

RFP Issued:	February 15, 2013
Inquiry Period Begins:	February 15, 2013
Pre-Proposal Conference:	February 26, 2013 9:00 a.m. at Department of Rehabilitation and Correction
Site Visits:	March 6, 2013 through April 2, 2013
Inquiry Period Ends:	*April 17, 2013, at 8:00 a.m.
Proposal Due Date:	April 24, 2013, by 1:00 p.m.

Estimated Dates

Contract Award Notification:	June 7, 2013
Effective Contract Date:	September 8, 2013

NOTE: These dates are subject to change.

There are references in this RFP to the Proposal due date. Prospective Offerors must assume, unless it is clearly stated to the contrary, that any such reference means the date and time (Columbus, OH local time) that the Proposals are due.

Proposals received after 1:00 p.m. on the due date will not be evaluated.

PRE-PROPOSAL MEETING AND SITE VISIT. A non-mandatory, Pre-Proposal meeting will be held on February 26, 2013, starting at 9:00 a.m. at the Department of Rehabilitation and Corrections, 770 West Broad Street, Columbus, OH. All prospective Offerors are encouraged to attend this meeting.

The purpose of this meeting is to discuss the RFP and Project with prospective Offerors and to allow them to ask questions arising from their initial review of this RFP. Attendance at this pre-Proposal meeting is not mandatory. The State will answer questions to the best of its ability. We reserve the right to take questions under advisement and respond through the web-based inquiry process. Offerors are responsible for any and all information exchanged at the meeting and via the Internet inquiry process.

A site visit is available at each DRC and DYS institution. A site visit schedule is provided in Attachment Eleven. To attend a site visit, please contact the following Agency representatives at least 48 hours in advance of the scheduled site visit:

DRC Institution Site Visits:	Ken Kopycinski Ken.Kopycinski@odrc.state.oh.us 614-752-0278
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DYS Institution Site Visits:	Dave Blackburn Dave.Blackburn@dys.ohio.gov 614-466-8629
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To allow time for security to arrange for visitation passes, names of all visitors must be disclosed at the time of visit scheduling. The Agency will not admit visitors whose names do not appear on the site visit list. Visitors must have a driver's license or photo ID to enter the institution. In accordance with policy, no knives, firearms, cameras/photo equipment, recording devices, cell phones, tobacco products, computers and/or pagers will be allowed in the complex during the site visit. All site visits must be scheduled at least forty-eight (48) hours in advance.

*Denotes change with addendum 3.