



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: STATE EMPLOYEE HEALTH BENEFIT FUND AUDIT

CONTRACT NUMBER: CSP905115

EFFECTIVE DATES: December 2, 2014 TO July 31, 2016

* Renewal through August 1, 2016 to July 31, 2017

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905115 that opened on 1/29/14. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Administrative Services as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

*Indicates contract renewal

MUTUALLY AGREED UPON CLARIFICATIONS AND MODIFICATIONS.

Data Integrity and Security

Schneider Downs conducts an annual penetration test of our externally facing servers and devices, along with semi-annual external vulnerability scans, to monitor the security strength of our externally facing environment.

The Schneider Downs standard for protecting data integrity and security when sending e-mails over the internet is a standard called Transport layer Security (TIS). This is a common capability that we have implemented with many clients and is available on most e-mail servers (including Microsoft Exchange). It also has been recognized as a standard by the Internet Engineering Task force (IETF). TIS provides point-to-point encrypted e-mail to ensure contents cannot be compromised while the e-mail is travelling over the internet. It is similar to SSI (used for transacting business over web sites securely) in that it provides a framework for providing cryptographic protocols using an authentication handshake based on 'certificates' (public/private) installed on the peer e-mail servers. Many financial institutions have adopted this as a standard based on the level of security.

A secure extranet has been established utilizing Microsoft's SharePoint to provide a protected method to exchange information with clients. The extranet sites are created as a dedicated location that is unique to each client. To gain access to a site, each client user must have a unique user id and a 15-character complex password. Connection to the extranet site requires Transport layer Security (TIS 1.0) with 1024 bit encryption to protect the data being transmitted between the client and the server.

Field auditors for the Health Care Audit

Jacob Oberholtzer
Staff, Accounting, Assurance and Advisory Services

Matthew McNeal, CPA
Staff, Accounting, Assurance and Advisory Services

Schneider Downs will not charge any additional fees for travel or other related expenses.

Cost Summary

State Employee Health Benefit Fund Audit
CSP905115

UNSPSC CATEGORY CODE: 84111600

OAKS Item Code: 26733

Description	FY14 Cost	FY15 Cost	Total Cost
Total cost for a complete Audit Report for Fund 8080:	\$34,500	\$34,500	\$69,000

All costs must be in U.S. Dollars.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

11379
Schneider Downs
41 South High Street, Suite 2100
Columbus, OH 43215

BID CONTRACT NO.: CSP905115-1

TERMS: Net 30

CONTRACTOR'S CONTACT:

Mr. Michael A. Renzelman, CPA
E-mail: mrenzelman@schneiderdowns.com

Office: 614-621-4060
Fax: 614-621-4062

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
1	03/16/16	As a result of mutual agreement between the State of Ohio and Schneider Downs & Co., the contract will be renewed for 12 months from 08/01/16 to 07/31/17