

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: OHIO BEHAVIORAL RISK FACTOR SURVEILLANCE SYSTEM (BRFSS)

CONTRACT NUMBER: CSP901110

EFFECTIVE DATES: 07/01/09 to 12/31/12
* Renewal through 12/31/16

The Department of Administrative Services has accepted proposals submitted in response to Request for Proposal No. CSP901110 that opened on April 15, 2009. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the OHIO DEPARTMENT OF HEALTH as applicable.

The agency is eligible to make purchases of the contacted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

*

Carol Clingman
Carol.clingman@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

* To advise of twelve (12) month renewal of the contract effective January 1, 2015 through December 31, 2015.

OHIO BEHAVIORAL RISK FACTOR SURVEILLANCE SYSTEM (BRFSS) PROGRAM SYNOPSIS: The Ohio BRFSS is the premier health behavior survey for Ohio. The Ohio BRFSS is primarily funded by CDC and has been conducted in Ohio since 1984. The CDC provides the State with financial and technical assistance to conduct the Ohio BRFSS. In Ohio, the ODH uses the BRFSS to collect data from Ohio residents on individual risk behaviors and preventive health practices related to the leading causes of mortality and morbidity. Macro International is the current Contractor for the ODH's BRFSS Program.

The ODH's BRFSS mission for this procurement are to collect statewide information by landline telephone, cellular telephone, mail follow-up, and Web-based follow-up surveys from a representative sample of adults using a survey process that strictly adheres to ODH and CDC protocols and standards for quality assurance on an annual basis.

This section gives only a summary of the Project Requirements.

1. Methodologies, processes, and procedures required for the Ohio BRFSS Program.
2. Communication and status review between all parties.
3. Technical support to ODH regarding programming of the questionnaires, sample design, data editing and processing, weighting of the data, and analyses of the data.
4. Providing ODH and CDC with standard (ASCII) data sets containing responses to the BRFSS landline, cell phone, mail follow-up, and Web-based follow-up interviews from split-questionnaires from a representative sample of Ohio residents 18 years of age or older.
5. Providing ODH and CDC with a standard (ASCII) data set containing responses to the Asthma Call-Back survey.
6. A software and data program to be developed or modified to meet reporting requirements.
7. A staffing plan that identifies all material personnel required.
8. A clearly defined quality assurance process.
9. Proactive measures towards the Identification of any potential problem areas, recommended solutions to the problem areas, and any assumptions used in developing those solutions.
10. The Contractor shall provide expert service, reporting, and advice to the Agency, regarding its Program. The Contractor shall work with the State to develop a strategy to help the state of Ohio meet its goals for this Program.
11. Complete up to 934 BRFSS landline telephone interviews per month and 21 cell phone interviews per month of randomly selected Ohio residents 18 years of age or older using a multi-split questionnaire design.
12. The Contractor shall also complete up to 50 Asthma Call-Back telephone interviews per month of adults and/or children who reported a lifetime prevalence of asthma in the BRFSS survey for themselves and/or a child in the household.
13. Ci3-CATI is the preferred Computer Assisted Telephone Interviewing (CATI) software system for data collection. The CATI software must follow skip patterns based on the category of answers to one or more prior questions. The CATI software must make random selections based on prior questions (for example, randomly choose one adult in the household to interview or choose one child at random based on the number of children in the household).

The CATI software must provide consistency edits and response-code range checking. The CATI software must manage the telephone sample, including call back schedules and disposition coding. The Ci3-CATI system shall be used where the administration of the questionnaire can be replicated and viewed at another monitor.
14. A telephone line monitoring system shall be used that allows both the interviewer and the respondent to be heard.
15. Monthly systematic monitoring shall be completed by the Contractor for all interviewers. The Contractor will train interviewers prior to the commencement of each new survey instrument, develop interviewer scripts and protocols to deal with respondents' questions, concerns, and initial refusals, using the appropriate training materials.
16. Telephone samples paid by the Centers for Disease Control and Prevention (CDC) are provided monthly by Genesys, Inc. along with reverse address match files that contain the last names and addresses of those in the landline sample that have listed telephone numbers. The Contractor shall prepare advance letter notifications and mail them prior to data collection allowing at least three (3) days to one (1) week for respondents to receive them before they are called for an interview.

17. The Contractor will implement and actively manage the sample design monthly to determine if more or less sample is needed to complete the target number of interviews.
18. CDC has the ability to add or decrease samples quarterly based on the completion rate of the prior quarter. The Contractor will check and edit the data collected by using the EditFix program provided by CDC. The Contractor shall have the ability to provide specified files to the Behavioral Surveillance Branch (BSB), CDC by means of its upload/download site to submit monthly datasets and also to receive information, programs, and data files. Starting in calendar year 2010, the Contractor shall do non-respondent mail, and possibly Web-based follow-up surveys for those that do not complete the survey via landline telephone.

COST SUMMARY

TITLE: OHIO BEHAVIORAL RISK FACTOR SURVEILLANCE SYSTEM (BRFSS)

RFP NO.: CSP901110

UNSPSC NO.: 93141600

Year /Period 1 (07/01/09-12/31/10)	OAKS Item ID Number	Estimated Completed Interviews Annually	Units of Measure	Per Interview Cost
BRFSS	16300	16,848	25 Minutes Interviews 30 Minutes Interviews	\$ 38.68 \$ 43.00
Asthma Call-Back	16301	900	N/A	\$ 40.00
BRFSS Cell Phone (for adults who do not have landline telephones)	16302	630	Less than 504 Annual Calls More than 504 Annual Calls	\$ 140.00 \$ 130.00
ARRA BRFSS CPPW Survey	18148	1,500	20 Minutes Interviews	\$ 49.33

Year 2 (01/01/11-12/31/11)	OAKS Item ID Number	Estimated Completed Interviews Annually	Units of Measure	Per Interview Cost
BRFSS	18292 16300	16,232	25 Minutes Interviews 30 Minutes Interviews	\$ 39.55 \$ 44.08
Asthma Call-Back	16301	600	N/A	\$ 41.00
BRFSS Cell Phone	16302	1,200	Less than 599 Annual Calls More than 600 Annual Calls	\$ 143.50 \$ 130.00

Year 3 (01/01/12-12/31/12)	OAKS Item ID Number	Estimated Completed Interviews Annually	Units of Measure	Per Interview Cost
BRFSS	18292 16300	11,232	25 Minutes Interviews 30 Minutes Interviews	\$ 40.54 \$ 45.18
Asthma Call-Back	16301	600	N/A	\$ 42.03
BRFSS Cell Phone	16302	Unknown	600 - 899 calls 900 - 1,199 calls 1,200 - 1,699 calls More than 1,700 calls	\$ 130.04 \$ 114.43 \$ 104.10 \$ 98.60
ARRA BRFSS CPPW Survey	18148	1,500	20 Minutes Interviews	\$ 52.33
BRFSS Delaware County Surveys	22446 22447	480 120	10 Minutes Interviews	\$ 107.03 \$ 117.68

* To advise of the development and BRFSS interviews for Delaware County campaign.

Services 01/01/13 through 12/31/14	OAKS Item ID Number	Estimated Completed Interviews Annually	Units of Measure	Per Interview Cost *
BRFSS	23606	500 to 4,799 More than 4,800 ---	10 Minutes Interviews 10 Minutes Interviews ---	\$ 78.31 \$ 25.63 ---
	23607	500 to 4,799 More than 4,800 ---	15 Minutes Interviews 15 Minutes Interviews ---	\$ 90.47 \$ 33.34 ---
	23608	500 to 4,799 More than 4,800 ---	20 Minutes Interviews 20 Minutes Interviews ---	\$ 101.96 \$ 40.43 ---
	18292	---	---	---
	16300	4,800 to 7,999 More than 8,000 ---	25 Minutes Interviews 25 Minutes Interviews ---	\$ 47.07 \$ 42.26 ---
	24299	---	---	---
	24300	4800 to 7,999 More than 8,000	30 Minutes Interviews 30 Minutes Interviews	\$ 53.36 \$ 51.13
	Asthma Call-Back Surveys	16301 24301 16301	600	10 Minutes Interviews 15 Minutes Interviews 20 Minutes Interviews
Reproductive Health Call Back	23612	550	6 Minute Interviews	\$ 33.80
BRFSS Cell Phone	16302	250 to 2,374 ---	25 Minutes Interviews 30 Minutes Interviews ---	\$ 168.12 \$ 181.68 ---
	24297	2,375 to 3,499 ---	25 Minutes Interviews 30 Minutes Interviews ---	\$ 75.68 \$ 99.67 ---
	24298	---	---	---
		3,500 or more	25 Minutes Interviews 30 Minutes Interviews	\$ 87.19 \$ 97.30

Services 01/01/13 through 12/31/14	OAKS Item ID Number	Estimated Annual Usage	Units of Measure	Cost *
BRFSS survey Implementation to include Programming & Testing (CDC Supported)	16303	Unkn	Cost per Hour Due to a Change	\$ 119.65 / Hr.
Weighting (non-CDC Supported)	23609			\$ 180.70 / Hr.
Additional Cost of Sample not provided by CDC:				
Landline completed	23610	Unkn	Additional Cost of Sample per Interview	\$ 3.38 /Interview
Phone completed	23611			\$ 3.88 /Interview
Mail Survey (Core Only)	16350	300	Cost per Year	\$ 29,522 /Yr.
Web Survey (Core Only) with intro letter & follow up postcard	18295	300	Cost per Year	\$ 25,433 /Yr.

* To reinsert 2013 and 2014 pricing which was accidentally omitted on Amendment #10.

Services 01/01/15 through 12/31/16	OAKS Item ID Number	Estimated Completed Interviews Annually	Units of Measure	Per Interview Cost
BRFSS Landline	23608	4,800 to 7,999	20 Minutes Interviews	\$ 45.70
	26324	More than 8,000	20 Minutes Interviews	\$ 43.09
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	26325	4,800 to 7,999	22 Minutes Interviews	\$ 49.38
	26326	More than 8,000	22 Minutes Interviews	\$ 46.74
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	18292	4,800 to 7,999	25 Minutes Interviews	\$ 51.80
	24299	More than 8,000	25 Minutes Interviews	\$ 49.11

29221	4,800 to 6,899	25 Minutes Interviews	\$ 51.80	
29222	More than 6,900	25 Minutes Interviews	\$ 49.11	
Asthma Call-Back Surveys	16301	More than 600	10 Minutes Interviews	\$ 34.87
	24301		15 Minutes Interviews	\$ 44.25
BRFSS Cell Phone	26329	1,200 to 2,666	20 Minutes Interviews	\$ 96.82
	26327	More than 2,667	20 Minutes Interviews	\$ 82.31
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	26328	1,200 to 2,666	22 Minutes Interviews	\$ 101.43
	26330	More than 2,667	22 Minutes Interviews	\$ 86.76
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24297	1,200 to 2,666	25 Minutes Interviews	\$ 108.18	
26331	More than 2,667	25 Minutes Interviews	\$ 93.23	

Services 01/01/15 through 12/31/16	OAKS Item ID Number	Estimated Annual Usage	Units of Measure	Cost
BRFSS survey Implementation to include Programming & Testing (CDC Supported)	16303	Unkn	Cost per Hour Due to a Change	\$ 124.00 / Hr.
Weighting (non-CDC Supported)	23609			\$ 182.85 / Hr.
Additional Cost of Sample not provided by CDC:			Additional Cost of Sample per Interview	
Landline completed	23610	Unkn		\$ 5.14 /Interview
Cell Phone completed	23611			\$ 2.74 /Interview

* To advise of modifications to BRFSS 25 minute interview annual interview quantity ranges effective January 1, 2016.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000157628
 Abt SRBI, Inc.
 275 Seventh Ave., Suite 2700
 New York, NY 10001

CONTRACT NO.: CSP901110-1

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Dr. Marilyn Wilkinson
 8403 Colesville Rd.
 Silver Spring, MD 20910

Telephone: (301) 608-3883
 FAX: (301) 608-3888
 e-mail: m.wilkinson@srbi.com

PAYMENT ADDRESS:

Abt SRBI, Inc.
 P.O. Box 846134
 Boston, MA 02284

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
13	01/01/16	To advise of modifications to BRFSS 25 minute interview annual interview quantity ranges effective January 1, 2016.
12	01/01/16	To advise of the renewal of the contract for twelve (12) months, effective 01/01/16 through 12/31/16.
11	12/19/14	To reinsert 2013 and 2014 pricing which was accidentally omitted on Amendment #10.
10	01/01/15	To advise of the renewal of the contract for twelve (12) months effective 01/01/15 through 12/31/15. This amendment also indicates price changes with usage ranges and additional interview times and other services effective with all orders effective January 1, 2015.
9	04/01/14	To advise of price decrease on Oaks Item ID Numbers 24298 and 24299.
8	02/05/13	To add additional Oaks Item numbers.
7	01/01/13	To advise of the renewal of the contract for twenty four (24) months effective 01/01/13 through 12/31/14.
6	05/21/12	To advise of the development of landline and cell phone BRFSS interviews for Delaware County campaign.
5	12/12/11	To advise of an increase in projected cell phone 25 minute interviews with tiered pricing for calendar year 2012..
4	01/10/11	To advise of additional Oaks Item ID Numbers.
3	11/29/10	To advise of increase in projected cell phone interviews with lowered price in calendar year 2011 for over 600 annual calls.
2	10/04/10	To advise of a change to the DAS contact person on this contract and the addition of BRFSS CPPW surveys as a result of ARRA funding.
1	02/26/10	To advise of increase in projected cell phone interviews with lowered price in calendar year 2010 for over 504 annual calls.
	07/01/09	Contract Inception