



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: CONTRACTOR EVALUATION SERVICES FOR OHIO THIRD FRONTIER'S TECHNOLOGY VALIDATION AND START-UP FUND AND OHIO'S NEW ENTREPRENEURS (ONE) FUND

CONTRACT NUMBER: CSP905814

EFFECTIVE DATES: 10/29/13 TO 10/31/15  
Renewal through: 6/30/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905814 that opened on 10/02/13. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF STRATEGIC BUSINESS INVESTMENTS as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

COST SUMMARY  
(TVSF)

CSP905814-1  
 Index No. DEV008  
 Contractor: YourEncore Inc.  
 OAKS Vendor ID# 198666  
 UNSPSC Code: 80101500  
 OAKS ITEM ID: 25290  
 TVSF

TVSF – Proposal Evaluation Services *	Estimated Quantity	Unit Price Each	FY 2016	FY 2017
Fixed Costs (not tied to the number of proposals)				
Travel Costs for Entire Program (Leverage Ohio-Based or Midwest based resources to minimize travel expenses)			\$14,500	\$14,500
<b>Total Fixed Costs</b>			<b>\$14,500</b>	<b>\$14,500</b>
Proposal Evaluation Costs				
Phase 1 Evaluation Costs	90	\$1,725	\$155,250	\$155,250
Phase 2 Evaluation Costs – Proposal Evaluation Only	50	\$1,725	\$86,250	\$86,250
Phase 2 Interview Costs – For Top Candidates Only	40	\$1,450	\$58,000	\$58,000
<b>Total Evaluation Costs</b>			<b>\$299,500</b>	<b>\$299,500</b>
Debriefings				
Total Debriefings Cost	70	\$475	\$33,250	\$33,250
<b>Total Proposal Evaluation and Debriefing Costs</b>			<b>\$332,750</b>	<b>\$332,750</b>
<b>Evaluation Personnel Information</b>			<b>FY 2016</b>	<b>FY 2017</b>
Number of Evaluators per Proposal			3 to 4	3 to 4
Average Evaluation Hours per Proposal			8 to 12 Hours	8 to 12 Hours
Evaluator Hourly Rate (Rate Excludes Travel Time or Costs)			\$210 / Hour	\$210 / Hour
<b>Technical Assistance Costs</b>			<b>FY 2016</b>	<b>FY 2017</b>
Maximum Hours per Year			200 Hours	200 Hours
Personnel Hourly Rate			\$150/Hour	\$150/hour
<b>Total Cost per Fiscal Year</b>			<b>\$30,000</b>	<b>\$30,000</b>

All quantities are estimated and subject to change. Evaluation, Debriefing, and technical assistance costs are “not to exceed” costs. Invoices will reflect the actual resources utilized per project to indicate actual cost.

All costs must be in U.S. Dollars.

Note: Any reimbursement of travel expenses made by Grantee in connection with the Contract shall be subject to the travel reimbursement rates, limitations, restrictions, and exclusions imposed by Ohio Administrative Code 126-1-02 and any other rules imposed by the Ohio Office of Budget and Management, as such rules may be amended from time to time.

Invoices are to be submitted monthly in arrears; as tasks are completed.

\* Indicates an update to the Cost Summary adding FY16 and FY17.

CONTRACTOR INDEX  
(TVSF)

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP905814-1

198666  
YourEncore, Inc.  
20 N. Meridian St., Suite 800  
Indianapolis, IN 46204

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

Robert Worden  
Account Director

Office: (317) 489-0624  
E-mail: [robert.worden@yourencore.com](mailto:robert.worden@yourencore.com)

David Young  
Engagement Manager

Office: (513) 322-4254  
E-mail: [david.young@yourencore.com](mailto:david.young@yourencore.com)

\* Removed vendor UVG from the contract.

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
1	9/14/15	To renew the contract for an additional (20) months through 6/30/17, revise deliverables, update the Cost Summary, remove vendor UVG, re-paginate the document, and to add the Summary of Amendments page.