



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

OPTIONAL USE CONTRACT FOR: Statewide Library Delivery Services (SLDS)

CONTRACT NUMBER: CSP906512

EFFECTIVE DATES: 03/09/12 TO 06/30/13

* Renewal through 06/30/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP903912 that opened on February 15, 2012. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the State Library of Ohio and OhioLink through the Ohio Board of Regents as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

* To indicate renewal for 24 months through 6/30/17.

MUTUALLY AGREED UPON REVISIONS

The Contract includes revisions as agreed upon in direct negotiations and correspondence.

1. Priority Dispatch has agreed to remove assumption 11 from its proposal.
2. Priority Dispatch will be allowed to choose the delivery service days, not the number of days of service, for each participating library. For libraries with less than 4 day a week service, at least 1 and no more than 2 consecutive business days must exist between service days. This will begin with the official delivery start date, and continue throughout the length of the contract. Priority Dispatch will coordinate with each library, prior to the delivery start date, on a case by case basis and take into consideration the specific library's hours of operation.
3. The agreed upon delivery window will be 8:00 a.m. – 5:00 p.m. Priority Dispatch must coordinate with each library to establish a consistent delivery time within the delivery window. Priority Dispatch will coordinate with each library, prior to the delivery start date, on a case by case basis and take into consideration the specific library's hours of operation.
4. The State of Ohio (SLDS) agrees to place a route only barcode on each address (delivery) label. This route only barcode will contain information provided by Priority Dispatch to route and count packages and will not contain a unique identifier for each package. The barcodes will be implemented prior to the start date of delivery services by Priority Dispatch.
5. A Quarterly Review will be implemented. The Quarterly Review will consist of a stop count of participating libraries. The initial baseline stop count will be established using information contained in the RFP. A participating library is defined as a library currently receiving scheduled service. If a library's schedule does not receive service during a quarterly review, it is not considered to be a participating library for purposes of the quarterly review. The quarterly review stop count will be a week in duration. If this stop count drops more than 4% below the current baseline, a 2% per stop price increase will be implemented for the next quarter. Conversely, if the stop count increases more than 4%, a 2% per stop price decrease will be implemented for the next quarter. Any price change is only for the generic per stop price and not the SEO library Center in Caldwell or Chicago location per stop pricing.
 - a. Quarterly Reviews will occur on or about the second week of the months of June, September, December and March for price adjustments effective in July, October, January and April respectively.
 - b. At the time of the Quarterly Review, a new baseline will be established if a price adjustment occurs. The new baseline will be the just completed stop count.
 - c. The RFP language on pages 19, 29 and 30 relating to price will be affected by the implementation of the quarterly reviews.
 1. The first term of the Contract remains the same, from Contract award through 6/30/13.
 2. The first quarter price is fixed through 6/30/12 at the cost per stop pricing on the Cost Summary form.
 3. Pricing for all remaining quarters of the Contract will be determined by the quarterly review process defined above.
 4. The annual Producer Price Index (PPI) based price adjustments are still a part of the Contract.

All other Terms and Conditions and Scope of Work requirements still apply.

COST SUMMARY FORM

RFP Title: "Statewide Library Delivery Services (SLDS)"

Contract: CSP906512-1

UNSPSC CATEGORY CODE: 78102200

Cost per-stop (SEO, Caldwell)	\$ <u>167.00</u> one exclusive stop per day, specific time to be mutually agreed upon
Cost per-stop (Chicago)	\$ <u>68.00</u>
*Cost per-stop State Library	\$ <u>28.40</u> July 1, 2015 through June 30, 2016
*Cost per-stop OhioLink	\$ <u>27.59</u>
*Cost per-stop State Library	\$ <u>29.39</u> July 1, 2016 through June 30, 2017
*Cost per-stop OhioLink	\$ <u>28.56</u>
*Fuel Surcharge %	Fuel Surcharge: <u>2.00%</u> effective 07/01/15

All costs are in U.S. Dollars.

The fuel surcharge will be calculated using the US Department of Energy, Weekly Retail On-Highway Diesel Prices as posted to the following website <http://www.eia.doe.gov/oog/info/wohdp/diesel.asp> for the Midwest region.

The fuel surcharge for the current quarter is calculated using the 13 week average for the previous quarter and the contractor's Fuel Surcharge Table on the next page.

The Contract should be amended each quarter to incorporate any price adjustments from the quarterly review or the fuel surcharge.

* To indicate changes to the cost per stop for FY16 and FY17 and the fuel surcharge for the first fiscal quarter of 2016.

**ATTACHMENT THIRTEEN
 FUEL SURCHARGE TABLE**

Price/gal	FS%										
2.51	1.00%	3.01	2.50%	3.51	4.00%	4.01	5.50%	4.51	7.25%	5.01	8.75%
2.52	1.00%	3.02	2.50%	3.52	4.00%	4.02	5.50%	4.52	7.25%	5.02	8.75%
2.53	1.00%	3.03	2.50%	3.53	4.00%	4.03	5.75%	4.53	7.25%	5.03	8.75%
2.54	1.00%	3.04	2.50%	3.54	4.00%	4.04	5.75%	4.54	7.25%	5.04	8.75%
2.55	1.00%	3.05	2.50%	3.55	4.25%	4.05	5.75%	4.55	7.25%	5.05	8.75%
2.56	1.00%	3.06	2.50%	3.56	4.25%	4.06	5.75%	4.56	7.25%	5.06	8.75%
2.57	1.00%	3.07	2.75%	3.57	4.25%	4.07	5.75%	4.57	7.25%	5.07	9.00%
2.58	1.00%	3.08	2.75%	3.58	4.25%	4.08	5.75%	4.58	7.25%	5.08	9.00%
2.59	1.25%	3.09	2.75%	3.59	4.25%	4.09	5.75%	4.59	7.50%	5.09	9.00%
2.60	1.25%	3.10	2.75%	3.60	4.25%	4.10	5.75%	4.60	7.50%	5.10	9.00%
2.61	1.25%	3.11	2.75%	3.61	4.25%	4.11	6.00%	4.61	7.50%	5.11	9.00%
2.62	1.25%	3.12	2.75%	3.62	4.25%	4.12	6.00%	4.62	7.50%	5.12	9.00%
2.63	1.25%	3.13	2.75%	3.63	4.50%	4.13	6.00%	4.63	7.50%	5.13	9.00%
2.64	1.25%	3.14	2.75%	3.64	4.50%	4.14	6.00%	4.64	7.50%	5.14	9.00%
2.65	1.25%	3.15	3.00%	3.65	4.50%	4.15	6.00%	4.65	7.50%	5.15	9.25%
2.66	1.25%	3.16	3.00%	3.66	4.50%	4.16	6.00%	4.66	7.50%	5.16	9.25%
2.67	1.59%	3.17	3.00%	3.67	4.50%	4.17	6.00%	4.67	7.75%	5.17	9.25%
2.68	1.59%	3.18	3.00%	3.68	4.50%	4.18	6.00%	4.68	7.75%	5.18	9.25%
2.69	1.59%	3.19	3.00%	3.59	4.50%	4.19	6.25%	4.69	7.75%	5.19	9.25%
2.70	1.59%	3.20	3.00%	3.70	4.50%	4.20	6.25%	4.70	7.75%	5.20	9.25%
2.71	1.59%	3.21	3.00%	3.71	4.75%	4.21	6.25%	4.71	7.75%	5.21	9.25%
2.72	1.59%	3.22	3.00%	3.72	4.75%	4.22	6.25%	4.72	7.75%	5.22	9.25%
2.73	1.59%	3.23	3.25%	3.73	4.75%	4.23	6.25%	4.73	7.75%	5.23	9.50%
2.74	1.59%	3.24	3.25%	3.74	4.75%	4.24	6.25%	4.74	7.75%	5.24	9.50%
2.75	1.75%	3.25	3.25%	3.75	4.75%	4.25	6.25%	4.75	8.00%	5.25	9.50%
2.76	1.75%	3.26	3.25%	3.76	4.75%	4.26	6.25%	4.76	8.00%	5.26	9.50%
2.77	1.75%	3.27	3.25%	3.77	4.75%	4.27	6.50%	4.77	8.00%	5.27	9.50%
2.78	1.75%	3.28	3.25%	3.78	4.75%	4.28	6.50%	4.78	8.00%	5.28	9.50%
2.79	1.75%	3.29	3.25%	3.79	5.00%	4.29	6.50%	4.79	8.00%	5.29	9.50%
2.80	1.75%	3.30	3.25%	3.80	5.00%	4.30	6.50%	4.80	8.00%	5.30	9.50%
2.81	1.75%	3.31	3.50%	3.81	5.00%	4.31	6.50%	4.81	8.00%	5.31	9.75%
2.82	1.75%	3.32	3.50%	3.82	5.00%	4.32	6.50%	4.82	8.00%	5.32	9.75%
2.83	2.00%	3.33	3.50%	3.83	5.00%	4.33	6.50%	4.83	8.25%	5.33	9.75%
2.84	2.00%	3.34	3.50%	3.84	5.00%	4.34	6.50%	4.84	8.25%	5.34	9.75%
2.85	2.00%	3.35	3.50%	3.85	5.00%	4.35	6.75%	4.85	8.25%	5.35	9.75%
2.86	2.00%	3.36	3.50%	3.86	5.00%	4.36	6.75%	4.86	8.25%	5.36	9.75%
2.87	2.00%	3.37	3.50%	3.87	5.25%	4.37	6.75%	4.87	8.25%	5.37	9.75%
2.88	2.00%	3.38	3.50%	3.88	5.25%	4.38	6.75%	4.88	8.25%	5.38	9.75%
2.89	2.00%	3.39	3.75%	3.89	5.25%	4.39	6.75%	4.89	8.25%	5.39	10.00%
2.90	2.00%	3.40	3.75%	3.90	5.25%	4.40	6.75%	4.90	8.25%	5.40	10.00%
2.91	2.25%	3.41	3.75%	3.91	5.25%	4.41	6.75%	4.91	8.50%	5.41	10.00%
2.92	2.25%	3.42	3.75%	3.92	5.25%	4.42	6.75%	4.92	8.50%	5.42	10.00%
2.93	2.25%	3.43	3.75%	3.93	5.25%	4.43	7.00%	4.93	8.50%	5.43	10.00%
2.94	2.25%	3.44	3.75%	3.94	5.25%	4.44	7.00%	4.94	8.50%	5.44	10.00%
2.95	2.25%	3.45	3.75%	3.95	5.50%	4.45	7.00%	4.95	8.50%	5.45	10.00%
2.96	2.25%	3.46	3.75%	3.96	5.50%	4.46	7.00%	4.96	8.50%	5.46	10.00%
2.97	2.25%	3.47	4.00%	3.97	5.50%	4.47	7.00%	4.97	8.50%	5.47	10.25%
2.98	2.25%	3.48	4.00%	3.98	5.50%	4.48	7.00%	4.98	8.50%	5.48	10.25%
2.99	2.50%	3.49	4.00%	3.99	5.50%	4.49	7.00%	4.99	8.75%	5.49	10.25%
3.00	2.50%	3.50	4.00%	4.00	5.50%	4.50	7.00%	5.00	8.75%	5.50+	10.25%

Price/gal is the Price per Gallon average for the 13 weekly values for the previous quarter.
 FS% is the fuel surcharge % applied to the per-stop pricing to determine the quarterly rates for the current quarter.
 No fuel surcharge may be applied for the current quarter if the previous quarterly average is below \$2.51/gal.

The fuel surcharge will be calculated using the US Department of Energy, Weekly Retail On-Highway Diesel Prices as posted to the following website <http://www.eia.doe.gov/oog/info/wohdp/diesel.asp> for the Midwest region.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP906512-1 (06/30/15)



0000042450
Priority Dispatch
4665 Malsbary Rd.
Cincinnati, OH 45242

TERMS: Net 30

CONTRACTOR'S CONTACT:

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SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
3	07/01/15	To indicate renewal for 24 months, effective July 1, 2015 through June 30, 2017, a negotiated cost per stop for FY16 and FY17, and the fuel surcharge for the first fiscal quarter of 2016.
2	07/01/13	To indicate renewal for 24 months, effective July 1, 2013 through June 30, 2015; to indicate a negotiated cost per stop for FY14 and FY15 and a decrease in one exclusive stop per day SEO Caldwell effective July 1, 2013.
1	04/16/13	To indicate new Analyst, fuel surcharge increase to 5.50%, addition of Summary of Amendments, repagination effective April 16, 2013.