STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: EVALUATION SERVICES FOR TOBACCO USE PREVENTION AND CESSATION PROGRAMS

CONTRACT NUMBER: CSP903615

EFFECTIVE DATES: 08/29/14 TO 07/31/16
* Renewal through 07/31/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP903615 that opened on 07/23/14. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Health as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Ross Leider, CPPB
ross.leider@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

*Indicates revision to Contract expiration date.

COST SUMMARY FORM

RFP Title: Evaluation Services for Tobacco Use Prevention and Cessation Programs

RFP Number: CSP903615 UNSPSC CATEGORY CODE: 80100000

OAKS ID Number: 26284

Description	Cost
Implement and maintain the strategic evaluation plan as shown below:	
1. Conduct an initial needs assessment during year one. Do activities to help identify evaluation-related training and technical assistance needs.	$ 13,385.60 Each
2. Conduct an evaluation needs assessment at least once per year starting year two.	$ 13,480.80 Each
3. Provide evaluation training to program staff and stakeholders as needed.	$ 6,500.00
4. Implement evaluation activities to address priority evaluation questions related to Surveillance, Partnerships and Community Outreach.	$ 75,000.00
5. Implement evaluation activities to address priority evaluation questions for youth initiation activities, cessation activities and protection from environmental tobacco smoke activities.	$ 62,000.00
6. Provide ongoing technical assistance to program staff and stakeholders.	$ 21,824.00
7. Schedule and use approximately ten (10) hours per week to respond to telephone and email requests for technical assistance from ODH staff and stakeholders.	$ 78.00 Per hour
8. Refine existing tools or design appropriate evaluation tools and protocols for local tobacco control activities.	$ 15,000.00
9. Design scannable form surveys to standardize data collection and facilitate data entry for all sub-grantees, to arrange for these surveys to be scanned, and to build databases from the resulting data files.	$ 8,000.00
10. Prepare quarterly progress reports which are due within 15 days following the end of each quarter.	$ 1,000.00 Each
11. Prepare an annual report at the end of each fiscal year.	$ 16,000.00 Each

All costs are in U.S. Dollars.
The State is not responsible for any costs not identified.
There are no additional reimbursements for travel or other related expenses.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CSP903615-1(7/31/16)

5807
Strategic Research Group, Inc.
995 Goodale Blvd
Columbus, OH 43212

Remit to Address:

TERMS: Net 30 Days

5807
Strategic Research Group, Inc.
995 Goodale Blvd
Columbus, OH 43212

CONTRACTOR'S CONTACT: Kathleen Carr, PhD

Telephone: (614) 220-8860
Fax: (614) 220-8845
Email: kcarr@strategicresearchgroup.com

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
*1	08/01/16	This amendment is issued to advise that contract number CSP903615 is renewed for 12 months, for the period of 08/01/16 through 07/31/17 and add the Summary of Amendments page.

*Add amendment number 1 to acknowledge contract renewal and add the Summary of Amendments page.