

**AMENDMENT 2
FOR
0A1265**

**DATE AMENDMENT ISSUED:
March 8, 2021**

The State of Ohio, through the Department of Administrative Services, for the Department of Education (ODE), is requesting proposals for:

ED STEPS RFP

The attached is an Amendment for the RFP Solicitation listed above. Please use the replacement page(s) contained in the Amendment to replace the corresponding page(s) previously in the RFP Solicitation.

Specifications and requirements that have been revised are surrounded by ****bolded double asterisks**** and, when applicable, ~~strikethrough~~.

REQUEST FOR PROPOSALS

RFP NUMBER: 0A1265
DATE ISSUED: February 16, 2021

The State of Ohio, through the Department of Administrative Services (DAS), for the Ohio Department of Education (ODE), is requesting proposals for:

ED STEPS RFP

INQUIRY PERIOD BEGINS: February 16, 2021
INQUIRY PERIOD ENDS: March 1, 2021 at 8:00 am (Columbus, OH local time)
OPENING DATE: March 17, 2021
OPENING TIME: 1:00 pm (Columbus, Ohio local time)
OPENING LOCATION: Department of Administrative Services
Bid Desk
4200 Surface Road
Columbus, Ohio 43228-1313

PRE-PROPOSAL CONFERENCE DATE: February 23, 2021 at 3:00 PM (Columbus, Ohio local time)

This RFP consists of **six** **five** (**65**) parts, 18 Supplements and ten (10) attachments, totaling 83 consecutively numbered pages. Supplements are also attached to this RFP with a beginning header page. Please verify that you have a complete copy.

PART TWO: STRUCTURE OF THIS RFP

Organization. This RFP is organized into ~~six~~^{five} parts and has ten (10) attachments. The parts and attachments are listed below. There also may be one or more supplements to this RFP listed below.

Parts:

- Part 1 Executive Summary
- Part 2 Structure of this RFP
- Part 3 General Instructions
- Part 4 Evaluation of Proposals
- Part 5 Award of the Contract
- **Part 6 Excluded Vendors****

Attachments:

- Attachment One Evaluation Criteria
- Attachment Two Special Provisions, Interval Deliverable Agreement (IDA)
- Attachment Three Requirements for Proposals
- Attachment Four General Terms and Conditions
- Attachment Five Sample Contract
- Attachment Six Offeror Certification Form
- Attachment Seven Offeror Profile Summary
- Attachment Eight Personnel Profile Summary
- Attachment Nine Standard Affirmation and Disclosure Form
- Attachment Ten Cost Summary

Supplements:

- Supplement One Scope of Work
- Supplement Two State IT Policy Standard and Service Requirements (10/18/2019)
- Supplement Three State Security Privacy and Data Handling (10/01/2019)
- Supplement Four ED STEPS Vision Document
- Supplement Five PSI ODE CCIP Application Assessment
- Supplement Six PSI To-Be Execution Model Deliverable
- Supplement Seven Dashboard Design Presentation
- Supplement Eight Decision Framework Presentation
- Supplement Nine One Plan Application Presentation
- Supplement Ten Competitive Consolidated Application Presentation
- Supplement Eleven One Needs Assessment Prototype Presentation
- Supplement Twelve Pilot One Plan Presentation
- Supplement Thirteen One Needs Assessment Prototype User Manual
- Supplement Fourteen One Needs Assessment Prototype Questions and Triggers Document
- Supplement Fifteen ODE EAS Overview
- Supplement Sixteen ODE EAS Visio Diagrams
- Supplement Seventeen ODE Database Standards
- Supplement Eighteen Ohio Strategic Plan for Education

PART FIVE: AWARD OF THE CONTRACT

Contract Award. The State plans to award the Contract based on the schedule in the RFP, if the State decides the Work is in its best interest and has not changed the award date.

Included with this RFP, as Attachment Five, is a sample of the Contract for the RFP. The State will issue two (2) originals of the Contract to the Contractor proposed for award. The offeror must sign and return the two (2) originals to the Procurement Representative. The Contract will bind the State only when the State's duly authorized representative signs all copies and returns one to the Contractor with an award letter, the State issues a purchase order, and all other prerequisites identified in the Contract have occurred.

The Contractor must begin work within 15 business days after the State issues a purchase order, or on a mutually agreed start date, under the Contract. If the State awards a Contract pursuant to this RFP, and the Contractor is unable or unwilling to perform the Work, the State may cancel the Contract, effective immediately on notice to the Contractor. The State then may return to the evaluation process under this RFP and resume the process without giving further consideration to the originally selected Proposal. Additionally, the State may seek such other remedies as may be available to the State in law or in equity for the selected Contractor's failure to perform under the Contract.

Contract. If this RFP results in a Contract award, the Contract will consist of this RFP including all Exhibits, written Amendments to this RFP, the Contractor's accepted Proposal and accepted, written authorized amendments and clarifications to the Contractor's Proposal. It will also include any materials incorporated by reference in the above documents and any Amendments issued under the Contract. The Terms and Conditions for the Contract are contained in Attachments 2 and 4 of this RFP. If there are conflicting provisions between the documents that make up the Contract, the order of precedence for the documents is as follows:

1. This one-page Contract Signature Page in its final form;
2. The Offeror's proposal, as negotiated, clarified, and accepted by the State; and
3. This RFP, as amended.

Notwithstanding the order listed above, Amendments issued after the Contract is executed may expressly change the provisions of the Contract. If they do so expressly, then the most recent of them will take precedence over anything else that is part of the Contract.

**** PART SIX: EXCLUDED VENDORS**

The State retained the services of the following contracting firms to create Supplement 4 – ED STEPS Vision Document and to assist with crafting the 2018 ED STEPS RFP:

1. Vertex Computer Systems, Inc.; and
2. DevCare Solutions.

If a Contract is awarded as a result of this RFP, the contracting firms listed above cannot contract or sub-contract with any Contractor as a result of this RFP. Potential Offerors are also prohibited from contacting the above contracting firms concerning this RFP or the RFP process. **