

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Janitorial Services, Toledo Correctional Institution

CONTRACT No.: CRP30244

EFFECTIVE DATES: 01/08/2018 to 12/31/2018
Renewal through 12/31/2021*

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to the Contract Number listed above by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form,* [contract terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Mandatory Contract.

This Mandatory Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This mandatory contract is available to The Toledo Correctional Institution, 2001 East Central Avenue, Toledo, OH 43608.

This contract award by Office of Procurement from Community Rehabilitation Program is in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

State agencies may make purchases under this Mandatory Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This mandatory contract and any amendments thereto are available from the DAS Web site at the following address:

www.procure.ohio.gov

Signed: _____
Matthew M. Damschroder, Director Date

* This amendment is issued to notify that as a result of mutual agreement between the State of Ohio and the Contractor, this contract is renewed for an additional twelve (12) months, effective 01/01/2021 through 12/31/2021. It is also issued to update the standard terms and conditions rev.05152020, scope of work, price list and contractor contact information effective 01/01/2021.

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SPECIFICATIONS

I. SCOPE OF WORK

The intent of this scope of work is to provide janitorial services for the Toledo Correctional Institute, 2001 E. Central Avenue, Toledo, OH 43608. All work shall be performed in accordance with the services to be provided as set forth herein. Contractor shall be deemed to have adequate knowledge of the nature of the contracted services.

II. SERVICES PROVIDED

Daily Tasks – Front Lobby/Entrance Area*

A. Lobbies/Entrances

1. Clean entrance door glass
2. Vacuum rugs
3. Empty waste containers
4. Sweep and mop floor

B. Offices off Lobby

1. Vacuum rugs daily
2. Empty waste containers

C. Restrooms off Lobby

1. Clean toilets and urinals
2. Clean mirrors
3. Clean sinks
4. Stock paper products and soap
5. Empty waste containers
6. Sweeping and/or mopping restroom floors

D. Locker room area*

1. Dust/Clean as needed
2. Sweep as needed

III. SERVICES PROVIDED-Occurrences/when requested **

Tasks – Administrative Offices/Warden Areas**

A. Offices/Conference Rooms

1. Vacuum rugs daily
2. Empty waste containers
3. Dusting weekly

* Update Section II., Daily Tasks effective 01/01/2021. Update Section II. D. by deleting Area Between Master Control and Visitation, deleting Section II., E., Visitation Room, and adding Locker Room Area effective 01/01/2021.

**Add "SERVICES PROVIDED-Occurrences/when requested" and "Tasks-Administrative Office/Warden Areas" effective 01/01/2021.

SPECIFICATIONS

B. Restrooms in All Offices

1. Clean toilets and urinals
2. Clean mirrors
3. Clean sinks
4. Stock paper products/soap
5. Empty waste containers

C. Specialized Floor Care upon Request

Stripping old wax, waxing and buffing at an additional cost

IV. MATERIALS AND SUPPLIES

Supplies will be provided by the ordering agency

V. WORK HOURS*

1. Services will be performed (5) five days a week, (4) four hours per day for the Lobby/Main Entrance Area.*
2. For the Administrative/Warden area, services will be provided as requested (Occurrence). *

*Update Section V.,1. by adding " for the Lobby/Main Entrance Area", and add Section V., 2., effective 01/01/2021.

COST SUMMARY

ITEM NUMBER	*OHIOIBUYS PRODUCT CODE	*UNSPSC CODE	ITEM	PRICE PER
*33756	CRP30244-1	76111501	Janitorial Services, Toledo Correctional Institution, 2001 East Central Avenue, Toledo, OH 43608	\$1,512.00 per month
**38959	CRP30244-2	76111501	Janitorial Services, Additional requested services, Toledo Correctional Institution, 2001 East Central Avenue, Toledo, OH 43608	\$76.54 per day

Submit Invoices to:
Toledo Correctional Institution
2001 East Central Avenue
Toledo, OH 43608

*Update pricing from \$1,980.00 per month to \$1,512.00 and add two columns to cost summary list effective 01/01/2021.
**Add new Item effective 01/01/2021.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CRP30244



OAKS ID: 0000072719

REMITTANCE ADDRESS:
Goodwill Industries of Northwest Ohio
626 North Huron Street
Toledo, OH 43604

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

*Susanne Fredericks – Primary Contact

Telephone: (419) 255-0070
Fax: (419) 255-8152
Email: sfredericks@goodwillnwohio.org

David Takats – Administrative Contact

Telephone: (419) 255-0070
Fax: (419) 255-8152
Email: dtakats@goodwillnwohio.org

*Update contractor contact information effective 01/01/2021.

Summary of Amendments

Amendment Number	Effective Date	Description
OBA1 (A3)	01/01/2021	This amendment is issued to notify that as a result of mutual agreement between the State of Ohio and the Contractor, this contract is renewed for an additional twelve (12) months, effective 01/01/2021 through 12/31/2021. It is also issued to update the standard terms and conditions rev.05152020, scope of work, price list and contractor contact information effective 01/01/2021.
2	01/01/2020	This amendment is issued to notify that as a result of mutual agreement between the State of Ohio and the Contractor, this contract is renewed for an additional twelve (12) months, effective 01/01/2020 through 12/31/2020. It is also issued to update the scope of work, price list and contractor contact information effective 01/01/2020.
1	01/01/2019	This amendment is issued to notify that as a result of mutual agreement between the State of Ohio and the Contractor, this contract is renewed for an additional twelve (12) months, effective 01/01/2019 through 12/31/2019. It is also issued to update the scope of work and add a summary of amendments page effective 01/01/2019.