



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: PLANNING FOR AND IMPLEMENTING CULTURAL AND LINGUISTIC
COMPETENCE IN STATE TITLE V PROGRAMS

CONTRACT NUMBER: CSP905214

EFFECTIVE DATES: 10/4/13 TO 9/30/15
Renewal through 9/30/16

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905214 that opened on September 18, 2013. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the OHIO DEPARTMENT OF HEALTH, DIVISION OF FAMILY AND COMMUNITY HEALTH SERVICES as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

*Indicates an update to the contract end date.

MINORITY SET-ASIDE IN ACCORDANCE WITH ORC CH. 125.081

COST SUMMARY

PLANNING FOR AND IMPLEMENTING CULTURAL AND LINGUISTIC COMPETENCE IN STATE TITLE V PROGRAMS
 CSP905214
 UNSPSC CATEGORY CODE: 80101500
 OAKS ID # 25213

Description	Year One Cost	Year Two Cost	*Year Three Cost
The Contractor shall deliver to ODH a Strategic plan that identifies the process to improve staff knowledge and understanding of health equities, social determinants of health and cultural and linguistic appropriateness. With inclusion of learning's from the OEI.	\$28,500.00	\$0.00	\$0.00
The Contractor shall correspond with the ODH Contract Manager(s) on a weekly* basis in regards to assignments and related progress. The Contractor will participate in all required meetings, assignments, progress reports, communications, and consultations for the full term of the Contract.	\$13,965.00	\$22,035.00	\$2,448.00
The Contractor will plan, facilitate, and assist in workgroup meetings to discuss the Cultural and Linguistic Survey Assessment (CLSA) report and begin development of a Strategic Plan that identifies the process to improve staff knowledge and understanding of health equities, social determinants of health and cultural and linguistic appropriateness.	\$10,140.00	\$0.00	\$0.00
The Contractor shall deliver to ODH a Cultural & Linguistic Tool-Kit, to be developed, piloted and implemented, for the purpose of training, monitoring, and evaluating cultural and linguistic appropriateness.	\$20,380.00	\$0.00	\$0.00
The Contractor shall deliver to ODH a Sustainability Plan after the program is up and running that will incorporate a process for ongoing monitoring, evaluation, training, and a Train-the Trainer process.	\$0.00	\$19,950.00	\$0.00
The Contractor will develop a training program where the Tool-Kit will be implemented and conduct cultural and linguistic trainings for ODH DFCHS staff to include innovative cultural experiential sessions such as Culture Colleges, and Extended Lunch and Learn Sessions. The Contractor will provide on-site and web based consultation and training around health equity, social determinants of health and cultural and linguistic appropriateness.	\$16,800.00	\$17,120.00	\$17,120.00
Conduct cultural and linguistic trainings for ODH DFCHS staff, and sub-grantees. Offeror will provide detail including frequency and number of staff to receive training per year and over the two-year period.	\$0.00	\$34,500.00	\$15,200.00
Prepare and distribute quarterly informational updates on the Scope of Work and deliverables as well as topics of relevance.	\$740.00	\$2,220.00	\$0.00
The Contractor shall deliver to ODH a final year one (1) report by September 30, 2014) that includes all work accomplished, summarized findings, details of the consultations provided, and future recommendations for action and training.	\$3,500.00		
The Contractor shall deliver to ODH a final year two (2) report by September 30, 2015) that includes all work accomplished, summarized findings, details of the consultations provided, and future recommendations for action and training.		\$6,270.00	\$0.00
GRAND TOTAL PER YEAR	\$94,765.00	\$102,095.00	\$34,768.00

All costs must be in U.S. Dollars.

All costs for furnishing the services are included in the Cost Proposal.

* To notify of an update to the cost summary for year three.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP905214-1

MINORITY BUSINESS ENTERPRISE



159685
Rama Consulting Group, Inc.
897 E. 11th Avenue, Suite 100
Columbus, OH 43211

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

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* To indicate the correct index number of DOH091

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
5	07/01/16	This amendment is issued to notify that contract CSP905214 will not be renewed beyond the current expiration date of June 30, 2016.
4	10/01/15	To renew the contract for an additional (12) months through 9/30/16 and to update the Cost Summary.
3	03/16/15	To notify of an update to the cost summary for year two.
2	10/30/14	To notify of an update to the cost summaries for years one and two. And an update to the contract contact person.
1	10/9/13	To indicate the correct index number of DOH091 on pages 2 and 3.