

QUESTIONS AND ANSWERS FROM THE 3/28/14 PRE-BID CONFERENCE FOR MBE VEHICLE BIDS

1. **How soon will an award be made after bid opening?**
 - a. The awards are expected to be made 5 days after receiving all of the required documentation (proper insurance, Workers Compensation Certificate of Premium Payment, Affirmative Action Program Verification, MBE Certification, Secretary of State Registration, and Dealers License) from the apparent low bidder. Bidders are highly encouraged to include these items with the bid response to expedite the evaluation.
2. **Will bids be awarded to the agency by all or none?**
 - a. Tier 1 (On Lot Vehicles) will be evaluated first. Partial awards will be considered if a bidder cannot supply the entire requested quantity from Tier 1 stock.
3. **What if an award is made for a May 31st delivery date but, delivery is not made by that date?**
 - a. If award is made under Tier 1 (delivery on or before May 31st) and vehicle(s) is not delivered on that timeframe, standard contract compliance procedure will be followed.
4. **Is Tier 2 pricing intended for after May 31 delivery dates?**
 - a. Yes, bidders should offer vehicles with a projected delivery date after May 31st in Tier 2.
5. **Is the state firm on specified colors?**
 - a. Bidders should offer the requested color if available, but other colors will be considered for Tier 1 vehicles.
6. **Should the bid response disclose the origin of the vehicle?**
 - a. Yes, an upcoming addendum will include space for the bidder to indicate if the Tier 1 vehicle is coming from the lot or will be factory ordered.
7. **What is the expectation if the manufacturer is already in build-out or the last day to obtain a factory vehicle is prior to the bid open date?**
 - a. The State recognizes that manufacturers are in various build-out stages. Bidders should offer what is available. If a Model Year 14 vehicle has built-out and factory ordered vehicles are not available for Tier 2, bidder can offer Model Year 15 factory ordered units with an unknown delivery date.
8. **Some vehicles' keys include the transmitter. Will extra keys, if specified, require the transmitter as well?**
 - a. Yes, the extra set of keys require remote keyless entry.
9. **Should front license plate brackets be included?**
 - a. Yes.
10. **Are there any additional specifications for the bulkhead in the vans?**
 - a. There are no additional requirements to the specifications that are listed.
11. **Should delivery charges be considered round trip?**
 - a. Bidder should include all costs for delivery with the unit price.
12. **Is Aftermarket acceptable for options?**
 - a. For Tier 1 vehicles, aftermarket options will be considered if a vehicle on the lot does not possess the required equipment. For Tier 2 vehicles, after-market options are acceptable only if the option is not available from the factory.
13. **What is the OBM website where companies can register with Ohio Shared Services?**
 - a. Bidders should retrieve the Vendor Information Form (OBM-5657) at the following site, <http://ohiosharedservices.ohio.gov/VendorsForms.aspx>
14. **Do the bids include a Revenue Share requirement?**
 - a. No.