

# **REQUEST FOR PROPOSALS**

## **ADDENDUM # 2**

**ISSUED: 12/21/12**

**RFP NUMBER: CSP903613  
INDEX NUMBER: OBM004**

The State of Ohio, through the Department of Administrative Services, Office of Procurement Services, for the Ohio Office of Budget and Management is requesting proposals for a:

**COLLECTION PLATFORM INCLUDING IMPLEMENTATION, SUPPORT AND COLLECTION SERVICES**

Attached is the cover page to this Request for Proposal (RFP). Remove the corresponding page from the existing RFP and replace with the attached.

Reason for Addendum. This addendum is issued to extend the Inquiry Period date until December 24, 2013.

<b>PROPOSAL DUE DATE:</b>	<b>January 2, 2013</b>
<b>OPENING LOCATION:</b>	<b>Department of Administrative Services General Services Bid Desk 4200 Surface Road Columbus, Ohio 43228-1395</b>



REQUEST FOR PROPOSAL

RFP NUMBER: CSP903613  
INDEX NUMBER: OBM004  
UNSPSC CATEGORY: 84101700

The state of Ohio, through the Department of Administrative Services, Office of Procurement Services, on behalf of the Ohio Office of Budget and Management, is requesting Proposals for a:

COLLECTION PLATFORM INCLUDING IMPLEMENTATION, SUPPORT AND COLLECTION SERVICES

**OBJECTIVE:** Ohio Shared Services, a division of Ohio Office of Budget and Management, seeks competitive sealed proposals to select a Contractor to provide a platform suitable for handling pre-collections within government entities across the state. The platform and associated services are requested to facilitate pre-collection services prior to certification of debt to the Attorney General as described under Ohio Revised Code 131.02. The Contractor shall provide a platform including implementation, support and collection services under a contingent fee agreement between the selected Contractor and Ohio Shared Services.

RFP ISSUED: November 27, 2012  
INQUIRY PERIOD BEGINS: November 27, 2012  
INQUIRY PERIOD ENDS: \*\*December 24, 2012 at 8:00 AM  
PROPOSAL DUE DATE: \*January 2, 2013 by 1:00 PM

Offeror must submit both a "Technical Proposal" and a "Cost Proposal" as a part of its Proposal package. These are two separate components which shall be submitted in separate sealed envelopes/packages, clearly identified on the exterior as either "Technical Proposal" or "Cost Proposal" with the respective RFP Number and due date on each. Offeror must submit this signed cover page with its technical Proposal.

Submit Sealed Proposals to:

Department of Administrative Services  
Office of Procurement Services  
Attn: Bid Desk  
4200 Surface Road  
Columbus, OH 43228-1395

Note: Please review the [Proposal Instructions](#) on our Web site.

<p><b>Offeror Name and Address:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>E-Mail Address: _____</p> <p>Phone Number: (        ) _____ - _____, Ext. _____</p>	<p><b>Name/Title:</b></p> <p>_____</p> <p>_____</p> <p>Signature: _____</p> <p>By submitting a response to this RFP, and signing above, Offeror acknowledges, understands and agrees to comply with the RFP requirements and confirms all the instructions and links have been read and understood.</p>
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\*Indicates change 12/18/12  
\*\*Indicates change 12/21/12.

