



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: CONTRACTOR EVALUATION SERVICES FOR THE OHIO THIRD FRONTIER'S ENTREPRENEURIAL SIGNATURE PROGRAM

CONTRACT NUMBER: CSP903915

EFFECTIVE DATES: 08/07/14 TO 06/30/16  
\*Renewal through: 06/30/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP903915 that opened on 07/28/14. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Development Services Agency, Office of Technology Investments as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

\* Indicates an update to the contract effective dates.

COST SUMMARY

CSP903915  
 Index No. DEV013  
 Contractor: Urban Venture Group  
 \*OAKS Vendor ID# 195382  
 UNSPSC Code: 80101500  
 OAKS ITEM ID: 26269  
 Entrepreneurial Signature Program

Entrepreneurial Signature Program Proposal Evaluation Services	Unit Price Each	FY2015	FY2016
FIXED COSTS (not tied to number of Proposals; itemize any/all costs, if applicable)			
Design and Document Overall ESP Evaluation Methodology	\$4,500	\$4,500	
Design and Document Individual Program Component Evaluation Methodology	\$2,700	\$2,700	
Maintain Communication with Development Regarding Status of Reviews	\$4,200	\$4,200	
Development Briefing, Preliminary Findings (Stage 1)	\$1,800	\$1,800	
Prepare Commission Briefing Materials (Stage 1)	\$3,600	\$3,600	
Attend Commission Retreat	\$2,700	\$2,700	
Development Briefing, Final Finding Review (Stage 2)	\$1,800	\$1,800	
Prepare Final Report	\$9,000	\$9,000	
Prepare High-Quality Presentation and Handout Material	\$2,700	\$2,700	
Participate and Present at OTF Commission and Other Meetings	\$3,600	\$3,600	
<b>PROPOSAL EVALUATION COSTS</b>			
Total for Stage 1 Evaluations = Cost per Proposal x 6 proposals	\$4,350	\$26,100	
Total for Stage 2 Evaluations = Cost per Proposal x 6 proposals (See Below)	\$15,040	\$90,240	
<b>DEBRIEFING COSTS</b>			
Total Debriefing Costs = Cost per Debriefing x 6	\$300	\$1,800	
<b>TECHNICAL ASSISTANCE</b>			
Personnel Hourly Rate per FY X 200	\$150	\$30,000	\$30,000
<b>TOTAL COST PER FISCAL YEAR</b>		\$184,740	\$30,000

STAGE 2 EVALUATION BREAKDOWN

EVALUATION PERSONNEL INFORMATION	
Number of Evaluators per Proposal	5
Average Evaluation Hours Per Proposal	109
Evaluator Hourly Rate	\$150

All quantities are estimated and subject to change. Evaluation, Debriefing, and technical assistance costs are "not to exceed" costs. Invoices will reflect the actual resources utilized per project to indicate actual cost.

All costs must be in U.S. Dollars.

Note: Any reimbursement of travel expenses made by Grantee in connection with the Contract shall be subject to the travel reimbursement rates, limitations, restrictions, and exclusions imposed by Ohio Administrative Code 126-1-02 and any other rules imposed by the Ohio Office of Budget and Management, as such rules may be amended from time to time.

Invoices are to be submitted monthly in arrears; as tasks are completed

COST SUMMARY

CSP903915  
 Index No. DEV013  
 Contractor: Urban Venture Group  
 OAKS Vendor ID# 195382  
 UNSPSC Code: 80101500  
 OAKS ITEM ID: 26269  
 Entrepreneurial Signature Program

Entrepreneurial Signature Program Proposal Evaluation Services	Unit Price Each	FY2017	FY2018
<b>FIXED COSTS (not tied to number of Proposals; itemize any/all costs, if applicable)</b>			
Design ESP Rubric, Development Review	*\$0	*\$9,000	
Maintain Communication with Development	*\$0	*\$7,900	
Preliminary Review Results and Development Briefing	*\$0	*\$3,600	
Final Review Results and Development Briefing	*\$0	*\$3,600	
Prepare Final Evaluator's Report	*\$0	*\$14,000	
Prepare Commission Slides and Supporting Materials	*\$0	*\$5,400	
Participate and present at OTF Commission and meetings	*\$0	*\$7,200	
Total Fixed Costs:		*\$50,700	
<b>PROPOSAL EVALUATION COSTS</b>			
Total for Stage 1 Evaluations = Cost per Proposal x 4 proposals	\$8,175	\$32,700	
Total for Stage 2 Evaluations = Cost per Proposal x *4 proposals (See Below)	\$21,390	*\$85,560	
<b>DEBRIEFING COSTS</b>			
Total Debriefing Costs = Cost per Debriefing x 6	\$450	\$2,700	
<b>TECHNICAL ASSISTANCE</b>			
Personnel Hourly Rate per FY X *275	\$150	*\$41,250	\$30,000
<b>TOTAL COST PER FISCAL YEAR</b>		*\$212,910	\$30,000

STAGE 2 EVALUATION BREAKDOWN

EVALUATION PERSONNEL INFORMATION	
Number of Evaluators per Proposal	5
Number of hours per evaluation	55 Cont'd 120 New
Evaluator Hourly Rate	\$150

All quantities are estimated and subject to change. Evaluation, Debriefing, and technical assistance costs are "not to exceed" costs. Invoices will reflect the actual resources utilized per project to indicate actual cost.

All costs must be in U.S. Dollars.

Note: Any reimbursement of travel expenses made by Grantee in connection with the Contract shall be subject to the travel reimbursement rates, limitations, restrictions, and exclusions imposed by Ohio Administrative Code 126-1-02 and any other rules imposed by the Ohio Office of Budget and Management, as such rules may be amended from time to time.

Invoices are to be submitted monthly in arrears; as tasks are completed.

\*Indicates a change to the Cost Summary for FY2017.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:



\*195382  
Urban Venture Group, Inc.  
dba, UVG, Ltd.  
1005 W 5<sup>th</sup> AVE UNIT 512  
Columbus, OH 43212

BID CONTRACT NO.: CSP903915-3

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

David Brownstein  
Account Director

Office: (614) 352-7557  
E-mail: [dave@uvgltd.com](mailto:dave@uvgltd.com)

\* Indicates a new vendor ID for the contractor.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
*4	01/17/17	To add funds to the current SFY17 cost summary for the purpose of purchasing additional services for the Ohio Department of Development's Entrepreneurial Signature Program.
3	08/08/16	To notify of an update to the vendor ID number.
2	07/11/16	To notify of a new address for the contract supplier.
1	07/01/16	As a result of mutual agreement between the state of Ohio and the Contractor, this amendment is issued to renew the subject contract an additional 12 months, effective 07/01/16 to 06/30/17. Also, an update to the cost summary and to add the summary of amendments page.

\*Indicates addition of Amendment #4 to the Summary of Amendments