

STATE TERM CONTRACT

THIS CONTRACT ("Contract") is between the State of Ohio ("State"), through its Department of Administrative Services, Office of Information Technology, at 30 East Broad Street, 40th Floor, Columbus, Ohio, 43215 and enfoTech & Consulting, Inc. ("Contractor"), with offices at 1368 How Lane, North Brunswick, NJ, 08902.

BACKGROUND

The State recognizes that it is sometimes advantageous to do business with some manufacturers under a State term contract rather than through a competitive bidding or proposal process. In such cases, the State may enter into a contract with the manufacturer provided that the manufacturer offers its products and ancillary services at the same prices that the manufacturer offers those products and services to the US Government under the GSA's Multiple Award Schedule program or SmartBuy program. If the manufacturer has no GSA Multiple Award Schedule or SmartBuy contract, the State may accept the prices that the manufacturer offers to its most favored customers for each product or service.

The State also recognizes that some manufacturers work primarily through dealers for various reasons, including offering customers better support through dealers that have a local presence in a service area. Because of this, the State may sometimes agree to work directly with a manufacturer's dealers.

However, if the Contractor is not the manufacturer of the products or services under this Contract, the Contractor must submit a letter from the manufacturer that assures the State that the Contractor is an authorized dealer in the manufacturer's products or services. The letter also must assure the State that the Contractor will have sufficient quantities of the offered products for the duration of the Contract to meet the State's needs under the Contract during the initial term and any extensions. Further, the letter must identify each of the manufacturer's product and service that the Contractor will supply under this Contract. The letter also must contain an assurance of the availability through the dealer of repair services and spare parts for products covered by this Contract for five years from the date of purchase. It also must contain an assurance that software maintenance will be available under the terms of this Contract either from the dealer or the manufacturer for six years from the date of acceptance. (This assurance is not necessary for PC and PC-based server software with a perpetual license fee of less than \$10,000.00 per copy.) The dealer must submit the letter, signed by an authorized representative of the manufacturer, with the executed copies of this Contract.

This Contract establishes terms and conditions under which State agencies (including any board, instrumentality, commission, or other political body) and Ohio political subdivisions, such as counties, municipalities, and townships, may acquire the Contractor's products or services at the pricing identified below. This Contract, however, only permits such; it is not a requirements contract and does not obligate any State agency or political subdivision to acquire the Contractor's products or services.

TERMS AND CONDITIONS

1 - TERM

- 1.1 **TERM.** This Contract is effective on the date the State's duly authorized representative executes it, as evidenced by the date appearing with the representative's signature, below. Unless this Contract is terminated or expires without renewal, it will remain in effect until June 30, 2017. Termination or expiration of this Contract will not limit the Contractor's continuing obligations with respect to Deliverables that the State paid for before termination or limit the State's rights in such.
- 1.2 **CONTRACT RENEWAL.** In the State's sole discretion, it may renew this Contract for a period of one month at the end of each biennium during which this Contract remains in place. Any further renewals will be only by written agreement between the State and the Contractor. Such renewals may be for any number of times for any period not to exceed the time remaining in the State's then-current biennium.

2 - PRICING AND PAYMENT

- 2.1 **CERTIFICATION OF ACCURACY.** By checking one of the following three items, the Contractor certifies that the Contractor's prices under this Contract are:

The prices at which the Contractor currently offers each product and service to the US Government under the GSA's Multiple Award Schedule program;

The prices at which the Contractor currently offers each product and service to the US Government under the GSA's SmartBuy program; or

- X The best prices at which the Contractor has offered each product and service to its most favored customers within one year before the date the Contractor executed this Contract or adds the product or service to this Contract, whichever is later.

If the Contractor is offering prices based on its most favored customer prices, the Contractor represents that it does not have a GSA Multiple Award Schedule or SmartBuy contract.

If the Contractor has submitted a manufacturer's letter to certify that the Contractor is an authorized dealer for the manufacturer, the Contractor represents that the information in the letter is accurate and that a duly authorized representative of the manufacturer signed the letter.

The Contractor further certifies that the above representations will apply and be true with respect to all future pricing information submitted to revise this Contract.

- 2.2 PRICE ADJUSTMENTS.** If the Contractor has relied on its GSA Multiple Award Schedule pricing or its GSA SmartBuy pricing, the State will be entitled to any price decreases that the Contractor offers to the GSA for any of its products and services during the term of this Contract. The Contractor must notify the State of any reduction in its GSA Multiple Award Schedule or SmartBuy pricing within 30 days of its occurrence and immediately reduce the price of the affected products or services to the State under this Contract.

If the Contractor has relied on its most favored customer pricing, the State will be entitled to a price decrease any time the Contractor or any of its dealers or distributors under this Contract sells a product or a service to any of its customers for less than the price agreed to between the State and the Contractor under this Contract. Any time the Contractor or any of its dealers or distributors under Section 3.1 of this Contract sells a product or provides a service to any customer for less than it is then available to the State under this Contract, the Contractor must notify the State of that event within 30 days of its occurrence and immediately reduce the price of the affected products or services to the State under this Contract.

The Contractor also must notify the State within 30 days of any general reduction in the price of any product or service covered by this Contract, even if the general reduction does not place the price of the product or service below the price available to the State under this Contract. The purpose of this notice of a general reduction in price is to allow the State to assess the value the State believes it is receiving under this Contract in light of the general reduction. If the State believes it is appropriate, the State may ask to renegotiate the Contract price for the products and services affected by the general reduction in price. If the Contractor and the State cannot agree on a renegotiated price, then on written notice to the Contractor, the State may immediately remove the affected products and services from this Contract.

- 2.3 PRICELIST.** The Contractor's pricelist for the products and services that the Contractor may provide to the State under this Contract is attached as Exhibit I. For convenience, those products and services are called "Deliverables" in this Contract. Any custom materials resulting from the Contractor's services also are called "Deliverables" in this Contract. The Contractor may not provide any other Deliverables under this Contract without a prior written amendment to this Contract that both the State and the Contractor have signed. Furthermore, the Contractor may not charge the State greater prices for these Deliverables than the prices on the Exhibit I. If Exhibit I contains or incorporates by reference any terms or conditions other than a description of the scope of license for software, a description of the Contractor's products and services, and the prices for those products and services, those terms or conditions are excluded from this Contract and are of no effect. Exhibit I is identified as the following pricelist:

enfoTech & Consulting, Inc. Software Products and Services Pricelist for Ohio State Term Schedule Offer,
04/07/2015

The Contractor will not sell to the State any notebook computers with less than a 1.60 GHz internal clock speed. Additionally, the Contractor will not sell to the State any PCs or servers using CPUs with less than a 3.0 GHz internal clock speed. Additionally, the Contractor will not sell to the State any term software licenses. And except in the case of operating systems licensed in conjunction with desktop PCs, notebook computers, PDAs, and similar personal computing devices that the OEM does not distribute without an operating system, the Contractor will not sell or license any Microsoft software to the State. If any of the foregoing items are listed in the Contractor's pricelist, they are deleted for purposes of this Contract.

- 2.4 NOTIFICATION OF PRICE INCREASES.** If this Contract permits any price increases, the Contractor must notify the State and any affected State agencies of the increase at least 60 days before the effective date of the price increase. The Contractor must notify affected State agencies at their purchase order "bill to" address contained in the applicable purchase orders. This notification must specify, when applicable, the product serial number, location, current price, increased price, and applicable purchase order number.

- 2.5 Payment Due Date.** Payments will be due on the 30th day after the later of:

- (a) The date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or

- (b) The date the State accepts the Deliverable.

The date the State issues a warrant (the State's equivalent to a check) in payment of an invoice will be considered the date payment is made. Without diminishing the Contractor's right to timely payment, the payment will be overdue only if it is not received by the 30th day after the payment's due date. If the State has not issued payment by then, interest will begin to accrue under Ohio Revised Code (the "Code") § 126.30.

- 2.6 Invoice Requirements.** The Contractor must submit an original invoice to the office designated in the purchase order as the "bill to" address. To be a proper invoice, the invoice must include the following information:

- (a) Name and address of the Contractor as designated in this Contract;
- (b) The Contractor's federal tax identification number as designated in this Contract;
- (c) The Contractor's invoice remittance address as designated in this Contract;
- (d) The purchase order number authorizing the delivery of the Deliverables;
- (e) A description of the Deliverables, including, as applicable, the time period, serial number, unit price, quantity, and total price of the Deliverables;
- (f) If the invoice is for a lease, the Contractor also must include the payment number (e.g., 1 of 36); and
- (g) Only labor hours actually worked may be billed by the Contractor.

If an authorized dealer has fulfilled the purchase order, then the dealer's information should be supplied in lieu of the Contractor's information. If an invoice does not meet this section's requirements, or if the Contractor fails to give proper notice of a price increase (see the next section), the State will send the Contractor written notice. The State will send the notice, along with the improper invoice, to the Contractor's address designated for receipt of purchase orders within 15 days. The notice will contain a description of the defect or impropriety and any additional information the Contractor needs to correct the invoice. If such notification has been sent, the payment due date will be 30 days after the State receives a proper invoice and has accepted the Contractor's Deliverable.

- 2.7 NON-APPROPRIATION OF FUNDS.** The State's funds are contingent on the availability of lawful appropriations by the Ohio General Assembly. If the Ohio General Assembly fails to continue funding for any payments due hereunder, the order or orders under this Contract that are affected by the lack of funding will terminate as of the date that the funding expires, and the State will have no further obligation to make any payments with respect to the affected order or orders.
- 2.8 OBM CERTIFICATION.** This Contract is subject to Code § 126.07. Any orders under this Contract are void until the Director of the OBM certifies that there is a balance in the appropriation available to pay for the order.
- 2.9 CONTROLLING BOARD AUTHORIZATION.** The State's obligations under this Contract are subject to the Ohio Controlling Board continuing to authorize the State's use of its term contracts program. If the Ohio Controlling Board fails to authorize or withdraws its authorization for this program, this Contract will terminate immediately, and the Contractor may not take any more orders under it.
- 2.10 TRAVEL EXPENSES.** Any travel that the Contractor requires to perform its obligations under this Contract will be at the Contractor's expense. The State will pay for any additional travel that it requests only with prior written approval. The State will pay for all additional travel expenses that it requests in accordance with OBM's travel policy in Rule 126-1-02 of the Ohio Administrative Code (the "Administrative Code").
- 2.11 TAXES.** The State is exempt from all sales, use, excise, and property taxes and will not pay any such taxes. To the extent sales, use, excise, or any similar taxes are imposed on the Contractor in connection with any Deliverable, the Contractor must pay those taxes together with any interest and penalties not successfully disputed with the taxing authority.
- 2.12 OFFSET.** The State may set off any amounts the Contractor owes to the State under this or other contracts against any payments due from the State to the Contractor under this or any other contracts with the State.

3 - CONTRACT ADMINISTRATION

- 3.1 DEALERS AND DISTRIBUTORS.** The State authorizes the Contractor to name one or more dealers to work with the State on behalf of the Contractor. But if the Contractor decides to use any dealers, the Contractor must submit the name, principal business address, addresses for purchase orders and for payments, telephone number, and its federal tax identification number. The Contractor also must submit a completed W9 form for each dealer it wishes to name under this section. The Contractor's submission must be on its official letterhead, signed by an authorized representative, and addressed to the Deputy State Chief Information Officer, Office of Information Technology.
- In doing so, the Contractor warrants that:

- (a) The Contractor has provided the dealer with a copy of this Contract, and a duly authorized representative of the dealer has agreed, in writing, to be bound by the terms and conditions in this Contract.
- (b) Such agreement specifically provides that it is for the benefit of the State as well as the Contractor.
- (c) The Contractor will remain liable under this Contract for the services of any dealer and will remedy any breach of the dealer under this Contract.
- (d) Payments under this Contract for the services of any dealer may be made directly to that dealer, and the Contractor will look solely to the dealer for any payments due to the Contractor once the State has paid the dealer.
- (e) To the extent that there is any liability to the State arising from doing business with a dealer that has not signed the agreement required under this section with the Contractor, the Contractor will indemnify the State for such liability.

If the Contractor wants to designate a dealer that will not receive payments (a "distributor"), the Contractor may do so by identifying the person or organization as a distributor in the authorizing letter. In such cases, information regarding taxpayer identification and payment addressing may be omitted, as may the distributor's W9 form. All other requirements and obligations for designating a dealer apply to designating a distributor.

Section 125.081 of the Ohio Revised Code requires state agencies to set-aside purchases for MBE and Executive Order 2008-13S encourages use of EDGE businesses. Therefore the state encourages the Contractor to purchase goods and services from Ohio certified Minority Business Enterprises (MBE) and Encouraging Diversity, Growth and Equity (EDGE) vendors.

- 3.2 AUDITS.** During the term of this Contract and for three years after termination, on reasonable notice and during customary business hours, the State may audit the Contractor's records and other materials that relate to the Deliverables and to the pricing representations that the Contractor has made to acquire this Contract. This audit right also will apply to the State's duly authorized representatives and any organization providing funding for any Deliverable.

Unless it is impracticable to do so, all records related to this Contract must be kept in a single location, either at the Contractor's principal place of business or the facilities where the Contractor substantially performed under this Contract. If this is not practical, the Contractor must assume the cost of collecting, organizing, and relocating the records, along with any technology needed for accessing the records, to its office nearest Columbus, Ohio whenever the State or any entity with audit rights requests access to the records. The Contractor must do so within 15 days of receiving the State's written notice of its intent to audit the Contractor's records and must notify the State as soon as the records are ready for audit.

If any audit reveals any material misrepresentation or overcharge to the State, the State will be entitled to recover its damages, including the cost of the audit.

- 3.3 INSURANCE.** The Contractor must provide the following insurance coverage at its own expense throughout the term of this Contract:

- a. Workers' compensation insurance, as required by Ohio law, and if some work will be done outside Ohio, the laws of the appropriate states where work will be done. The Contractor also must maintain employer's liability insurance with at least a \$1,000,000.00 limit.
- b. Commercial General Liability insurance coverage for bodily injury, personal injury, wrongful death, and property damage. The defense cost must be outside of the policy limits. Such policy must designate the State of Ohio as an additional insured, as its interest may appear. The policy also must be endorsed to include a blanket waiver of subrogation. At a minimum, the limits of the insurance must be:

- \$ 2,000,000 General Aggregate
- \$ 2,000,000 Products/Completed Operations Aggregate
- \$ 1,000,000 Per Occurrence Limit
- \$ 1,000,000 Personal and Advertising Injury Limit
- \$ 100,000 Fire Legal Liability
- \$ 10,000 Medical Payments

The Contractor shall, for each policy required by this Contract, provide the State with 30-days prior written notice of cancellation, material change, or non-renewal, except a ten (10) day notice for non-payment of premium. And the Contractor's Commercial General Liability must be primary over any other insurance coverage.

- c. Commercial Automobile Liability insurance with a combined single limit of \$500,000.

- d. Professional Liability Insurance covering all staff with a minimum limit of \$1,000,000 per incident and \$3,000,000 aggregate. If the Contractor's policy is written on a "claims made" basis, the Contractor must provide the State with proof of continuous coverage at the time the policy is renewed. If for any reason the policy expires, or coverage is terminated, the Contractor must purchase and maintain "tail" coverage through the applicable statute of limitations.

All certificates must be in a form that is reasonably satisfactory to the State as to the contents of the policies and the quality of the insurance carriers. All carriers must have at least an "A-" rating by A.M. Best.

- 3.4 **CONTRACT COMPLIANCE.** Any State agency that uses this Contract will be responsible for the administration of this Contract with respect to the orders that it places and may monitor the Contractor's performance and compliance with this Contract. If an agency becomes aware of any noncompliance with the terms of this Contract or the specifications of an order, the agency may document the noncompliance and give the Contractor written notice of the noncompliance for immediate correction. If the Contractor fails to cure the noncompliance, the agency may notify the State through the Department of Administrative Services, Office of State Purchasing, by executing a Complaint to Vendor form to help resolve the issue. Should the State determine that the form identifies an uncured breach of this Contract, the State may terminate this Contract and seek such other remedies as may be available to it.
- 3.5 **POLITICAL SUBDIVISIONS.** Ohio political subdivisions, such as Ohio cities, counties, and townships ("Political Subdivisions"), may rely on this Contract. Whenever a Political Subdivision relies on this Contract to issue a purchase order, the Political Subdivision will step into the shoes of the State under this Contract for purposes of its order, and, as to the Political Subdivision's order, this Contract will be between the Contractor and the Political Subdivision. The Contractor must look solely to the Political Subdivision for performance, including but not limited to payment, and must hold the State harmless with regard to such orders and the Political Subdivision's performance. But the State will have the right to terminate this Contract and seek such remedies on termination as this Contract provides should the Contractor fail to honor its obligations under an order from a Political Subdivision. Nothing in this Contract requires the Contractor to accept an order from a Political Subdivision, if the Contractor reasonably believes that the Political Subdivision is or will be unable to perform its obligations in relation to that order.
- 3.6 **RECALLS.** If a Deliverable is recalled, seized, or embargoed, or if the Contractor, a manufacturer, packer, processor, or regulatory body finds that a Deliverable has been misbranded, adulterated, or is unsafe, the Contractor must notify the State, through the Department of Administrative Services, Office of State Purchasing, as well as all agencies that have ordered the Deliverable, within ten business days after the Contractor learns of any of the above events. At the option of the State, the Contractor must either reimburse the State for the purchase price of each affected Deliverable or provide an equal or better replacement for each Deliverable at no additional cost to the State. The Contractor also must remove and replace all affected Deliverables within a reasonable time, as determined by the State. Further, at the option of the State, the Contractor may be required to reimburse the State for storage costs and handling fees, which the State may calculate from the time of delivery of each affected Deliverable to the Deliverable's actual removal. Furthermore, the Contractor must bear all costs associated with the removal and proper disposal of the affected Deliverables. The State will treat any failure to refund the purchase price or provide a suitable replacement within a reasonable time, not to exceed 30 days, as a default.
- 3.7 **TERMINATION.** The State may terminate this Contract or any order under this Contract if the Contractor defaults in meeting its obligations and fails to timely cure its default. The State also may terminate this Contract or any order under it if a petition in bankruptcy is filed by or against the Contractor and not dismissed within 60 days. And the State may terminate this Contract or any order under it if the Contractor violates any law or regulation while performing under this Contract or if it appears to the State that the Contractor's performance is substantially endangered through no fault of the State. In all of the foregoing cases, the termination will be for cause.

On written notice, the Contractor will have 30 days to cure any breach of its obligations under this Contract, provided the breach is curable. If the Contractor fails to cure the breach within 30 days after written notice or if the breach is not one that is curable, the State will have the right to terminate this Contract, the applicable orders, or both immediately upon written notice to the Contractor. Some provisions of this Contract may provide for a shorter cure period than 30 days or for no cure period at all. Those provisions will prevail over this one. If a particular section does not state what the cure period will be, this provision will govern.

The State also may terminate this Contract in the case of breaches that are cured within 30 days but are persistent. "Persistent" in this context means that the State has notified the Contractor in writing of the Contractor's failure to meet any of its obligations two times. After the second such notice, the State may terminate this Contract without a cure period if the Contractor again fails to meet any obligation. The three defaults do not have to relate to the same obligation or type of failure.

The State also may terminate this Contract or any order under this Contract for its convenience and without cause. And the State may terminate this Contract or any order under it if the Ohio General Assembly fails to appropriate funds for any order under this Contract. Further, if a third party is providing funding for an order, the

State also may terminate this Contract or any order under it should that third party fail to release any funds related to this Contract or an order under it.

Any notice of termination will be effective as soon as the Contractor receives it. On receipt of the notice of termination, the Contractor will immediately cease all work on any Deliverables affected by the termination and take all steps necessary to minimize any costs the Contractor will incur related to the affected orders. The Contractor also must immediately prepare a report and deliver it to the State. The report must detail all open orders at the time of termination.

If the State terminates this Contract or any order for cause, it will be entitled to cover for the affected orders by using another vendor or vendors on such commercially reasonable terms and conditions as it and the covering vendors may agree. The Contractor will be liable to the State for all costs related to covering for the affected orders to the extent that such costs exceed the costs that the State would have incurred under this Contract for those orders. The Contractor also will be liable for any other direct damages resulting from its breach of this Contract or other event leading to termination for cause.

If the termination is for the convenience of the State, the Contractor will be entitled to compensation for any Deliverable that the Contractor has delivered before the termination. Such compensation will be the Contractor's exclusive remedy in the case of termination for convenience and will be available to the Contractor only once the Contractor has submitted a proper invoice for such, with the invoice reflecting the amount the State determines that it owes the Contractor.

3.8 INDEPENDENT CONTRACTOR ACKNOWLEDGEMENT

3.8.1 It is fully understood and agreed that Contractor is an independent contractor and is not an agent, servant, or employee of the State of Ohio or the Ohio Department of Administrative Services. Contractor declares that it is engaged as an independent business and has complied with all applicable federal, state, and local laws regarding business permits and licenses of any kind, including but not limited to any insurance coverage, workers' compensation, or unemployment compensation that is required in the normal course of business and will assume all responsibility for any federal, state, municipal or other tax liabilities. Additionally, Contractor understands that as an independent contractor, it is not a public employee and is not entitled to contributions from DAS to any public employee retirement system.

3.8.2 Contractor acknowledges and agrees any individual providing personal services under this agreement is not a public employee for purposes of Chapter 145 of the Ohio Revised Code. Unless Contractor is a "business entity" as that term is defined in ORC 145.037 ("an entity with five or more employees that is a corporation, association, firm, limited liability company, partnership, sole proprietorship, or other entity engaged in business") Contractor shall have any individual performing services under this agreement complete and submit to the ordering agency the Independent Contractor/Worker Acknowledgement found at the following link:

<https://www.opers.org/forms-archive/PEDACKN.pdf#zoom=80>

3.8.3 Contractor's failure to complete and submit the Independent/Worker Acknowledgement prior to commencement of the work, service or deliverable, provided under this agreement, shall serve as Contractor's certification that contractor is a "Business entity" as the term is defined in ORC Section 145.037.

3.9 Excusable Delay. Neither party will be liable for any delay in its performance that arises from causes beyond its control and without its negligence or fault. The delayed party must notify the other promptly of any material delay in performance and must specify in writing the proposed revised performance date as soon as practicable after notice of delay. In the event of any such excusable delay, the date of performance or of delivery will be extended for a period equal to the time lost by reason of the excusable delay. The delayed party also must describe the cause of the delay and what steps it is taking to remove the cause. The delayed party must not rely on a claim of excusable delay to avoid liability for a delay if the delayed party has not taken commercially reasonable steps to mitigate or avoid the delay. Things that are controllable by the Contractor's subcontractors will be considered controllable by the Contractor, except for third-party manufacturers supplying commercial items and over whom the Contractor has no legal control.

3.10 LOCATION OF SERVICES AND DATA. As part of this Contract, the Contractor must disclose the following:

- (a) All locations where any services will be performed;
- (b) All locations where any State data applicable to the Contract will be maintained or made available; and
- (c) The principal place of business for the Contractor and all its subcontractors.

The Contractor may not change any location where any services are performed to a location outside the country of the original location or change any location where the data is maintained or made available to any other location outside the country of the original location without prior written approval of the State, which the State will not be obligated to provide.

4 - DELIVERY AND ACCEPTANCE

- 4.1 **ACCEPTANCE.** The acceptance procedure for Deliverables will be an informal review by the agency acquiring the Deliverables to ensure that each Deliverable meets the warranties in this Contract. The State will have up to 30 days after installation to do this. The State will not issue a formal letter of acceptance, and passage of 30 days will imply acceptance, though the State will issue a notice of noncompliance if a Deliverables does not meet the warranties in this Contract.

If the State issues a noncompliance letter, the Contractor will have 30 days to correct the problems listed in the letter. If the Contractor fails to do so, the Contractor will be in default without a cure period. If the State has issued a noncompliance letter, the Deliverable will not be accepted until the State issues a letter of acceptance indicating that each problem noted in the noncompliance letter has been cured. If the problems have been fixed during the 30-day period, the State will issue the acceptance letter within 15 days after all defects have been fixed.

- 4.2 **TITLE.** Title to any Deliverable will pass to the State only on acceptance of the Deliverable, and all risk of loss will remain with the Contractor until title to the Deliverable passes to the State.
- 4.3 **DELIVERIES.** The Contractor must make all deliveries F.O.B. destination.

5 - INTELLECTUAL PROPERTY

- 5.1 **COMMERCIAL MATERIAL.** As used in this section, "Commercial Material" means anything that the Contractor or a third party has developed at private expense and that is commercially available in the marketplace, subject to intellectual property rights, and readily susceptible to copying through duplication on magnetic media, paper, or other media. Examples include the written reports, books, pictures, videos, movies, computer programs, source code, and documentation.

Any Commercial Material that the Contractor intends to deliver as a Deliverable must have the scope of the license granted in such material disclosed in an Exhibit to this Contract, if that scope of license is different than the scope of license contained in this section for Commercial Materials.

Except for Commercial Material that is software ("Commercial Software"), if the Commercial Material is copyrighted and published material, then the State will have the rights permitted under the federal copyright laws for each copy of the Commercial Material delivered to it by the Contractor.

Except for Commercial Software, if the Commercial Material is patented, then the State will have the rights permitted under the federal patent laws for each copy of the Commercial Material delivered to it by the Contractor.

For Commercial Software, the State will have the following, perpetual rights, subject to the next paragraph. The State may:

- (1) Use and copy the Commercial Software for use in or with the computer or computers for which it was acquired, including use at any State installation to which such computer or computers may be transferred;
- (2) Use or copy the Commercial Software for use with a backup computer for disaster recovery and disaster recovery testing purposes or if any computer for which it was acquired is inoperative;
- (3) Reproduce the Commercial Software for archival, image management, and backup purposes;
- (4) Modify, adapt, and combine the Commercial Software with other computer software, provided that the modified, combined, and adapted portions of the derivative software incorporating any of the Commercial Software will be subject to same restrictions on use;
- (5) Disclose to and reproduce the Commercial Software for use on behalf of the State by support service contractors or their subcontractors, subject to the same restrictions on use; and
- (6) Use or copy the Commercial Software for use with a replacement computer.

In the case of any other scope of license (e.g., MIPs, tier, concurrent users, enterprise, site, or otherwise), the foregoing will apply except as expressly modified by the applicable license description, which must be incorporated as part of Exhibit I. If the Contractor provides greater license rights in an item included in Exhibit I to its general customer base for the Software's list price, those additional license rights also will be provided to the State without additional cost or obligation. No license description may reduce the rights in items 1 through 6 above; it may only define the extent of use, if the use is other than a CPU license.

The State will treat any Commercial Software as Confidential Information, in accordance with the requirements of the Confidential Information section of this Contract, if the Commercial Software is clearly and conspicuously labeled as confidential or secret.

- 5.2 **CUSTOM DELIVERABLES.** All custom work done by the Contractor and covered by this Contract will belong to the State, with all rights, title, and interest in all intellectual property that comes into existence through the Contractor's work under this Contract being assigned to the State. Additionally, the Contractor waives any shop rights, author rights, and similar retained interests in any such custom developed materials. The Contractor must provide the State with all assistance reasonably needed to vest such rights of ownership in the State. However, the

Contractor will retain ownership of all tools, methods, techniques, standards, and other development procedures, as well as generic and preexisting shells, subroutines, and similar material incorporated in any custom Deliverable ("Pre-existing Materials").

The Contractor grants the State a worldwide, non-exclusive, royalty-free, perpetual license to use, modify, sell, and otherwise distribute all Pre-existing Materials that are incorporated in any custom-developed Deliverable. The Contractor may not include in any custom Deliverable any intellectual property unless such has been created under this Contract or qualifies as Pre-existing Material. If the Contractor wants to incorporate any Pre-existing materials in a custom Deliverable, the Contractor must disclose that desire to the State and obtain written approval from the State for doing so in advance. On the request of the Contractor, the State will incorporate any proprietary notice that Contractor may reasonably want for any Pre-existing Materials included in a custom Deliverable in all copies the State makes of that Deliverable.

Subject to the limitations and obligations of the State with respect to Pre-existing Materials, the State may make all custom Deliverables available to the general public without any proprietary notices of any kind.

5.3 CONFIDENTIALITY. The State may disclose to the Contractor written material or oral or other information that the State treats as confidential ("Confidential Information"). Title to the Confidential Information and all related materials and documentation the State delivers to the Contractor will remain with the State. The Contractor must treat such Confidential Information as secret if it is so marked, otherwise identified as such, or when, by its very nature, it deals with matters that, if generally known, would be damaging to the best interests of the public, other contractors or potential contractors with the State, or individuals or organizations about whom the State keeps information. The Contractor may not disclose any Confidential Information to third parties and must use it solely to perform under this Contract.

If any Deliverables contain data, documentation, or other written information that is confidential in nature and properly labeled as such, then it also will be Confidential Information for purposes of this section. The State will keep all such Confidential Information in confidence and will not use it other than as authorized under this Contract. Nor will the State disclose any such Confidential Information to any third party without first obligating the third party to maintain the secrecy of the Confidential Information.

If one party discloses Confidential Information ("Disclosing Party") to the other party to this Contract ("Receiving Party"), the Receiving Party's obligation to maintain the confidentiality of the Confidential Information will not apply where such:

- (1) Was already in the possession of the Receiving Party without an obligation of confidence;
- (2) Is independently developed by the Receiving Party, provided documentary evidence exists to support the independent development;
- (3) Except as provided in the next paragraph, is or becomes publicly available without a breach of this Contract;
- (4) Is rightfully received by the Receiving Party from a third party without an obligation of confidence;
- (5) Is disclosed by the Receiving Party with the written consent of the Disclosing Party; or
- (6) Is released under a valid order of a court or governmental agency, provided that the Receiving Party:
 - (a) Notifies the Disclosing Party of the order immediately upon receipt of it; and
 - (b) Makes a reasonable effort to obtain a protective order from the issuing court or agency limiting the disclosure and use of the Confidential Information solely for the purposes intended to be served by the original order of production.

Information that may be available publicly through other sources about people that is personal in nature, such as medical records, addresses, phone numbers, social security numbers, and similar things are nevertheless sensitive in nature and may not be disclosed or used in any manner except as expressly authorized in this Contract. Therefore, item (3) in the preceding paragraph does not apply, and the Contractor must treat such information as Confidential Information whether it is available elsewhere or not.

Except for Confidential Information that the Contractor delivers to the State and that is part of a Deliverable or necessary for the proper use or maintenance of a Deliverable, the Receiving Party must return all originals of any Confidential Information and destroy any copies it has made on termination or expiration of this Contract.

The disclosure of the Confidential Information of the Disclosing Party in a manner inconsistent with the terms of this provision may cause the Disclosing Party irreparable damage for which remedies other than injunctive relief may be inadequate, and each Receiving Party agrees that in the event of a breach of the Receiving Party's obligations hereunder, the Disclosing Party will be entitled to temporary and permanent injunctive relief to enforce the provisions of this Contract without the necessity of proving actual damages. However, provision does not diminish or alter any right to claim and recover damages.

5.4 CONFIDENTIALITY AGREEMENTS.

When the Contractor performs services under this Contract that require the Contractor's and its subcontractors' personnel to access facilities, data, or systems that the State in its sole discretion deems sensitive, the State may require the Contractor's and its subcontractors' personnel with such access to sign an individual confidential agreement and policy acknowledgements, and have a background check performed before accessing those facilities, data, or systems. Each State agency, board, and commission may require a different confidentiality agreement or acknowledgement, and the Contractor's and its subcontractors' personnel may be required to sign a different confidentiality agreement or acknowledgement for each agency. The Contractor must immediately replace any of its or its subcontractors' personnel who refuse to sign a required confidentiality agreement or acknowledgement or have a background check performed.

- 5.5 USE OF NAME.** The Contractor may not publicize that it is doing business with the State or use this Contract or the Contractor's relationship with the State as a marketing or sales tool, unless the State agrees otherwise in writing. The State has no obligation to agree to any such advertising, publicity, sales, or marketing activities.

6 – TRANSACTION REPORTING

- 6.1 Contractor's SALES REPORT.** The Contractor must report the quarterly dollar value (in US currency rounded to the nearest whole dollar) of the sales under this Contract each calendar quarter (i.e., January-March, April-June, July-September and October-December). The dollar value of the sales reported must equal the price paid by all State agencies and Political Subdivisions for Deliverables under this Contract during the reporting period.

The Contractor must report the quarterly dollar value of sales to the State via the Internet using the Web form at the Department of Administrative Services, OIT vendor portal, <https://cm.ohio.gov>. If no sales occur, the Contractor must show zero sales on the report. The report must be submitted 30 days after the completion of the reporting period.

The Contractor also must submit a closeout report within 120 days after the expiration of this Contract. The Contract expires on the physical completion of the last, outstanding task or delivery order of the Contract. The closeout report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all Contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero sales in the closeout report.

If the Contractor fails to submit any sales report in a timely manner or falsifies any sales report, the State may terminate this Contract for cause.

- 6.2 Contractor's REVENUE SHARE.** The Contractor must pay the State a share of the sales transacted under this Contract. The Contractor must remit the revenue share in US dollars within 30 days after the end of the quarterly reporting period. The revenue share that the Contractor must pay equals .0075 of the total quarterly sales reported. The revenue share is included in the prices reflected on Exhibit I and reflected in the total amount charged to ordering activities, and the Contractor may not add a surcharge to orders under this Contract to cover the cost of the revenue share.

The Contractor must remit any amount due as the result of a quarterly or closeout report at the time the quarterly or closeout report is submitted to the Department of Administrative Services, Office of State Purchasing. The Contractor also must pay the revenue share by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the applicable State Term Contract Number, total report amount, and reporting period covered.

The Contractor must make each check payable to "Treasurer, State of Ohio", and forward it to the following address:

Department of Administrative Services
L-3686

Columbus, OH 43260-3686

If the full amount of the revenue share is not paid within 30 days after the end of the applicable reporting period, the non-payment will constitute a contract debt to the State. The State may setoff any unpaid revenue share from any amount owed to the Contractor under this Contract and employ all other remedies available to it under Ohio law for the non-payment of the revenue share. Additionally, if the Contractor fails to pay the revenue share in a timely manner, the failure will be a breach of this Contract, and the State may terminate this Contract for cause and seek damages for the breach.

7 - WARRANTIES AND LIABILITIES

- 7.1 WARRANTIES.** The Contractor warrants that the recommendations, guidance, and performance of the Contractor and all Deliverables under this Contract will:

- (a) Be in accordance with the sound professional standards and the requirements of this Contract and without any material defects;
- (b) Not infringe on the intellectual property rights of any third party;
- (c) Be the work solely of the Contractor, unless otherwise provided in this Contract; and
- (d) Be merchantable and fit for the particular purpose for which the Deliverables were acquired.

Additionally, with respect to the Contractor's activities under this Contract, the Contractor warrants that:

- (a) The Contractor has the right to enter into this Contract;
- (b) The Contractor has not entered into any other contracts or employment relationships that restrict the Contractor's ability to perform under this Contract;
- (c) The Contractor will observe and abide by all applicable laws and regulations, including those of the State regarding conduct on any premises under the State's control;
- (d) The Contractor has good and marketable title to any products delivered under this Contract and in which title passes to the State; and
- (e) The Contractor has the right and ability to grant the license provided in any Deliverable in which title does not pass to the State.

If any work of the Contractor or any Deliverable fails to comply with these warranties, and the Contractor is so notified in writing, the Contractor must correct such failure with all due speed, not to exceed 30 days, or refund the amount of the compensation paid for the Deliverable. The Contractor also must indemnify the State for any direct damages and any claims by third parties based on any breach of these warranties.

7.2 SOFTWARE WARRANTY. If Exhibit I includes work to develop custom software as a Deliverable, then on delivery and for one year after the date of acceptance of any Deliverable that includes custom software, the Contractor warrants that:

- (a) The software will operate on the computer(s) for which the software is intended in the manner described in the relevant software documentation;
- (b) The software will be free of material defects;
- (c) The Contractor will deliver and maintain relevant and complete software documentation, commentary, and source code;
- (d) The source code language used to code the software is readily available in the commercial market, widely used and accepted for the type of programming involved, and support programming in the language is reasonably available in the open market; and
- (e) The software and all maintenance will be provided in a professional, timely, and efficient manner.

For Commercial Software developed by the Contractor or licensed from a third party, the Contractor represents and warrants that it either has the right or has obtained a binding commitment from the third party licensor to make the following warranties and commit to the following maintenance obligations. During the warranty period described in the next paragraph, the Contractor must:

- (a) Maintain or cause the third-party licensor to maintain the Commercial Software so that it operates in the manner described in its documentation;
- (b) Supply technical bulletins and updated user guides;
- (c) Supply the State with all updates, improvements, enhancements, and modifications to the Commercial Software and documentation and, if available, the commentary and the source code;
- (d) Correct or replace the software and remedy any material programming error that is attributable to the Contractor or the third-party licensor; and
- (e) Maintain or obtain a commitment from the third-party licensor to maintain the Commercial Software so that it will properly operate in conjunction with changes in the operating environment for which it was designed.

For Commercial Software designed for mainframe platforms and for Commercial Software designed for PC or PC-based servers and costing more than \$10,000.00 per license or per copy, the warranty period will be the longer of one year after acceptance or the licensor's standard warranty period. For Commercial Software designed for PC or PC-based servers and costing less than \$10,000.00 per license or per copy, the warranty period will be the longer of three months after acceptance or the licensor's standard warranty period. For PC and PC-based servers, the warranty will not include updates, improvements, enhancements, or modifications to the Commercial Software and documentation, if such are not provided as part of the licensor's standard warranty or license fee.

Software documentation means well written, readily understood, clear, and concise instructions for the software's users as well as a system administrator. The software documentation must provide the users of the software with meaningful instructions on how to take full advantage of all of the capabilities designed for end users. It also means installation and system administration documentation for a system administrator to allow proper control, configuration, and management of the software. Source code means the uncompiled operating instructions. The Contractor must provide the source code in the language in which it was written and must include such commentary or annotations as would allow a competent programmer proficient in the source language to readily

interpret the source code and understand the purpose of all routines and subroutines contained within the source code.

- 7.3 EQUIPMENT WARRANTY.** If any computer hardware or other type of electrical equipment ("Equipment") will be a part of any Deliverable, the following warranties apply. The Contractor warrants that the Equipment fully complies with all government environmental and safety standards applicable to the Equipment. The Contractor also warrants for the warranty period described in the next paragraph that the Equipment will perform substantially in accordance with its user manuals, technical materials, and related writings published by the manufacturer with respect to such Equipment, and that such Equipment will achieve any function described in such writings. The foregoing warranty will not apply to Equipment that the State modifies or damages after title passes to it. The warranty period for all Equipment will be the longer of one year after the State accepts the Equipment or the Contractor's standard warranty period.

If any Equipment does not meet the above warranties during the applicable warranty period, the Contractor must fix the nonconforming Equipment so it performs substantially in accordance with its user manuals, technical materials, and related publications, replace the Equipment, or grant the State a refund equal to the amount it paid for the Equipment. The Contractor must either fix or replace the Equipment or refund the purchase price to the State with all due speed, not to exceed seven days in the case of a fix or a replacement or 30 days in the case of a refund. The Contractor will be responsible for all shipping costs associate with fixing, replacing, or returning any defective equipment.

- 7.4 INDEMNITY.** The Contractor must indemnify the State against all liability or expense resulting from bodily injury to any person (including injury resulting in death) or damage to property arising out of its performance under this Contract, provided such bodily injury or property damage is due to the negligence or other tortious conduct of the Contractor, its employees, agents, or subcontractors. The Contractor also must indemnify the State against any claim of infringement of a copyright, patent, trade secret, or other intellectual property rights based on the State's proper use of any Deliverable under this Contract. This obligation of indemnification will not apply where the State has modified the Deliverable and the claim of infringement is based on the modification. The State will give the Contractor notice of any such claim as soon as reasonably practicable. If a successful claim of infringement is made, or if the Contractor reasonably believes that an infringement claim that is pending may actually succeed, the Contractor will do one of the following four things:

- (a) Modify the Deliverable so that it is no longer infringing;
- (b) Replace the Deliverable with an equivalent or better item;
- (c) Acquire the right for the State to use the Deliverable as it was intended for the State to use under this Contract; or
- (d) Remove the Deliverable and refund the fee the State paid for the Deliverable and the fee for any other Deliverable that required the availability of the infringing Deliverable for it to be useful to the State.

- 7.5 LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS CONTRACT OR ANYTHING INCORPORATED BY REFERENCE INTO THIS CONTRACT, THE PARTIES AGREE AS FOLLOWS:

- (a) NEITHER PARTY WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL LOSS OR DAMAGE OF ANY KIND, INCLUDING BUT NOT LIMITED TO LOST PROFITS, EVEN IF THE PARTIES HAVE BEEN ADVISED, KNEW, OR SHOULD HAVE KNOWN OF THE POSSIBILITY OF SUCH DAMAGES.
- (b) THE CONTRACTOR WILL BE LIABLE FOR ALL DIRECT DAMAGES DUE TO THE FAULT OR NEGLIGENCE OF THE CONTRACTOR OR ITS BREACH OF ANY PROVISION OF THIS CONTRACT.

8 - MAINTENANCE

- 8.1 SOFTWARE MAINTENANCE.** If this Contract involves any custom software as a Deliverable, then during the warranty period, the Contractor must correct any material programming errors that are attributable to the Contractor within a reasonable time, provided the State notifies the Contractor, either orally or in writing, of a problem with the software and provides sufficient information to identify the problem. The Contractor's response to a programming error will depend upon the severity of the problem. In the case of programming errors that slow the processing of data by a small degree, render minor and non-critical functions of the System inoperable or unstable, or require users or administrations to employ workarounds to fully use the software, the Contractor must respond to requests for resolution within four business hours and begin working on a proper solution within one business day, dedicating the resources of one qualified programmer full-time to fixing the problem. In the case of any defects with more significant consequences, including those that render key functions of the software inoperable or significantly slow data processing, the Contractor must respond within two business hours of notification and, if requested, provide on-site assistance and dedicate all available resources to resolving the problem.

For Commercial Software other than PC or PC-based server software costing less than \$10,000.00 per copy or license, the Contractor must provide maintenance during the warranty period at no cost to the State. At a minimum, that maintenance must be the standard maintenance program that the licensor, whether the Contractor

or a third party, normally provides to its client base. That maintenance program must include all new releases, updates, patches, and fixes to the Commercial Software. It also must include a commitment to keep the software current with the operating environment in which it is designed to function and a commitment to promptly correct all material defects in the software.

Additionally, the Contractor will make (or obtain a commitment from the third-party licensor to make) maintenance available for the software for at least five years after the warranty period. The Contractor will limit or obtain a commitment from the third-party licensor, if applicable, to limit increases in the annual fee for maintenance to no more than five percent annually. If the licensor, whether it is the Contractor or a third-party, is unable to provide maintenance during that period, then the licensor must do one of the following things: (a) give the State a *pro rata* refund of the license fee based on a five-year useful life; or (b) release the source code for the software to the State for use by the State solely for the purpose of maintaining any copies of the software for which the State has a proper license. The State will treat the source code as Confidential Information under the Confidentiality Section of this Contract. In the case of third-party Commercial Software, the Contractor warrants that it has legally bound the third-party licensor to the obligations of this Contract or that the Contractor has the right to make these commitments directly to the State.

For Commercial Software designed for PC or PC-based server platforms and costing less than \$10,000.00 per copy or license, the Contractor must provide the same maintenance and user assistance during the warranty period at no additional cost to the State as the Contractor or the third-party licensor makes generally available at no additional charge to its other customers.

8.2 SOFTWARE UPGRADES. After an initial acquisition of a license in Commercial Software, the State may want to acquire a broader license than the original. Or the State may later want to migrate to another platform for the Commercial Software. When the Contractor or third-party licensor makes the broader license generally available to its customer base or makes the version of the Commercial Software that runs on the new platform to which the State wants to migrate, then the State will have a right to upgrade any of its licenses to that broader license or to acquire the version of the Software that is appropriate for the new platform that the State intends to use. In these cases, the Contractor will provide the broader license or other version of the Commercial Software in exchange for a license fee that is based on the lesser of the following:

- (a) The Contractor's (or third party licensor's) standard upgrade or migration fee;
- (b) The upgrade or migration fee in Exhibit I; or
- (c) The difference between the license fee originally paid and the then-current license fee for the license or version of the Commercial Software that the State seeks to acquire.

The foregoing will not apply to Commercial Software for PCs and PC-based server software with a license fee of less than \$10,000.00, unless the Contractor or third-party licensor makes upgrade packages available for the Commercial Software to other customers. If PC or PC-based server software upgrades are available, the State will be entitled to the most favorable license fee on which such are made available to other most favored customers or dealers, as appropriate.

8.3 EQUIPMENT MAINTENANCE. If this Contract involves computer or telecommunications hardware or other mechanical or electrical equipment ("Equipment") as a Deliverable, then, during the warranty period and during any period covered by annual maintenance, the Contractor must provide maintenance to keep the Equipment in or restore the Equipment to good working order. This maintenance must include preventative and remedial maintenance, installation of safety changes, and installation of engineering changes based upon the specific needs of the individual item of Equipment. This maintenance also must include the repair, replacement, or exchange deemed necessary to keep the Equipment in good working order. For purposes of this Contract, Equipment restored to good working order means Equipment that performs in accordance with the manufacturer's published specifications. The Contractor must use its best efforts to perform all fault isolation and problem determination attributed to the Equipment. The following services are outside the scope of this Contract:

- (a) Maintenance to bring the Equipment into compliance with any law, rule, or regulation, if such law, rule, or regulation was not in effect on the acceptance date;
- (b) Repair and replacement work or increase in maintenance time as a result of damage or loss resulting from accident, casualty, neglect, misuse, or abuse, if such is the State's fault (and beyond normal wear and tear), damage resulting from improper packing or failure to follow prescribed shipping instruction (if such is done by the State), failure of electrical power, air conditioning or humidity control, use of supplies not approved by the original manufacturer of the Equipment as describe in the Equipment's documentation, or causes other than ordinary use of Equipment;
- (c) Furnishing platens, supplies, or accessories, making specification changes, or adding or removing approved accessories, attachments, or other devices except as permitted in the Equipment's user documentation;
- (d) Maintenance or increased maintenance time resulting from any improper use, maintenance, or connection to other equipment (not done by the Contractor) that results in damage to the Equipment;

- (e) Repairs needed to restore the Equipment to good operating condition if the Equipment has been damaged by anyone other than the Contractor's authorized service personnel repairing, modifying, or performing maintenance on the Equipment.

8.4 EQUIPMENT MAINTENANCE STANDARDS. Except in the case of excusable delay, remedial Equipment maintenance by the Contractor will be completed within eight business hours after notification by the State that maintenance is required. In the case of preventative maintenance, the Contractor will perform such in accordance with the manufacturer's published schedule and specifications. If maintenance is not completed within eight hours after notification by the State, the Contractor will be in default. Failure of the Contractor to meet or maintain these requirements will provide the State with the same rights and remedies as specified elsewhere in this Contract for default, except that the Contractor will only have eight hours to remedy a default. The Contractor will provide adequate staff to provide the maintenance required by this Contract.

8.5 EQUIPMENT MAINTENANCE CONTINUITY. If the Contractor is unable to provide Equipment maintenance to meet the State's ongoing performance requirements and if, in the State's sole opinion, the Contractor is unlikely to resume providing warranty services that meets the State's ongoing performance requirement, the Contractor will be in default, and the State will be entitled to the remedies in the default section of this Contract. The State will also be entitled to the following items from the Contractor:

- (a) All information necessary for the State to perform the maintenance, including but not limited to logic diagrams, maintenance manuals, and system and unit schematics, with all changes noted;
- (b) A listing of suppliers capable of supplying necessary spare parts;
- (c) Adequate information to permit the State to have spare parts manufactured elsewhere; and
- (d) A listing of spare parts and their recommended replacement schedule to enable the State to create a centralized inventory of spare parts.

The State will treat as Confidential Information in accordance with the Confidentiality Section of this Contract any information in items (a) through (d) above that the Contractor rightfully identifies in writing as confidential. And when disclosure to a third-party is necessary for the State to continue the maintenance, the State will require any third-party to whom disclosure is made to agree to hold the Confidential Information in confidence and to make no further disclosure of it. Further, the State agrees that any such Confidential Information will be used solely to perform maintenance for the State and will be returned to the Contractor or destroyed when such use is no longer needed.

8.6 PRINCIPAL PERIOD OF MAINTENANCE (GENERAL). Software and Equipment maintenance must be available nine working hours per weekday, between 8:00 a.m. and 5:00 p.m. Eastern Standard Time. Travel time and expenses related to remedial and preventative maintenance will not be billable and must be included in the price of the maintenance.

8.7 MAINTENANCE ACCESS (GENERAL). For all Software and Equipment maintenance under this Contract, the State will provide the Contractor with reasonable access to the Deliverable to perform maintenance. All maintenance that requires a Deliverable to be inoperable must be performed outside the State's customary working hours, except when the Deliverable is already inoperable. Preventative or scheduled maintenance must be performed at mutually agreeable times, within the parameters of the manufacturer's published schedule.

9 - ASSIGNMENT AND SUBCONTRACTING

9.1 ASSIGNMENT. The Contractor may not assign this Contract without the written consent of the State, which the State will not be obligated to provide.

9.2 SUBCONTRACTING. The State recognizes that it may be necessary for the Contractor to use subcontractors to perform portions of the work under this Contract. In those circumstances, before the Contractor engages any such subcontractor, the Contractor must submit a list identifying its subcontractors or joint venture partners performing portions of the work under the Contract. If any changes to that list occur during the term of the Contract, the Contractor must immediately provide the State an updated list of subcontractors or joint venture business partners. In addition, all subcontractors and joint venture business partners must agree in writing to be bound by all of the terms and conditions of this Contract and any specifications of any order under this Contract for which they perform work. The State may reject any subcontractor submitted by the Contractor.

10 - CONSTRUCTION

10.1 HEADINGS. The headings used in this Contract are for convenience only and may not be used in interpreting this Contract.

10.2 ENTIRE DOCUMENT. This Contract, which includes the Contractor's pricelist attached as Exhibit I and all documents referred to in this Contract, constitutes the entire agreement between the parties with respect to the subject matter and supersedes any previous agreements, whether oral or written.

- 10.3 **BINDING EFFECT.** This Contract will be binding on and benefit the respective successors and assigns of the State and the Contractor.
- 10.4 **AMENDMENTS – WAIVER.** No amendment or modification of this Contract will be effective unless it is in writing and signed by both parties. The failure of either party at any time to demand strict performance by the other party of any of the terms or conditions of this Contract may not be construed as a waiver of any those terms or conditions, and either party may at any time demand strict and complete performance by the other party.
- 10.5 **SEVERABILITY.** If a court of competent jurisdiction finds any provision of this Contract to be unenforceable, the remaining provisions of this Contract will remain in full force and affect.
- 10.6 **CONSTRUCTION.** This Contract must be construed in accordance with the plain meaning of its language and neither for nor against the drafting party.
- 10.7 **NOTICES.** For any notice under this Contract to be effective, the noticing party must make it in writing and sent it to the address of the other party first appearing above, unless that party has notified the other party, in writing and in accordance with the provisions of this section, of a new mailing address for the receipt of notices. This notice requirement will not apply to any notices that this Contract expressly authorizes to be made orally.
- 10.8 **CONTINUING OBLIGATIONS.** Any terms, conditions, representations, or warranties contained in this Contract that must survive termination or expiration of this Contract to be fully effective will survive the termination or expiration of the Contract. Additionally, termination or expiration of this Contract will not affect the State's right to continue to use any Deliverable for which it has paid, including licensed material. And no termination or expiration of the Contract will affect the State's right to receive maintenance, warranty work, or other services for which the State has paid.
- 10.9 **PRIORITY.** If there is any inconsistency or conflict between this document and any provision of anything incorporated by reference, this document will prevail.
- 10.10 **DAYS.** When this Contract refers to days, it means calendar days, unless it expressly provides otherwise.

11 - LAW AND COURTS

- 11.1 **EQUAL EMPLOYMENT OPPORTUNITY,** The Contractor will comply with all state and federal laws regarding equal employment opportunity and fair labor and employment practices, including Ohio Revised Code Section 125.111 and all related Executive Orders.

Before a contract can be awarded or renewed, an Affirmative Action Program Verification Form must be submitted to the Department of Administrative Services Equal Opportunity Division to comply with the affirmative action requirements. Affirmative Action Verification Forms and approved Affirmative Action Plans can be found by going to the Ohio Business Gateway at: <http://business.ohio.gov/efiling/>
- 11.2 **DRUG FREE WORKPLACE.** The Contractor must comply with all Ohio laws regarding maintaining a drug-free workplace and make a good faith effort to ensure that all its employees do not possess and are not under influence of illegal drugs or alcohol or abuse prescription drugs while working on State property.
- 11.3 **OHIO ETHICS LAW AND LIMITS ON POLITICAL CONTRIBUTIONS.** The Contractor certifies that it is currently in compliance and will continue to adhere to the requirements of the Ohio ethics laws. The Contractor hereby certifies that all applicable parties listed in Ohio Revised Code Section 3517.13 are in full compliance with Ohio Revised Code Section 3517.13.
- 11.4 **SECURITY & SAFETY RULES.** When using or possessing State data or accessing State networks and systems, the Contractor must comply with all applicable State rules, policies, and regulations regarding data security and integrity. And when on any property owned or controlled by the State, the Contractor must comply with all security and safety rules, regulations, and policies applicable to people on those premises.
- 11.5 **LAW AND VENUE.** This Contract is governed by and will be construed under Ohio law, and venue for all disputes will lie exclusively with the appropriate court in Franklin County, Ohio.
- 11.6 **UNRESOLVED FINDINGS.** The Contractor represents that it is not subject to an unresolved finding for recovery under Code § 9.24. If this warranty proves false when the parties sign this Contract, the Contract will be void. Additionally, if this representation proves false on the date of any renewal or extension of the Contract, the renewal or extension will be void.

- 11.7 **ANTITRUST.** The State and the Contractor recognize that, in actual economic practice, overcharges resulting from antitrust violations are usually borne by the State. The Contractor therefore assigns to the State all state and federal antitrust claims and causes of action that the Contractor has or acquires relating to the goods and services acquired under this Contract.
- 11.8 **Governing the Expenditure of Public Funds on Offshore Services (EO 2011-12K).** The Contractor affirms to have read and understands Executive Order 2011-12K and shall abide by those requirements in the performance of this Contract. Notwithstanding any other terms of this Contract, the State reserves the right to recover any funds paid for services the Contractor performs outside of the United States for which it did not receive a waiver. The State does not waive any other rights and remedies provided the State in this Contract.

The Contractor agrees to complete the attached Executive Order 2011-12K Affirmation and Disclosure Form, Exhibit III which is incorporated and becomes a part of this Agreement.

- 11.9 **REGISTRATION WITH THE SECRETARY OF STATE.** By providing a Charter Number and signature within the Certification Offer Letter, the Contractor attests that the Contractor is:

An Ohio corporation that is properly registered with the Ohio Secretary of State; or

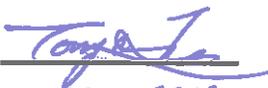
A foreign corporation, not incorporated under the laws of the state of Ohio, but is registered with the Ohio Secretary of State pursuant to Ohio Revised Code Sections 1703.01 to 1703.31, as applicable.

Any foreign corporation required to be licensed under O.R.C. § 1703.01-1703.31, which transacts business in the state of Ohio, without being so licensed, or when its license has expired or been canceled, shall forfeit not less than \$250.00 nor more than ten thousand dollars. No officer of a foreign corporation (<http://codes.ohio.gov/orc/1703.01>) shall transact business in the state of Ohio, if such corporation is required by O.R.C. § 1703.01-1803.31 to procure and maintain a license, but has not done so. Whoever violates this is guilty of a misdemeanor of the fourth degree. Questions regarding registration should be directed to (614) 466-3910, or visit <http://www.sos.state.oh.us>

To SHOW THEIR AGREEMENT, the parties have executed this Contract on the date(s) identified below, and this Contract will be effective as of the date it is signed on behalf of the State.

CONTRACTOR

**STATE OF OHIO,
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF STATE PURCHASING**

BY: 
TONY C JEVIC
InfoTech & Consulting Inc.

BY: 
ROBERT BLAIR, DIRECTOR,
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE: May 12, 2016

DATE: 5/24/16

Exhibit I

Schedule A – enfoTech Software Products and Services Pricing

(A) E2 (Electronic Environmental Reporting System)

(A.1) E2 Software Description

E2 is a secured Internet and XML based system for regulatory agencies to collect environmental compliance data from the regulated facilities over the Internet. The E2 is designed to address all environmental programs and to support a wide range of reporting needs such as routine reporting of monitoring data for wastewater, drinking water, air, hazardous waste material, annual reports, and compliance certification. The E2 System is designed to integrate with state backend databases to significantly improve data quality, save resources, and improve business processes.



(A.2) E2 Licensing Cost Schedule

The E2 licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Contract schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	System and Module	.NET Version	Java Version
E2-Core	E2 Core System (DB: Oracle and SQL Server)	\$ 100,000	\$ 200,000
E2-EDMR	e-DMR module ¹	\$ 30,000	\$ 50,000
E2-EDWR	e-DWR module ²	\$ 45,000	\$ 50,000
E2-EGWR	e-GWR module ³	\$ 35,000	\$ 37,500
E2-EPWTA	e-PWTA module	\$ 45,000	\$ 50,000
E2-EAIR	e-Air	\$ 60,000	\$ 85,000
E2-EVWM	e-Volunteer Water Monitoring Module	\$ 40,000	\$ 45,000

The E2 system supports either two types of databases: (1) Oracle 9i and up, or (2) SQL Server 2005 and up. The application servers are offered in either the .NET or Java platform.

The E2 Core System would be the minimum software requirement. Depending upon the project needs, the customer could select the desired data flow(s) from the list to meet program requirements. The E2 data flow list will continue to expand as new permit flow is developed and made available.

All costs are net to enfoTech. Licensing fees are costs for the default features provided by the existing data flow modules. Special customization will be addressed under this contract.

¹ e-DMR module: is designed to allow the NPDES permittees to report wastewater discharge monitoring data mandated under the NPDES compliance program.

² e-DWR module: is designed to allow the water systems and laboratory to report drinking water compliance testing report mandated under the Safe Drinking Water Act compliance program

³ e-CRM module: is designed to allow groundwater discharge facilities to report compliance monitoring data mandated under the NPDES program.

⁵ All costs are general price schedule for .NET platform to implement default functions for one data flow (e.g., e-DMR is a data flow, e-DWR is another data flow). Implementation of each data flow must be addressed separately. Some complex data flow might require additional time at additional cost. For Java platform, Implementation costs might be higher. Due to high airfare cost, onsite visits will require 21 day advance notice

(A.3) E2 Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee's server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. A table below provides a general listing of general services, deliverables, and associated cost. The services could be tailored to meet the Licensee's special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

Product ID	Service Description	Deliverables	Cost⁵
E2-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none">▪ Project kickoff, Agenda development, conference calls, preparation of meeting package▪ A 1-day onsite technical meeting to develop an implementation plan▪ To discuss IT infrastructure requirements	1.1 A 1-day onsite implementation plan development meeting 1.2 An E2 implementation plan document	\$ 7,360
E2-S2	<u>2. E2 Configuration Workshop</u> <ul style="list-style-type: none">▪ A 2-day onsite technical meeting▪ Gather requirements to develop system configuration settings▪ For each data flow, we recommend a minimum of 2 days workshop.	2.1 E2 Configuration Document <ul style="list-style-type: none">▪ configuration settings to meet implementation needs▪ Capturing "high-level" special requirements that would require customized programming⁴	\$ 10,380
E2-S3	<u>3. E2 General Configuration & Installation Services</u> <ul style="list-style-type: none">▪ Offsite services to configure the E2 system in accordance with the general settings in Configuration specification document▪ A 2-day onsite system installation service	3.1 E2 System general configuration 3.2 E2 system installation (onsite) 3.3 A system installation guide	\$ 12,000
E2-S4	<u>4. E2 Acceptance Testing Support</u> <ul style="list-style-type: none">▪ Deliver a system test script document in accordance with the system configuration settings▪ Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing	4.1 A system test document (\$ 1,500) 4.2 Up to 3 man-day offsite of testing support (\$ 3,000)	\$ 4,500
E2-S5	<u>5. E2 System Administrator Training</u> <ul style="list-style-type: none">▪ A 2-day onsite service E2 System Administrator training▪ Designed for IT professionals to support E2	5.1 E2 System Administrator Training (2-day onsite) 5.2 A System Administrator guide	\$ 6,000
E2-S6	<u>6. E2 Application Administrator Training</u> <ul style="list-style-type: none">▪ A 2-day onsite E2 Application	6.1 E2 Application Administrator	\$ 6,000

⁴ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Product ID	Service Description	Deliverables	Cost ⁵
	Administrator training <ul style="list-style-type: none"> Designed for program supervisors to manage business processes and configuration settings for each data flow 	Training (2-day onsite) 6.2 An Application Administrator guide	
E2-S7	<u>7. E2 User Training</u> <ul style="list-style-type: none"> Designed for program staffs who process the data A train-the-trainer program to allow staff to conduct similar workshop 	7.1 E2 User Training 7.2 A E2 training workbook	\$ 1,500/day plus expenses
E2-S8	<u>8. E2 Project Coordination Services</u> <ul style="list-style-type: none"> Designed for project coordination, conference calls, follow-up, monthly reports Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services:

System customizations are optional services designed to provide programming services to meet special data flow requirements. Potential customization services might include modification of the default data flow(s), integration with the backend state databases for bi-directional data exchange, or adding new data flows. Customization services would include three major areas of service: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support.

Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost ⁵
E2-C1	<u>1. E2 Data Flow Customization Need Analysis</u> <ul style="list-style-type: none"> A 2-day onsite data flow Customization Needs Analysis Workshop Detailed discussion of special data flow requirements captured from the project kickoff meeting 	1.1 A 2-day onsite workshop 1.2 A Functional Requirement Specification (FRS) Document for data flow customization and backend database integration 1.3 A cost estimate for programming services to implement customization	\$ 14,580
E2-C2	<u>2. E2 Customization Services</u> <ul style="list-style-type: none"> Customization services 	2.1 Programming services to implement customization	On time & material
E2-C3	<u>3. E2 System Testing Support</u> <ul style="list-style-type: none"> Testing support services 	3.1 Testing plan 3.2 Testing services 3.3 System performance simulation 3.4 Performance tuning	On time & material

(C) eAquaPro Inventory System

(C.1) eAquaPro Inventory Software Description

eAquaPro Inventory is a web-based application developed to help State Agencies manage its National Pollutant Discharge Elimination System (NPDES) program. The System manages Facilities, Permits, Inspections, Monitoring, DMR, Compliance, and Enforcement data.



(C.2) eAquaPro Inventory Licensing Cost Schedule

The eAquaPro Inventory licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
AQUI-P1	eAquaPro Inventory System , including <ul style="list-style-type: none"> ▪ One Server license ▪ One installation guide ▪ One user guide 	\$220,000

The aAquaPro Inventory system supports Oracle 11g R2 or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(C.3) eAquaPro Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee’s server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee’s special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
AQUI-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT Infrastructure requirements 	1.1 A 1-day onsite implementation plan development meeting 1.2 An implementation plan document	\$ 7,360
AQUI-S2	<u>2. eAquaPro Inventory Configuration Workshop</u> <ul style="list-style-type: none"> ▪ A 2-day onsite technical meeting ▪ Gather requirements to develop system configuration settings ▪ For each permit flow, we recommend a minimum of 2 days workshop. 	2.1 eAquaPro Inventory System Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing “high-level” special requirements that would require customized programming⁵ 	\$ 10,380
AQUI-S3	<u>3. eAquaPro Inventory General Configuration & Installation Services</u> <ul style="list-style-type: none"> ▪ Offsite services to configure the system in accordance with the general settings of configuration specification document ▪ A 2-day onsite system installation service 	3.1 eAquaPro Inventory System general configuration 3.2 eAquaPro Inventory system Installation (onsite) 3.3 A system installation guide	\$ 12,000
AQUI-S4	<u>4. eAquaPro Inventory Acceptance Testing Support</u> <ul style="list-style-type: none"> ▪ Deliver a system test script document in accordance with the system configuration 	4.1 A system test document (\$ 1,500) 4.2 Up to 3 man-day offsite of testing	\$ 4,500

⁵ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Product ID	Service Description	Deliverables	Cost
	settings <ul style="list-style-type: none"> Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	support (\$ 3,000)	
AQUI-S5	<u>5. eAquaPro Inventory System Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite service eAquaPro Inventory System Administrator training Designed for IT professionals to support the System 	5.1 eAquaPro Inventory System Administrator Training (2-day onsite) 5.2 A System Administrator guide	\$ 6,000
AQUI-S6	<u>6. eAquaPro Inventory Application Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite eAquaPro Inventory Application Administrator training Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	6.1 eAquaPro Inventory Application Administrator Training (2-day onsite) 6.2 An Application Administrator guide	\$ 6,000
AQUI-S7	<u>7. eAquaPro Inventory User Training</u> <ul style="list-style-type: none"> Designed for program staffs who process the data 	7.1 eAquaPro Inventory User Training 7.2 An eAquaPro Inventory training workbook	\$ 1,500/day plus expenses
AQUI-S8	<u>8. eAquaPro Inventory Project Coordination Services</u> <ul style="list-style-type: none"> Designed for project coordination, conference calls, follow-up, monthly reports Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services for implementation:

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, integration with the e-Permit, e-reporting systems for bi-directional data exchange, or electronic data reporting to USEPA. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost
AQUI-C1	<u>1. eAquaPro Inventory Need Analysis</u> <ul style="list-style-type: none"> A 2-day onsite Customization Needs Analysis Workshop Detailed discussion of requirements captured from the project kickoff meeting 	1.1 A 2-day onsite workshop 1.2 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.3 A cost estimate for programming services to implement customization	\$ 14,580
AQUI-C2	<u>2. eAquaPro Inventory Customization Services</u> <ul style="list-style-type: none"> Customization services 	2.1 Programming services to implement customization	On time & material
AQUI-C3	<u>3. eAquaPro Inventory System Testing Support</u> <ul style="list-style-type: none"> Testing support services 	3.1 Testing plan 3.2 Testing services 3.3 System performance simulation 3.4 Performance tuning	On time & material

(D) eAquaPro WQ System

(D.1) eAquaPro WQ Software Description

eAquaPro Water Quality system is a web-based system designed to streamline collection and management of Ambient Water Quality monitoring data. The eAquaPro WQ system allows the



laboratories, contractors, or volunteers to establish projects, sampling locations, and submit monitoring data via Internet. The System also performs data validations of all submissions to ensure data quality meeting certain EPA's guidelines. It manages sampling requirements, trip schedules, QAP plans and offers geospatial and trending analyses of water quality data. The System supports data submission to the EPA's WQX data system.

(D.2) eAquaPro WQ Licensing Cost Schedule

The eAquaPro WQ licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
AQUX-P1	eAquaPro WQ System , including <ul style="list-style-type: none"> ▪ One Server license ▪ One Installation guide ▪ One user guide 	\$120,000

The aAquaPro WQ system supports Oracle 11g R2 or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(D.3) eAquaPro Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee's server environment. The general services are to provide essential services to Implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee's special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
AQUX-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an Implementation plan ▪ To discuss IT Infrastructure requirements 	1.1 A 1-day onsite Implementation plan development meeting 1.2 An implementation plan document	\$ 7,360
AQUX-S2	<u>2. eAquaPro WQ Inventory Configuration Workshop</u> <ul style="list-style-type: none"> ▪ A 2-day onsite technical meeting ▪ Gather requirements to develop system configuration settings ▪ For each permit flow, we recommend a minimum of 2 days workshop. 	2.1 eAquaPro WQ System Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet Implementation needs ▪ Capturing "high-level" special requirements that would 	\$ 10,380

Product ID	Service Description	Deliverables	Cost
		require customized programming ⁶	
AQUX-S3	<u>3. eAquaPro WQ General Configuration & Installation Services</u> <ul style="list-style-type: none"> ▪ Offsite services to configure the system in accordance with the general settings of Configuration specification document ▪ A 2-day onsite system installation service 	3.1 eAquaPro WQ System general configuration 3.2 eAquaPro WQ system installation (onsite) 3.3 A system Installation guide	\$ 12,000
AQUX-S4	<u>4. eAquaPro WQ Acceptance Testing Support</u> <ul style="list-style-type: none"> ▪ Deliver a system test script document in accordance with the system configuration settings ▪ Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	4.1 A system test document (\$ 1,500) 4.2 Up to 3 man-day offsite of testing support (\$ 3,000)	\$ 4,500
AQUX-S5	<u>5. eAquaPro WQ System Administrator Training</u> <ul style="list-style-type: none"> ▪ A 2-day onsite service eAquaPro WQ System Administrator training ▪ Designed for IT professionals to support the System 	5.1 eAquaPro WQ System Administrator Training (2-day onsite) 5.2 A System Administrator guide	\$ 6,000
AQUX-S6	<u>6. eAquaPro WQ Application Administrator Training</u> <ul style="list-style-type: none"> ▪ A 2-day onsite eAquaPro WQ Application Administrator training ▪ Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	6.1 eAquaPro WQ Application Administrator Training (2-day onsite) 6.2 An Application Administrator guide	\$ 6,000
AQUX-S7	<u>7. eAquaPro WQ User Training</u> <ul style="list-style-type: none"> ▪ Designed for program staffs who process the data 	7.1 eAquaPro WQ User Training 7.2 An eAquaPro WQ training workbook	\$ 1,500/day plus expenses
AQUX-S8	<u>8. eAquaPro WQ Project Coordination Services</u> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports ▪ Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services for implementation:

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, integration for bi-directional data exchange to USEPA. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost ⁵
AQUX-C1	<u>1. eAquaPro WQ Need Analysis</u> <ul style="list-style-type: none"> ▪ A 2-day onsite Customization Needs Analysis Workshop ▪ Detailed discussion of requirements captured from the project kickoff meeting 	1.1 A 2-day onsite workshop 1.2 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.3 A cost estimate for programming	\$ 14,580

⁶ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Product ID	Service Description	Deliverables	Cost ⁵
		services to implement customization	
AQUX-C2	<u>2. eAquaPro WQ Customization Services</u> ▪ Customization services	2.1 Programming services to implement customization	On time & material
AQUX-C3	<u>3. eAquaPro WQ System Testing Support</u> ▪ <u>Testing support services</u>	3.1 Testing plan 3.2 Testing services 3.3 System performance simulation 3.4 Performance tuning	On time & material

(E) eAirPro Inventory System

(E.1) eAirPro Inventory Software Description

eAirPro Inventory is a web-based application designed to help Regulatory Agencies to manage air emission sources, emissions, and emission-based fees. It also allows emission sources to calculate/report emissions via Internet. Features include dashboard, source management, annual "master list of reporters", emission calculations, emission audit, fee calculation, and invoicing and fee payment. The System supports emission calculations from Industrial Operations, Residential, Vehicle Emissions, Transport (Aviation, Ports, Railways, Pipelines), Waste (Wastewater Treatment, Landfill), Agriculture and Fishing, Land Use and Forestry, Natural Sources. The System also provides a data mining tool and produces GHG equivalent reports in accordance with the United Nations' IPCC guidelines.



(E.2) eAirPro Inventory Licensing Cost Schedule

The eAirPro Inventory licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
AIRI-P1	eAirPro Inventory System , including ▪ One Server license ▪ One installation guide ▪ One user guide	\$180,000

The eAirPro Inventory system supports Oracle 11g R2 or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(C.3) eAirPro Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for Initial implementation
- b. Customization services for Initial Implementation
- c. Maintenance and technical support services after initial Implementation

(a) General services for Implementation:

The general Implementation services are designed to successfully implement the licensed software at Licensee's server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee's special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special Implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
AIRI-S1	<p>1. Implementation Plan Development</p> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT Infrastructure requirements 	<p>1.1 A 1-day onsite Implementation plan development meeting</p> <p>1.2 An Implementation plan document</p>	\$ 7,360
AIRI-S2	<p>2. eAirPro Inventory Configuration Workshop</p> <ul style="list-style-type: none"> ▪ A 2-day onsite technical meeting ▪ Gather requirements to develop system configuration settings ▪ For each permit flow, we recommend a minimum of 2 days workshop. 	<p>2.1 eAirPro Inventory System Configuration Document</p> <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing "high-level" special requirements that would require customized programming⁷ 	\$ 10,380
AIRI-S3	<p>3. eAirPro Inventory General Configuration & Installation Services</p> <ul style="list-style-type: none"> ▪ Offsite services to configure the system in accordance with the general settings of Configuration specification document ▪ A 2-day onsite system installation service 	<p>3.1 eAirPro Inventory System general configuration</p> <p>3.2 eAirPro Inventory system installation (onsite)</p> <p>3.3 A system installation guide</p>	\$ 12,000
AIRI-S4	<p>4. eAirPro Inventory Acceptance Testing Support</p> <ul style="list-style-type: none"> ▪ Deliver a system test script document in accordance with the system configuration settings ▪ Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	<p>4.1 A system test document (\$ 1,500)</p> <p>4.2 Up to 3 man-day offsite of testing support (\$ 3,000)</p>	\$ 4,500
AIRI-S5	<p>5. eAirPro Inventory System Administrator Training</p> <ul style="list-style-type: none"> ▪ A 2-day onsite service eAirPro Inventory System Administrator training ▪ Designed for IT professionals to support the System 	<p>5.1 eAirPro Inventory System Administrator Training (2-day onsite)</p> <p>5.2 A System Administrator guide</p>	\$ 6,000
AIRI-S6	<p>6. eAirPro Inventory Application Administrator Training</p> <ul style="list-style-type: none"> ▪ A 2-day onsite eAirPro Inventory Application Administrator training ▪ Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	<p>6.1 eAirPro Inventory Application Administrator Training (2-day onsite)</p> <p>6.2 An Application Administrator guide</p>	\$ 6,000
AIRI-S7	<p>7. eAirPro Inventory User Training</p> <ul style="list-style-type: none"> ▪ Designed for program staffs who process the data 	<p>7.1 eAirPro Inventory User Training</p> <p>7.2 An eAirPro Inventory training workbook</p>	\$ 1,500/day plus expenses
AIRI-S8	<p>8. eAirPro Inventory Project Coordination Services</p> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports ▪ Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	<p>8.1 Project coordination services, correspondences, follow-up to action items, progress reports</p>	\$ 5,400

(b) Customization services for implementation:

⁷ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, integration with the e-Permit, backend data warehouse. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost
AIRI-C1	<u>1. eAirPro Inventory Need Analysis</u> <ul style="list-style-type: none"> ▪ A 2-day onsite Customization Needs Analysis Workshop ▪ Detailed discussion of requirements captured from the project kickoff meeting 	1.4 A 2-day onsite workshop 1.5 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.6 A cost estimate for programming services to implement customization	\$ 14,580
AIRI-C2	<u>2. eAirPro Inventory Customization Services</u> <ul style="list-style-type: none"> ▪ Customization services 	2.2 Programming services to implement customization	On time & material
AIRI-C3	<u>3. eAirPro Inventory System Testing Support</u> <ul style="list-style-type: none"> ▪ <u>Testing support services</u> 	3.5 Testing plan 3.6 Testing services 3.7 System performance simulation 3.8 Performance tuning	On time & material

(F) eAirPro AQS System

(F.1) eAirPro AQS Software Description

eAirPro Air Quality System is a web-based system with a central database for managing ambient air quality monitoring data. The system interfaces with real-time air monitoring equipment. It offers features for real time data collection, data quality checks, API Index calculation, field data management, geospatial analysis, and time series air quality trending graphs. The public component of eAirPro AQS allows publication of air quality data, data search, and data export. The System also interfaces with Exchange Network protocols to submit data to USEPA.



(F.2) eAirPro AQS Licensing Cost Schedule

The eAirPro AQS licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
AIRS-P1	eAirPro AQS System , including <ul style="list-style-type: none"> ▪ One Server license ▪ One installation guide ▪ One user guide 	\$105,000

The eAirPro AQS system supports Oracle 11g R2 or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(F.3) eAirPro Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for Initial Implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee’s server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee’s special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
AIRS-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT infrastructure requirements 	1.1 A 1-day onsite implementation plan development meeting 1.2 An implementation plan document	\$ 7,360
AIRS-S2	<u>2. eAirPro AQS Configuration Workshop</u> <ul style="list-style-type: none"> ▪ A 2-day onsite technical meeting ▪ Gather requirements to develop system configuration settings ▪ For each permit flow, we recommend a minimum of 2 days workshop. 	2.1 eAirPro AQS System Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing “high-level” special requirements that would require customized programming^a 	\$ 10,380
AIRS-S3	<u>3. eAirPro AQS General Configuration & Installation Services</u> <ul style="list-style-type: none"> ▪ Offsite services to configure the system in accordance with the general settings of 	3.1 eAirPro AQS System general configuration 3.2 eAirPro AQS system installation	\$ 12,000

^a General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Product ID	Service Description	Deliverables	Cost
	Configuration specification document <ul style="list-style-type: none"> A 2-day onsite system installation service 	(onsite) 3.3 A system installation guide	
AIRS-S4	<u>4. eAirPro AQS Acceptance Testing Support</u> <ul style="list-style-type: none"> Deliver a system test script document in accordance with the system configuration settings Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	4.1 A system test document (\$ 1,500) 4.2 Up to 3 man-day offsite of testing support (\$ 3,000)	\$ 4,500
AIRS-S5	<u>5. eAirPro AQS System Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite service eAirPro AQS System Administrator training Designed for IT professionals to support the System 	5.1 eAirPro AQS System Administrator Training (2-day onsite) 5.2 A System Administrator guide	\$ 6,000
AIRS-S6	<u>6. eAirPro AQS Application Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite eAirPro AQS Application Administrator training Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	6.1 eAirPro AQS Application Administrator Training (2-day onsite) 6.2 An Application Administrator guide	\$ 6,000
AIRS-S7	<u>7. eAirPro AQS User Training</u> <ul style="list-style-type: none"> Designed for program staffs who process the data 	7.1 eAirPro AQS User Training 7.2 An eAirPro AQS training workbook	\$ 1,500/day plus expenses
AIRS-S8	<u>8. eAirPro AQS Project Coordination Services</u> <ul style="list-style-type: none"> Designed for project coordination, conference calls, follow-up, monthly reports Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services for implementation:

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, integration with monitoring equipment, bi-directional data exchange to USEPA. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost ⁵
AIRS-C1	<u>1. eAirPro AQS Need Analysis</u> <ul style="list-style-type: none"> A 2-day onsite Customization Needs Analysis Workshop Detailed discussion of requirements captured from the project kickoff meeting 	1.1 A 2-day onsite workshop 1.2 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.3 A cost estimate for programming services to implement customization	\$ 14,580
AIRS-C2	<u>2. eAirPro AQS Customization Services</u> <ul style="list-style-type: none"> Customization services 	2.1 Programming services to implement customization	On time & material
AIRS-C3	<u>3. eAirPro AQS System Testing Support</u> <ul style="list-style-type: none"> Testing support services 	3.1 Testing plan 3.2 Testing services 3.3 System performance simulation 3.4 Performance tuning	On time & material

(G) eWastePro System

(G.1) eWastePro Software Description

eWastePro System is a web-based central database for managing waste generators/transporters/TSD, waste disposal plans, site remediation, clean-up projects, inspections, compliance and enforcement. Specifically, the eWastePro System will provide data tracking functions for the following programs:



- RCRA regulated facilities (including all data required by EPA RCRA 8700-12 Site Identification forms)
- RCRA's Waste Disposal Plans
- EPA Waste Code Permitted at TSD Facility
- Management Method Code at TSD Facility
- Brownfield Program
- Voluntary Clean-Up Program (VCP)
- Superfund Site Details
- Non-Hazardous Industrial Waste Certification (NHIW)
- Permit Data and Permit Details (for hazardous, solid waste, and waste tire program)
- Compliance Schedule and Submission log (received date, and review comments)
- Inspection data
- Compliance and enforcement

(G.2) eWastePro Licensing Cost Schedule

The eWastePro licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
WAS-P1	eWastePro System , including <ul style="list-style-type: none"> ▪ One Server license ▪ One Installation guide ▪ One user guide 	\$130,000

The eWastePro system supports Oracle 11g R2 or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(G.3) eWastePro Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for Initial Implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee's server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee's special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
WAS-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package 	1.1 A 1-day onsite Implementation plan development meeting 1.2 An Implementation plan document	\$ 7,360

Product ID	Service Description	Deliverables	Cost
	<ul style="list-style-type: none"> A 1-day onsite technical meeting to develop an implementation plan To discuss IT infrastructure requirements 		
WAS-S2	<u>2. eWastePro Configuration Workshop</u> <ul style="list-style-type: none"> A 2-day onsite technical meeting Gather requirements to develop system configuration settings For each permit flow, we recommend a minimum of 2 days workshop. 	2.1 eWastePro System Configuration Document <ul style="list-style-type: none"> configuration settings to meet implementation needs Capturing "high-level" special requirements that would require customized programming⁹ 	\$ 10,380
WAS-S3	<u>3. eWastePro General Configuration & Installation Services</u> <ul style="list-style-type: none"> Offsite services to configure the system in accordance with the general settings of Configuration specification document A 2-day onsite system installation service 	3.1 eWastePro System general configuration 3.2 eWastePro system installation (onsite) 3.3 A system installation guide	\$ 12,000
WAS-S4	<u>4. eWastePro Acceptance Testing Support</u> <ul style="list-style-type: none"> Deliver a system test script document in accordance with the system configuration settings Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	4.1 A system test document (\$ 1,500) 4.2 Up to 3 man-day offsite of testing support (\$ 3,000)	\$ 4,500
WAS-S5	<u>5. eWastePro System Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite service eAirPro AQS System Administrator training Designed for IT professionals to support the System 	5.1 eWastePro System Administrator Training (2-day onsite) 5.2 A System Administrator guide	\$ 6,000
WAS-S6	<u>6. eWastePro Application Administrator Training</u> <ul style="list-style-type: none"> A 2-day onsite eWastePro Application Administrator training Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	6.1 eWastePro Application Administrator Training (2-day onsite) 6.2 An Application Administrator guide	\$ 6,000
WAS-S7	<u>7. eWastePro User Training</u> <ul style="list-style-type: none"> Designed for program staffs who process the data 	7.1 eWastePro User Training 7.2 eWastePro training workbook	\$ 1,500/day plus expenses
WAS-S8	<u>8. eWastePro Project Coordination Services</u> <ul style="list-style-type: none"> Designed for project coordination, conference calls, follow-up, monthly reports Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services for Implementation:

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, bi-directional data exchange with USEPA. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

⁹ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

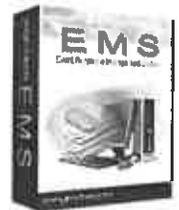
Product ID	Service Description	Deliverables	Cost ⁵
WAS-C1	<u>1. eWastePro Need Analysis</u> <ul style="list-style-type: none"> ▪ A 2-day onsite Customization Needs Analysis Workshop ▪ Detailed discussion of requirements captured from the project kickoff meeting 	1.1 A 2-day onsite workshop 1.2 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.3 A cost estimate for programming services to implement customization	\$ 14,580
WAS-C2	<u>2. eWastePro Customization Services</u> <ul style="list-style-type: none"> ▪ Customization services 	2.1 Programming services to implement customization	On time & material
WAS-C3	<u>3. eWastePro System Testing Support</u> <ul style="list-style-type: none"> ▪ <u>Testing support services</u> 	3.1 Testing plan 3.2 Testing services 3.3 System performance simulation 3.4 Performance tuning	On time & material

(H) Event Management System (EMS)

(H.1) EMS Software Description

EMS System is a web-based event tracking for managing complaint intake, resource assignment, investigation, resolution, and time tracking to fulfill regulatory mandate. The EMS offers two portals”

- **EMS-State Portal:** to be used by DEQ Staff to review/response to complaints and service requests submitted by the general publics and regulated facilities.
 - **EMS-Public Portal:** to be used by public to submit complaints and track resolution
- EMS offers confidential data protection, supports freedom of information act, and collects customer satisfaction survey data.



(H.2) EMS Licensing Cost Schedule

The EMS licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	Product Name (Permit Flow Name)	.NET Version
EMS-P1	EMS System , including <ul style="list-style-type: none"> ▪ One Server license ▪ One Installation guide ▪ One user guide 	\$110,000

The EMS system supports Oracle 11g or SQL Server 2008 and up.

All costs are net to enfoTech. Special customization will be extra and could be addressed under a separate service contract.

(H.3) EMS Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- d. General services for initial implementation
- e. Customization services for initial implementation
- f. Maintenance and technical support services after initial implementation

(a) General services for implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee’s server environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

General services are available for each software product. The services could be tailored to meet the Licensee's special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
EMS-S1	<p><u>1. Implementation Plan Development</u></p> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT Infrastructure requirements 	<p>1.3 A 1-day onsite implementation plan development meeting</p> <p>1.4 An implementation plan document</p>	\$ 7,360
EMS-S2	<p><u>2. EMS Configuration Workshop</u></p> <ul style="list-style-type: none"> ▪ A 2-day onsite technical meeting ▪ Gather requirements to develop system configuration settings ▪ For each permit flow, we recommend a minimum of 2 days workshop. 	<p>2.1 EMS System Configuration Document</p> <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing "high-level" special requirements that would require customized programming¹⁰ 	\$ 10,380
EMS-S3	<p><u>3. EMS General Configuration & Installation Services</u></p> <ul style="list-style-type: none"> ▪ Offsite services to configure the system in accordance with the general settings of Configuration specification document ▪ A 2-day onsite system installation service 	<p>3.1 EMS System general configuration</p> <p>3.2 EMS system installation (onsite)</p> <p>3.3 A system installation guide</p>	\$ 12,000
EMS-S4	<p><u>4. EMS Acceptance Testing Support</u></p> <ul style="list-style-type: none"> ▪ Deliver a system test script document in accordance with the system configuration settings ▪ Support testing from enfoTech office via secured VPN, WebEx, phone, email to complete the system acceptance testing 	<p>4.1 A system test document (\$ 1,500)</p> <p>4.2 Up to 3 man-day offsite of testing support (\$ 3,000)</p>	\$ 4,500
EMS-S5	<p><u>5. EMS System Administrator Training</u></p> <ul style="list-style-type: none"> ▪ A 2-day onsite service EMS System Administrator training ▪ Designed for IT professionals to support the System 	<p>5.1 EMS System Administrator Training (2-day onsite)</p> <p>5.2 A System Administrator guide</p>	\$ 6,000
EMS-S6	<p><u>6. EMS Application Administrator Training</u></p> <ul style="list-style-type: none"> ▪ A 2-day onsite EMS Application Administrator training ▪ Designed for permit supervisors to manage business processes and configuration settings provided for each data flow 	<p>6.1 EMS Application Administrator Training (2-day onsite)</p> <p>6.2 An Application Administrator guide</p>	\$ 6,000
EMS-S7	<p><u>7. EMS User Training</u></p> <ul style="list-style-type: none"> ▪ Designed for program staffs who process the data 	<p>7.1 EMS User Training</p> <p>7.2 EMS training workbook</p>	\$ 1,500/day plus expenses If required on site and subject to the Travel Expenses provision

¹⁰ General services do not include customized programming services. The System Configuration Document will only capture special permitting requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Product ID	Service Description	Deliverables	Cost
EMS-S8	<u>8. EMS Project Coordination Services</u> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports ▪ Estimate is based on a 6-month project implementation schedule at 6 hours/month of services 	8.1 Project coordination services, correspondences, follow-up to action items, progress reports	\$ 5,400

(b) Customization services for Implementation:

System customizations are optional services designed to provide programming services to meet special project requirements. Potential customization services might include modification of the system functions, bi-directional data exchange with USEPA. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support. Potential customization services are provided below:

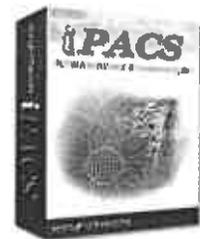
Product ID	Service Description	Deliverables	Cost ⁵
EMS-C1	<u>1. EMS Need Analysis</u> <ul style="list-style-type: none"> ▪ A 2-day onsite Customization Needs Analysis Workshop ▪ Detailed discussion of requirements captured from the project kickoff meeting 	1.4 A 2-day onsite workshop 1.5 A Functional Requirement Specification (FRS) Document for permit flow customization and backend database integration 1.6 A cost estimate for programming services to implement customization	\$ 14,580
EMS-C2	<u>2. EMS Customization Services</u> <ul style="list-style-type: none"> ▪ Customization services 	2.2 Programming services to implement customization	On time & material
EMS-C3	<u>3. EMS System Testing Support</u> <ul style="list-style-type: none"> ▪ <u>Testing support services</u> 	3.5 Testing plan 3.6 Testing services 3.7 System performance simulation 3.8 Performance tuning	On time & material

(I) IPACS

(I.1) IPACS Software Description

IPACS is an integrated web-based application designed for water utilities to manage industrial waste control & compliance information. The IPACS supports the following environmental programs:

- Pretreatment & Industrial Waste Control
- Fat Oil and Grease (FOG)
- Storm water BMP,
- Illicit Discharge Elimination,
- Extra Strength Surcharge,
- Spill Response and Complaint Management,
- Waste Haulers,
- Wellhead Risk Assessment/Protection,
- Invoice/Finance, etc.



IPACS interface with LIMS, GIS, and tablet PC for mobile computing.

(I.2) IPACS Licensing Cost Schedule

The IPACS licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

IPACS software license is determined based on the software modules and the total number of the users. A price list is listed in a table below.

	Number of Internal Users from Regulatory Authority				
	0-3	4-10	11-15	16-20	21-25
Standard Version	\$12,000	\$14,400	\$17,300	\$24,200	\$43,600

Add-on Extensions	\$8,000	\$9,600	\$11,500	\$16,100	\$29,000
Enterprise-wide Version (Standard + Add-on)	\$20,500	\$24,600	\$29,500	\$41,300	\$74,300

Cost for over 25 user license will be negotiated on a case-by-case basis. All costs are net to enfoTech. Licensing fees are costs for the default features provided by the existing product modules. Special customization will be extra and could be addressed under a separate service contract.

(1.3) IPACS Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for initial implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee’s computing environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

The services could be tailored to meet the Licensee’s special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements.

A table on next page provides a listing of general services, deliverables, and associated cost.

Service Description	Deliverables	Cost
<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT infrastructure requirements 	1.1 A 1-day onsite implementation plan development meeting 1.2 An IPACS implementation plan document	\$ 3,600 plus expenses
<u>2. IPACS Configuration Workshop</u> <ul style="list-style-type: none"> ▪ A 2-day onsite service IPACS System configuration service ▪ Gather requirements to develop system configuration settings 	2.1 IPACS Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing “high-level” special requirements that would require customized programming¹¹ 	\$ 12,000
<u>3. IPACS System Administrator Training</u> <ul style="list-style-type: none"> ▪ A 1-day onsite service IPACS System Administrator training ▪ Designed for IT professionals to support IPACS 	3.1 IPACS System Administrator Training (1-day onsite) 3.2 A System Administrator guide	\$ 3,000
<u>4. IPACS User Training</u> <ul style="list-style-type: none"> ▪ A 2-day onsite service IPACS User training 	4.1 IPACS User Training 4.2 A User guide	\$ 6,000
<u>5. IPACS Project Coordination Services</u> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports 	5.1 Project coordination services, correspondences, follow-up to action items, progress reports	TBD based on prevailing hourly rate and scope

(b) Customization services:

¹¹ General services do not include customized programming services. The System Configuration Document will only capture special project requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

System customizations are optional services designed to provide programming services to meet special IPACS implementation requirements. Potential customization services might include modification of the IPACS software, data migration, or integration with LIMS, Document Management, GIS, or Finance systems. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support.

Potential customization services are provided below:

Service Description	Deliverables	Cost ⁵
1. IPACS Customization Services ■ Customization services	1.3 Programming services to implement customization	On time & material
2. IPACS System Testing Support ■ Testing support services	2.1 Testing plan 2.2 Testing services 2.3 System performance simulation 2.4 Performance tuning	On time & material

(J) FAST (Field Assistance Service Tracking)

(J.1) FAST Software Description

FAST is designed to assist field personnel to improve data access and data collection processes and become more efficient in performing field work. The FAST software can be used with Tablet PCs, Pocket PCs, or desktop to help inspectors and sampling crews to electronically capture inspection results, record field readings, and issue citations, temporary permit or other enforcement activities in the field. FAST is software tool for improving productivity, saving resources and money, and most importantly to improve data quality.



Potential Applications <ul style="list-style-type: none"> ● Sample collection recording ● Field Inspection ● Survey data gathering ● Temporary permit issuance in the field ● Compliance and enforcement activity ● Complaints investigation ● Facility compliance history viewing ● Customizable data collection forms
Data Collection Features <ul style="list-style-type: none"> ● Configurable and personalized system profile to determine the data update frequency, work order types, schedule, and alert of pending tasks ● Supporting 3 data capturing modes: hand-writing, input panel, and keyboard ● Alerts user for potential data conflicts and provide options to resolve data conflicts to protect database integrity ● Download, view and update to-do lists either by task type or by work schedule ● Retrieve latest facility, permit, inspection and sample data along with the work orders
System Integration <ul style="list-style-type: none"> ● Digital camera integration for picture taking ● GIS integration for upstream and downstream sewer analysis ● Bar-code reader, portable printer support ● Wireless connection support to synchronize with the backend databases while in the field

(J.2) FAST Licensing Cost Schedule

The FAST licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Schedule. If there is any price change as a result of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

Product ID	System	.NET Version
FAS-P1	FAST License (per user license)	\$ 1,200

All costs are net to enfoTech. Licensing fees are costs for the default features provided by the existing product. Special customization will be extra and could be addressed under a separate service contract.

(J.3) FAST Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for initial implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee’s computing environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

The services could be tailored to meet the Licensee’s special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements. The following table provides a listing of general services, deliverables, and associated cost.

Product ID	Service Description	Deliverables	Cost
FAS-S1	<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT Infrastructure requirements 	1.1 A 1-day onsite implementation plan development meeting 1.2 A FAST implementation plan document	\$ 3,600 plus expenses
FAS-S2	<u>2. FAST Configuration Workshop</u> <ul style="list-style-type: none"> ▪ Gather requirements to develop system configuration settings ▪ For each inspection form, we recommend a minimum of 3-hour/form workshop. 	2.1 FAST Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing “high-level” special requirements that would require customized programming¹² 	\$ 1,500/day plus expenses
FAS-S3	<u>3. FAST System Administrator Training</u> <ul style="list-style-type: none"> ▪ A 1-day onsite service FAST System Administrator training ▪ Designed for IT professionals to support FAST 	3.1 FAST System Administrator Training (1-day onsite) 3.2 A System Administrator guide	\$ 3,000
FAS-S4	<u>4. FAST User Training</u> <ul style="list-style-type: none"> ▪ Designed for end users 	4.1 FAST User Training 4.2 An FAST training workbook	\$ 1,500/day plus expenses
FAS-S5	<u>5. FAST Project Coordination Services</u> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports 	5.1 Project coordination services, correspondences, follow-up to action items, progress reports	TBD based on prevailing hourly rate and scope

(b) Customization services:

System customizations are optional services designed to provide programming services to meet special FAST implementation requirements. Potential customization services might include modification of the default form(s), integration with the backend state databases for bi-directional data exchange, or adding new forms to the FAST. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support.

¹² General services do not include customized programming services. The System Configuration Document will only capture special project requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

Potential customization services are provided below:

Product ID	Service Description	Deliverables	Cost ⁵
FAS-C1	1. <u>FAST Customization Services</u> ▪ Customization services	1.1 Programming services to implement customization	On time & material
FAS-C2	2. <u>FAST System Testing Support</u> ▪ Testing support services	2.1 Testing plan 2.2 Testing services 2.3 System performance simulation 2.4 Performance tuning	On time & material

(K) Data Flow Tool

(K.1) Data Flow Tool Software Description

Data Flow Tool is the development tool that enables data developers to exchange data using XML and web-services technologies.

Data Flow Wizard

- Data flows can be developed from start to finish without any coding or deployment required using new Data Flow Wizard tool.
- Ability to orchestrate (coordinate) a series of activities (e.g. XML generation, logging, email distribution) into one single data flow
- Innovative drag-and-drop interface
- Resulting "Data flows configurations" are stored as BPEL-compatible XML that can be easily shared from one Node to another (even across .NET and Java Implementations)
- Native data access support for Oracle and SQL Server
- Multi-threading option available for all steps in all data flows

XML Flow Composer

- Allows data flow developers to Compose or Parse XML without any coding or redeployment required
- Traditional Stored Procedure-based or code-based XML Composition / Parsing options still supported

(K.2) Data Flow Tool Licensing Cost Schedule

The Data Flow Tool licensing costs are listed below. The prices are in effect through the effective date of the Ohio State Term Contract schedule. If there is any price changes as results of market adjustments, enfoTech will submit a price revision to the State of Ohio for approval.

ID	System and Module	.NET Version
2	Data Flow Wizard	\$ 15,000
3.	XML Flow Composer	\$ 15,000

All costs are net to enfoTech. Licensing fees are costs for the default features provided by the existing product modules. Special customization will be extra and could be addressed under a separate service contract.

(K.3) Data Flow Technical Services

enfoTech offers technical services, in connection with the software licensed by the Licensee. Services include:

- a. General services for initial implementation
- b. Customization services for initial implementation
- c. Maintenance and technical support services after initial implementation

(a) General services for Initial Implementation:

The general implementation services are designed to successfully implement the licensed software at Licensee's computing environment. The general services are to provide essential services to implement the default features of the licensed software. They include system configuration, installation, training, and project coordination services.

The services could be tailored to meet the Licensee’s special requirements. If requested by the Licensee, enfoTech will submit a separate service/cost proposal to meet special implementation requirements. The following table provides a listing of general services, deliverables, and associated cost.

Service Description	Deliverables	Cost
<u>1. Implementation Plan Development</u> <ul style="list-style-type: none"> ▪ Project kickoff, Agenda development, conference calls, preparation of meeting package ▪ A 1-day onsite technical meeting to develop an implementation plan ▪ To discuss IT infrastructure requirements 	1.3 A 1-day onsite implementation plan development meeting 1.4 An eNode Implementation plan document	\$ 3,600 plus expenses
<u>2. Data Flow Configuration Workshop</u> <ul style="list-style-type: none"> ▪ Gather requirements to develop system configuration settings ▪ For each data flow, we recommend a minimum of 4-hour/data flow. 	2.1 Data Flow Configuration Document <ul style="list-style-type: none"> ▪ configuration settings to meet implementation needs ▪ Capturing “high-level” special requirements that would require customized programming¹³ 	\$ 1,500/day plus expenses
<u>3. Data Flow System Administrator Training</u> <ul style="list-style-type: none"> ▪ A 1-day onsite service e-Node System Administrator training ▪ Designed for IT professionals to support e-Node 	3.1 Data Flow System Administrator Training (1-day onsite) 3.2 A System Administrator guide	\$ 10,000
<u>4. Data Flow Project Coordination Services</u> <ul style="list-style-type: none"> ▪ Designed for project coordination, conference calls, follow-up, monthly reports 	5.1 Project coordination services, correspondences, follow-up to action items, progress reports	TBD based on prevailing hourly rate and scope

(b) Customization services:

System customizations are optional services designed to provide programming services to meet special data flow implementation requirements. Potential customization services might include modification of the software, integration with the backend state databases for bi-directional data exchange, or adding new data flows. Customization services would include three major types of services: (1) Customization Needs Analysis, (2) Programming services to implement customized functions, and (3) System Testing Support.

Potential customization services are provided below:

Service Description	Deliverables	Cost ⁵
<u>1. Data Flow Customization Services</u> <ul style="list-style-type: none"> ▪ Customization services 	1.2 Programming services to implement customization	On time & material
<u>2. Data Flow System Testing Support</u> <ul style="list-style-type: none"> ▪ <u>Testing support services</u> 	2.1 Testing plan 2.2 Testing services 2.3 System performance simulation 2.4 Performance tuning	On time & material

(L) Service Rates for Optional Consulting Services

enfoTech also offers optional technical services upon requests. Potential services might include:

- Additional on-site technical services and user/system support to the State request outside of the agreed service scope. Additional site visits will be determined based on the State’s needs.
- Provide additional on-site user training
- Provide system customization
- Provide development of external system interface modules

¹³ General services do not include customized programming services. The System Configuration Document will only capture special project requirements that require customized programming. Implementation of any customized programming must be addressed under the Customization Services.

- Other services requested by the State

Any service performed outside the scope of product, initial implementation and annual maintenance could be provided with additional cost. Cost will be determined based on the work effort, STS hourly rates, and expenses anticipated for each service request. enfoTech will submit a separate cost proposal to respond to State service requests. enfoTech will engage in the work after receiving a Purchase Order from the State.

(L.1) Labor Category and Hourly Rate (for additional services):

The hourly rates table below provides a fee schedule for technical services that are provided for work outside of the initial contract or annual Support Contract. Rates are subject to adjustment annually and will be negotiated with the State before contract renewal.

Role	Role Description	Rate (\$/Hr)
Project Manager	<p>Responsible for the flow of knowledge creation and ultimately the realization of value which comes from delivery of the product outlined in the project charter or scope of work. The project manager:</p> <ul style="list-style-type: none"> • Owns the life cycle of the project from end-to-end, • Delivers business value within the agreed upon schedule and budget • Charged with planning and scheduling duties including developing project and iteration plans, monitoring and reporting status, identifying and managing issues to closure, and identifying and mitigating risk • Consults with business analysts to plan backlog for the project and its iterations, consult with solution architect, developers, testers, and database staff to estimate work and facilitate team communication 	\$165
Solution Architect	<p>Responsible for maintaining the architectural integrity of the product and ensuring the success of the project by designing the foundations on which all the value can be realized. Duties include, but not limited to, the following:</p> <ul style="list-style-type: none"> • Define both the functional structure of the application and the physical structure of its deployment. • Reduce complexity, decrease coupling and regression effects, and increase the cohesiveness of components by partitioning the system into parts which can be built and tested independently. The resulting architecture is important because it dictates how the system will be built going forward and establishes whether the application will exhibit the many traits that are essential for a successful project such as its usability, whether it is reliable and maintainable, whether it meets performance and security standards, and whether it can be evolved easily in the face of changing requirements. • Work with the business analyst to classify all project requirements into either "product requirements" or "client-specific requirements". • Also acts as an infrastructure Architect focused on the deployment topology of both the physical computers and the virtual servers and services which run on them. Works with deployment designer tools to coordinate the application and system designs against the intended deployment configuration. • Research new IT technologies and apply applicable technologies to products/projects 	\$165
Business Analyst	<p>Responsible for working with the Subject Matter Experts, Product Manager, Solution Architect, and Project Manager to analyze and define the business opportunity and the product outlined in the vision statement for the project. Activities may include, but not limited to, the following:</p> <ul style="list-style-type: none"> • Working with Subject Matter Experts to elicit and document customer requirements, personas and usage scenarios • Working with Solution Architect and Developers to translate customer requirements into Product Requirements • Act as a proxy for the users and customers by interfacing directly with developers, testers, and other roles to ensure customer's requirements and concerns are communicated • Understand the goals of the consumer for the product and envision a design which 	\$135

Role	Role Description	Rate (\$/Hr)
	<p>meets those goals</p> <ul style="list-style-type: none"> ● Also act as a User Experience Architect to be responsible for the form and function of the user interface, its aesthetics, and the overall product usability ● Also act as a User Education Specialist by performing the following: <ul style="list-style-type: none"> ○ Develop system documentation such as user's guides, on-line help, maintenance manuals, training documentation, and any other documentation which can be used to enhance the usage and value delivered with the product ○ Conduct training and product/project knowledge transfer ● Provide technical support to clients 	
Auditor (can also be called "PPQA Auditor")	<p>[PPQA] Auditor is external to the project and offers an independent verification of staff compliance effort in the company-wide standard CMMI business processes. They include:</p> <ul style="list-style-type: none"> ● Conducts audits of staff compliance in conforming to the company-wide policy, business processes, generation of artifacts ● Reports variance from specification, variance from plan, and variance from process definition. An auditor's reports can be used to assess the likely quality of the product and whether or not the organization exhibits control in its operations. ● While not directly responsible for the quality of the project's products and services, the Auditor is responsible for ensuring company adherence to standard procedures and communicating any non-compliances to management. 	\$135
Product Manager	<p>A Product Manager will act as a central liaison for the designated enfoTech product to ensure product coherence and consistency throughout all clients' implementations.</p> <ul style="list-style-type: none"> ● Responsible for the quality of the product functions ● Must show that the product aligns with the organization's strategic planning and fits the market segment(s) intended in the original vision statement ● Does not have direct responsibility for the completion of a project but instead works with the project manager to provide the resources to facilitate the smooth flow of the project through product support. ● Coordinates, negotiates, and prioritizes product change requests from project managers ● Consolidate all product related information and provide a complete set of product documentation 	\$150
Developer	<p>Responsible for working with internal and external customers to complete software development in accordance with the Company's guidelines. They include:</p> <ul style="list-style-type: none"> ● Software coding to support product requirements or client-specific requirements ● Perform unit testing ● During the early stages of a project, may be expected to help specify product requirements not included in the customer requirements and to work on analysis and architecture activities as part of a multi-disciplinary team. ● Provide technical support to clients 	\$120
Database Developer	<p>Implement all database development tasks within the planned time frame. This includes:</p> <ul style="list-style-type: none"> ● Data modeling, creating database table/column definition, maintaining ER diagram, data dictionary. ● Implement database stored procedures, packages, and triggers to support business rules. ● Script tuning/optimization for stored procedures and triggers ● Perform data migration 	\$130
Lead Developer	<p>For larger projects with multiple developers, a lead developer may be needed to communicate and coordinate developer activities. This includes:</p> <ul style="list-style-type: none"> ● Lends experience and skill to developers and shows leadership by coaching fellow 	\$140

Role	Role Description	Rate (\$/Hr)
	<p>developers.</p> <ul style="list-style-type: none"> • Code reviews, design, and unit testing coverage of developers • Act as a conduit to the rest of the project on behalf of the developers. As an aid to productivity, senior developers funnel communications between the wider project team and external organizations, shielding developers from this responsibility • Develop technical system documentation such as Class Diagrams, etc. • Also acts as a Build Engineer by being ultimately responsible for the build or integration of the source code. The lead developer will run the build, develop scripts for automation of the build and automated reporting mechanisms 	
Tester	<p>Main goal is to discover and communicate problems with the product that could adversely impact its value. The tester must:</p> <ul style="list-style-type: none"> • Develop the test plan, execute test plan, and generate test reports • Find and report the significant bugs in the product by testing the product • Log software bugs in VSTS (bug descriptions and steps for recreating the bugs easy to understand and follow) and follow up with the software development team to close out bugs • Accurately communicate its impact and describe any workaround solutions that could lessen its impact • Conduct usability testing at several stages in the project life cycle. 	\$110
Release Manager	<p>Release Manager has no direct responsibility of the product functions but is responsible for the overall accuracy of the product rollout and version control. The release manager shall:</p> <ul style="list-style-type: none"> • Coordinate the release with operations or media control. • Create a rollout plan and certify release candidates for shipment or deployment. 	\$135
DBA	<p>Responsible for database related technical services. They include:</p> <ul style="list-style-type: none"> • Maintain a "baseline" and various versions of all product and project-specific databases • Create/Maintain/Backup the database management systems (i.e. Oracle / SQL Server RDMS) as well as database schemas on behalf of the Development Team • Centrally manage database scripts created by the Development Team, version them, and work with the Release Manager to ensure accuracy of release packages. • Maintain the latest version of client databases to support internal testing • Perform day-to-day administration and maintenance of database servers. • Provide database expertise to Database Developers on using database tools, SQL optimization, database tuning, and physical database design. • Research new database IT technologies and apply applicable technologies to products/projects 	\$150

(L.2) Traveling Expenses (for Time and Material based services):

Traveling costs will be billed on actual spending with receipts in accordance with the Travel Expense provision of this Contract.

Exhibit II

SOFTWARE LICENSE AGREEMENT (Draft)

All Licensor software is transferred only under the condition that the Licensee agrees to the following license. This license covers all software programs supplied by Licensor including Licensor's proprietary programs as well as programs developed by third parties and distributed under license by Licensor. This license does not apply to any software application packages or other software programs purchased or obtained from any third party.

Licensor (enfoTech & Consulting Inc.) agrees to grant and Licensee (Name of the authority) non-exclusive and non-transferable licenses to use each of the software programs listed below (the "Licensed Programs"). This License Agreement authorizes the Licensee to use the Licensed Program(s) in machine-readable format on the Licensee's personal computer. A separate license is required for each stand-alone personal computer on which the Licensed Program will be used. No title or ownership of the Licensed Programs or any part thereof is hereby transferred to Licensee. Licensor agrees that, at no cost to Licensee, Licensor will permit the transfer of fully paid license in the event the State merges or consolidates state entities.

LICENSED PROGRAM:

1. List the names of license software

1. Terms

This License Agreement is effective when the Licensed Program is installed at a Licensee's personal computer and shall remain in force until terminated. This License Agreement may be discontinued by the Licensee at any time upon one month's prior written notice. Licensor may terminate this License Agreement if the Licensee fails to comply with any of the terms and conditions of this License Agreement within thirty days (30) days of such notice. Licensee agrees upon such termination to destroy the Licensed Programs together with all copies, modifications and merged portions in any form.

2. Payment

Payment for the license and delivery of the documentation and media on which the Licensed Programs are recorded is governed by Agreement for Ohio State Term Schedule between enfoTech & Consulting, Inc. and the Ohio Department of Administrative Services, dated _____.

3. Copying of Licensed Program(s)

Any Licensed Programs which are provided by Licensor in machine readable format may be copied in whole or in part in machine readable format in sufficient number for use by the Licensee with the designated personal computer, to understand the contents of such machine readable material, for back-up purposes, or for archive purposes, provided, however, that no more than two (2) copies will be in existence under any license at any one time without prior written consent from Licensor. The original and any copies of the Licensed Programs, in whole or in part, which are made by the Licensee, shall be the property of Licensor governed by this License Agreement. Licensor does not own the media on which the Licensed Programs are recorded.

Licensee shall not create by de-compilation or otherwise, the source programs or any part thereof from the object program or from other information made available under this License Agreement.

Licensee must reproduce and include the copyright notice of Licensor and any other person which has licensed Licensor to distribute software on any copy, in whole or in part, of the Licensed Programs.

4. Confidentiality

Licensee shall not sell, transfer, publish, disclose, display or otherwise make available any Licensed programs or copies thereof to others. Licensee acknowledges that the Licensed Programs are proprietary to and constitute valuable trade secrets of Licensor and of any parties under whose license Licensor provides the Licensed Programs whether or not the Licensed Programs have been validly copyrighted or patented. Licensee agrees to secure and protect each program software product and copies thereof in a manner consistent with the maintenance of Licensor's rights therein and to take appropriate action by instruction or agreement with its employees to satisfy its obligations hereunder. Licensee shall notify Licensor immediately of any unauthorized possession, use or knowledge of the Licensed Programs or any portion thereof.

Violation of the foregoing provisions shall be the basis for immediate termination of this license. In addition, Licensor shall be entitled to seek Injunctive relief without the necessity of posting a bond if Licensee violates the foregoing provisions, it being acknowledged that any such violation shall cause irreparable harm to Licensor for which monetary damages shall not provide an adequate remedy. Termination of the license and Injunctive relief shall be in addition to and not in lieu of any other legal or equitable remedies available to Licensor.

5. Limited Warranty

The licensed programs are provided "AS IS". Licensor's obligations respecting the Licensed Programs are limited to the Service and Support provisions set forth in the System Maintenance and Support Agreement.

6. Limitations of Remedies

Licensor's entire liability and Licensee's exclusive remedy shall be the replacement of any diskette/CD not meeting Licensor's "Limited Warranty" and which is returned to Licensor.

In no event will Licensor be liable for any damages, including any lost profits, or other incidental or consequential damages arising out of the use or performance of such Licensed Programs even if Licensor or an authorized Licensor dealer has been advised of the possibility of such damages.

Licensee is liable for direct damages due to the fault or negligence of Licensor. Licensee agrees that Licensor's liability arising out of contract, negligence, and strict liability in tort or warranty shall not exceed any two times the amounts paid by Licensee for the particular Licensed Programs identified above. The above limitation does not apply to any indemnification obligations set forth in this Contract.

7. Assignment; Binding Effect

Licensee shall not assign, license, sublicense, transfer, pledge, hypothecate or otherwise transfer this license or permit to any other person to use the Licensed Programs without Licensor's prior written consent. Licensor may assign this License Agreement without Licensee's consent. This License Agreement shall be binding upon and inure to the benefit of the parties and their successors and permitted assigns. Notwithstanding anything to the contrary, Licensor agrees that, at no cost to the State, Licensor will permit the transfer of fully paid license in the event Licensee merges or consolidates state entities.

8. General

- a. This License Agreement and performance hereunder shall be governed by and construed in accordance with the laws of the State of Ohio, without regard to any provisions thereof governing conflicts of laws.
- b. The waiver or failure of either party to exercise any right provided for herein shall not be deemed a waiver of any further right hereunder.
- c. No action, regardless of form, arising out of this License Agreement may be brought by Licensee more than one (1) year after the cause of action has arisen.

Exhibit III

**STANDARD AFFIRMATION AND DISCLOSURE FORM
EXECUTIVE ORDER 2011-12K**

Governing the Expenditure of Public Funds on Offshore Services

All of the following provisions must be included in all invitations to bid, requests for proposals, state term schedules, multiple award contracts, requests for quotations, informal quotations, and statements of work. This information is to be submitted as part of the response to any of the procurement methods listed.

By the signature affixed hereto, the Contractor affirms, understands and will abide by the requirements of Executive Order 2011-12K. If awarded a contract, both the Contractor and any of its subcontractors shall perform no services requested under this Contract outside of the United States.

The Contractor shall provide all the name(s) and location(s) where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information may subject the Contractor to sanctions. If the Contractor will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

1. Principal location of business of Contractor:

1368 How Lane
(Address)

North Brunswick, NJ 08902
(City, State, Zip)

Name/Principal location of business of subcontractor(s):

Not Applicable
(Name)

(Address, City, State, Zip)

Not Applicable
(Name)

(Address, City, State, Zip)

2. Location where services will be performed by Contractor:

1368 How Lane
(Address)

North Brunswick, NJ 08902
(City, State, Zip)

Name/Location where services will be performed by subcontractor(s):

Not Applicable
(Name)

(Address, City, State, Zip)

Not Applicable
(Name)

(Address, City, State, Zip)

3. Location where state data will be stored, accessed, tested, maintained or backed-up, by Contractor:

1368 How Lane
(Address)

North Brunswick, NJ 08902
(Address, City, State, Zip)

Name/Location(s) where state data will be stored, accessed, tested, maintained or backed-up by subcontractor(s):

Not Applicable
(Name)

(Address, City, State, Zip)

Contractor also affirms, understands and agrees that Contractor and its subcontractors are under a duty to disclose to the State any change or shift in location of services performed by Contractor or its subcontractors before, during and after execution of any Contract with the State. Contractor agrees it shall so notify the State immediately of any such change or shift in location of its services. The State has the right to immediately terminate the contract, unless a duly signed waiver from the State has been attained by the Contractor to perform the services outside the United States.

On behalf of the Contractor, I acknowledge that I am duly authorized to execute this Affirmation and Disclosure form and have read and understand that this form is a part of any Contract that Contractor may enter into with the State and is incorporated therein.

By: 
Contractor

Print Name: Tony C. Jeng

Title: Executive Vice President

Date: May 12, 2016

