



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: ACTIVE LIVING SERVICES

CONTRACT NUMBER: CSP907416

EFFECTIVE DATES: 02/08/16 TO 09/25/18

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP907416 that opened on January 6, 2016. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Health as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

Active Living Services
 CSP907416
 UNSPSC CATEGORY CODE: 93140000

DELIVERABLE	COST		
	Description	Year 1	Year 2
1. Provide cross-sector attendee list and post-dialogue recommendations on local work plans regarding active living strategies (may include: actions steps, partners, evaluation, timeline, etc.) OAKS ITEM NUMBER: 29367	\$ 40,153.00	\$ 33,035.00	
2. Provide agendas, cross-sector attendee list, and drafts discussed at requested town-hall meetings. Develop short synopsis of town hall meeting and outcomes. OAKS ITEM NUMBER: 29368	\$ 21,066.00	\$ 18,010.00	
3. Provide list of attendees and continuing education credits received for Active Commute Webinar. Create one story showing successful development of an active commute worksite PSE change. OAKS ITEM NUMBER: 29369	\$ 7,223.00		
4. Provide list of cross-sector attendees, presentation, agenda, handouts/resources, policy examples, and an evaluation of Complete Streets workshops that demonstrate interest in policy development or implementation of complete streets. (Year 1) a. Create one story showing successful development or implementation of complete streets policy in a CHC/CPCD community. b. Create one story showing successful development of a bike/ped master plan in a CHC/CPCD community. OAKS ITEM NUMBER: 29370	\$ 65,561.00		
5. Provide summary of what other states are doing to support walkability and provide recommendations to Ohio walkability team and action plan. (Year 1-3) OAKS ITEM NUMBER: 29371	\$ 11,349.00	\$ 12,343.00	\$ 10,941.00
6. Development of factsheets, webinar presentation, funding matrix. Demonstrate that locals have increased knowledge of funding opportunities and confidence in the ability for their community to apply for funding related to bike/ped/active living strategies and infrastructure. Provide list of communities and funds leveraged during contract period. (Year 1-3) a. Create one story showing successful leveraged funding to support active living in a CHC or CPCD community. OAKS ITEM NUMBER: 29372	\$ 8,836.00	\$ 6,201.00	\$ 6,114.00
7. Provide summary report on school siting policies, practice, and outcomes from around the county. (Year 1) OAKS ITEM NUMBER: 29373	\$ 3,155.00		
8. Demonstrate cross-sector reach on identified audience regarding healthy school siting practices. (Year 2) OAKS ITEM NUMBER: 29374		\$ 9,517.00	
9. Demonstrate increased knowledge by school boards, hospitals, and faith-based institutions on the benefits of open/shared use and interest in establishing an agreement. (Year 1-3) a. Create one story showing successful development of an open/shared use agreement to support active living in a CHC or CPCD community. OAKS ITEM NUMBER: 29375	\$ 12,881.00	\$ 7,670.00	\$ 9,238.00

DELIVERABLE	COST		
	Description	Year 1	Year 2
10. Provide bi-weekly updates on technical assistance provided to locals on active living strategies (Might include TA on partnerships, action steps, evaluation of strategies, etc.) (Year 1-3) a. Provide FAQ document updated monthly OAKS ITEM NUMBER: 29376	\$ *39,862.00	\$ 21,632.00	\$ 23,434.00
11. Provide summary recommendations. (Year 3) OAKS ITEM NUMBER: 29377			\$ 12,670.00
12. Provide print and digital success story booklet and disseminate nationally. (Year 3) OAKS ITEM NUMBER: 29378			\$ 30,595.00
13. Presentation at Society for Human Resource Management (SHRM) Chapter Meetings. Fifty-two (52) additional hours for content development, logistics/coordination, and up to three in-person presentations. OAKS ITEM NUMBER: 29401		\$ 7,451.00	
14. Complete Streets Train-the-Trainer Approach. Ninety-four (94) additional hours for content development, support for recruitment/logistics, training delivery, OAKS ITEM NUMBER: 29402	\$ 12,953.00		
15. Resources on Healthy Siting of Public Facilities (non-school sites). Eighty (80) additional hours for research, summarized content, and fact sheet for decision makers. OAKS ITEM NUMBER: 29403		\$ 7,569.00	
Annual Cost	\$ *223,039.00	\$ 123,428.00	\$ 92,992.00
Total Project Cost	\$ *439,459.00		

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

234970
 Toole Design Group
 8484 Georgia Avenue, Suite 800
 Silver Spring, MD 20910

CONTRACT NO.: CSP907416-1

TERMS: Net 30

CONTRACTOR'S CONTACT:

Jennifer L. Toole

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 E-Mail: jtoole@tooledesign.com

*Indicates increase to Deliverable 10 effective 07/15/16.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
2	07/15/16	Increase to Deliverable 10.
1	02/16/16	Add additional services to the Cost Summary as agreed upon by both parties; and, to add the Summary of Amendments page.